

State of Minnesota
Counties of Scott & Le Sueur
City of New Prague



City Council Meeting
Monday, January 9, 2006

Mayor Sindelar called the meeting to order with the following members present: Sindelar, Wilcox, Kratochvil, Jirik, Babione. Absent: none

Mr. Doug Parrott, S E H, reviewed with the Council proposed plans and specifications for 2006 Capital Improvement Street Reconstruction Project.

Mr. Parrott reviewed project scope, sidewalk plan, 2nd St. SE from Lexington Av. S. west through park to 1 block east of Lincoln Av. S., criteria for retaining walls, and boulevard issues. Total construction cost of approximately \$2,500,000.

Council Member Kratochvil offered the following Resolution and moved for its adoption.

RESOLUTION #06-01-09-01

RESOLUTION APPROVING PLANS AND SPECIFICATIONS
AND ORDERING ADVERTISEMENT FOR BIDS
2006 CAPITAL IMPROVEMENT RECONSTRUCTION PROJECT

WHEREAS, pursuant to a resolution passed by the Council on October 17, 2005, Doug Parrott the consulting engineer retained for the purpose, has prepared plans and specifications for the 2006 Capital Improvement Reconstruct Project on the following streets:

- Second Av. SW from Main Street to Second Street SW
- First Av. SW from First Street SW to Fifth Street SW
- Alley between Main Street and First Street SW from First Av. SW to Central Av. South.
- First Street SW from Second Av. SW to Central Av. S.
- Second Street SW from Second Av. SW to Central Av. S.
- Third Street SW from Second Av. SW to Central Av. S.
- Fourth Street SW from Second Av. SW to Central Av. S.
- Alternate #1. 2nd St. SE through Park - Lexington Av. S. to 2nd St.
- Alternate #2. Parking area between street and Legion Park Ballroom.

Improvements will include but not be limited to construction of sanitary sewer, sanitary sewer services, water main, water services, storm sewer, concrete curb and gutter, aggregate base, bituminous surfacing, concrete walks, retaining wall, turf restoration, and miscellaneous items required to properly

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complete the improvements pursuant to Minnesota Statutes 429.011 to 429.111.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CITY OF NEW PRAGUE, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.

2. The City Administrator shall prepare and cause to be inserted in the official paper and Construction Bulletin an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 3 weeks, shall specify the work to be done, shall state that bids will be received by the City Administrator at which time they will be publicly opened in the Council Chambers of the City Hall by the City Administrator and engineer, will then be tabulated, and will be considered by the Council.

Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the City Administrator and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City Administrator for 5 percent of the amount of such bid.

The City of New Prague reserves the right to accept and reject all bids.

Council Member Jirik seconded said Resolution and upon roll call the following vote was recorded.

	<u>AYES</u>	<u>NAYES</u>
Sindelar	<u>X</u>	_____
Babione	<u>X</u>	_____
Jirik	<u>X</u>	_____
Kratochvil	<u>X</u>	=====
Wilcox	<u>X</u>	_____

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Thereupon Mayor Sindelar declared said resolution adopted this 9th day of January, 2006.

Craig Sindelar, Mayor

ATTEST:

Jerry Bohnsack, City Administrator

Council Member Wilcox offered the following Resolution and moved for its adoption.

RESOLUTION #06-01-09-02

RESOLUTION OF THE NEW PRAGUE CITY COUNCIL GRANTING AN AMENDMENT TO CONDITIONAL USE PERMIT #C2-2005 TO ALLOW A CHILDCARE CENTER, LOTS 4 AND 5, BLOCK 4, HIGHVIEW TENTH ADDITION, IN THE B-2 COMMUNITY COMMERCIAL ZONING DISTRICT, NEW PRAGUE, MINNESOTA

WHEREAS, KBII Properties, LLC, owner of the following real estate in the County of Scott to wit:

Lots 4 & 5, Block 4, Highview Tenth Addition, according to the recorded plat thereof, Scott County, Minnesota.

is requesting approval to amend Conditional Use Permit #C2-2005 to allow a childcare center in the previously approved building which his located on the above real estate; and,

WHEREAS, the New Prague Planning Commission has completed a review of the application and made a report pertaining to said request (Amending #C2-2005), a copy of said report has been presented to the City Council; and,

WHEREAS, the New Prague Planning Commission on the 21st day of December, 2005, following proper notice held a public hearing regarding the request, and following due consideration of presented testimony and information, voted unanimously to forward the matter to the City Council with a recommendation for approval subject to conditions contained in staff report Amending #C2-2005 and those listed during the Planning Commission Meeting; and,

WHEREAS, the New Prague City Council finds as it pertains to the childcare center:

A. The proposed childcare center will not create an excessive burden on existing parks, schools, streets or other public

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facilities because it will have it's own fenced in outdoor play area, the age group of the children do not yet attend public or private schools, and the traffic generated by the childcare center is no more than a typical retail use.

