

Meeting Minutes
New Prague Economic Development Authority
Wednesday, March 9, 2011

1. Call Meeting to Order

The meeting was called to order at 7:30 a.m. by Chairman Bruce Wolf with the following members present: Andrea Burkhardsmeyer, Nick Slavik, Pete Sletten, Kristin Guerrette, Dirk Berger and Chuck Nickolay.

City Staff Present: City Administrator Mike Johnson.

2. Minutes/Financials

- a) It was moved by Slavik, seconded by Berger to approve the February 9, 2011 meeting minutes. Motion carried (7-0).
- b) It was moved by Berger, seconded by Slavik to approve three claims for payment totaling \$2,832.32. Motion carried (7-0).
- c) The financial reports for February '2011 which included the Income Statement and Balance Sheet were accepted as submitted.

3. Chairman Wolf indicated that it was time to select officers for 2011 now that Pete Sletten had been reappointed to the Board. Following discussion, motion by Nickolay, seconded by Berger to reappoint Bruce Wolf as Chairman and Pete Sletten as Vice-Chair. All voted in favor and motion carried. (7-0)

4. City Administrator Johnson provided a brief overview of the Industrial Park Feasibility Study being conducted by SEH. He recapped the Focus Group Meetings that were held by SEH on February 17, 2011 with various individuals from across the community. The minutes of the meeting were in the packet. No action was taken by the Board.

5. City Administrator Johnson reviewed with the Board the vacant lot inventories for residential, commercial and industrial properties in the City as prepared by the Planning Department. There is a sizeable inventory of residential lots, a moderate number of commercial lots and next to nothing number of industrial lots. No action was taken by the Board.

6. City Administrator Johnson informed the Board that the City was going to purchase the property at 302 2nd Street NW (former AMPI property). He indicated that the southerly portion of the property would be used for a drainage pond and that the northerly end could be redeveloped. An overview of utility, zoning, and comprehensive plan information was provided as background materials. The Board was encouraged to be thinking about possible future redevelopment opportunities for this site. No action was taken by the Board.

7. The March 2011 business update was provided as an informational item.

8. There was no Executive Director's Report.

There being no further business, the meeting was adjourned at 8:40 A.M.

Respectfully submitted,

Michael J. Johnson
City Administrator