B. The proposed childcare center is sufficiently compatible with the adjacent residentially zoned land to the north of the property and is also compatible with the three residential apartment units located on the second floor of the building in that childcare often takes place in typical residential settings and does not have negative effects upon the use and enjoyment of residential units or properties.

C. The structure and site's appearance have previously been approved through Conditional Use Permit #C2-2005 and the addition of the childcare center will not adversely affect the appearance of the previously approved site and building elevations. The only visible outdoor change will be the addition of the 6' tall fence for the outdoor play area.

D. The proposed childcare center is reasonably related to the overall needs of the City in that childcare for residents is needed service and service establishments are typically located in commercial districts.

E. The childcare center is consistent with the purposes of the zoning ordinance and the B-2 Community Commercial District in that it is a use which accommodates the traveling public who must drive children to the center and typically continue their drive to work after that time which requires close proximity to highway access.

F. The childcare center is a commercial type service use which is not in conflict with the Comprehensive Plan of the City for commercial districts.

G. The childcare center will not cause traffic hazard or congestion. There will typically be drop off of the children in the early morning ours with little traffic during the day until the children are picked up prior to the center closing. The maximum 22 children in the center will not generate excessive traffic for dropping off and picking them up.

H. The access roads to the childcare center are adequate to handle the traffic for the center. The one-way access for the parking area in front of the building will provide an ideal drop off and pick up traffic pattern for the site.

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NOW, THEREFORE BE IT RESOLVED, by the City Council of New Prague, MN, that Conditional Use Permit #C2-2005, which allowed the following uses within the mixed-use building: three residential apartments on the upper floor, health care facilities, banks, professional offices, real estate offices, Laundromats, public and quasi public uses, retail and service establishments, except that automobile, motorcycle, boat and similar service and repair shops shall not be allowed, hereby be amended to allow a childcare center, with all other original conditions as approved on #C2-2005 to remain in effect with the two following conditions added specifically for the childcare center.

1. The conditional use permit is issued for a period of one year, and shall become null and void without further action from the Planning Commission unless used within one year of the date granting the permit.

2. Trees required for screening must be moved outside of the childcare center's outdoor play area fence.

This Conditional Use Permit shall become effective immediately upon its passage and without publication.

Council Member Babione seconded said Resolution and upon roll call the following vote was recorded.

	<u>AYES</u>	<u>NAYES</u>
Sindelar	<u>X</u>	_____
Babione	<u>X</u>	_____
Jirik	<u>X</u>	_____
Kratochvil	<u>X</u>	_____
Wilcox	<u>X</u>	_____

Thereupon Mayor Sindelar declared said resolution adopted this 9th day of January, 2006.

Craig Sindelar, Mayor

ATTEST:

Jerry Bohnsack, City Administrator

Council Member Wilcox offered the following Resolution and moved for its adoption.

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RESOLUTION #06-01-09-03

RESOLUTION OF THE NEW PRAGUE CITY COUNCIL
APPROVING A CONDITIONAL USE PERMIT TO ALLOW A MUNICIPAL WATER
TOWER IN THE I-1 LIGHT INDUSTRIAL ZONING DISTRICT, NEW PRAGUE
BUSINESS PARK 7TH ADDITION, NEW PRAGUE, MINNESOTA

WHEREAS, the New Prague Economic Development Authority, owner of the following real estate in the County of Scott to wit:

Lot 2, Block 1, New Prague Business Park 7th Addition,
according to the plat thereof, Scott County, Minnesota

is requesting a Conditional Use Permit to allow a Municipal Water Tower in the I-1 Light Industrial Zoning District, which is to be located on the above real estate; and,

WHEREAS, the New Prague Planning Commission has completed a review of the application and made a report pertaining to said request (C8-2005), a copy of said report has been presented to the City Council; and,

WHEREAS, the New Prague Planning Commission on the 21st day of December, 2005, following proper notice held a public hearing regarding the request, and following due consideration of presented testimony and information, voted unanimously to forward the matter to the City Council with a recommendation for approval subject to findings contained in staff report C8-2005 and those listed during the Planning Commission Meeting; and,

WHEREAS, the New Prague City Council finds:

1. The proposed water tower will not create an excessive burden on existing or proposed parks, schools, streets and other public facilities which serve or are proposed to serve the area. The tower will provide a needed service in that it will supply improved water storage capacity and improved fire flows to properties within the City of New Prague. Adequate roads and utilities to service the tower are planned.
2. The proposed water tower is surrounded by wooded city owned park land on its south side, by industrial zoned and used property on its north and east sides, and by residentially zoned property on its west side. The closest existing residential home is more than 500' from the proposed tower, and the closest potential residential home is approximately 125' from the proposed tower.
3. The structure and site will be maintained by the New Prague Utility Commission, and will be kept neat and orderly at all times.

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4. The proposed water tower assists in providing essential water service to the City of New Prague by providing additional storage, pressure, and volume for fire flow, and therefore is reasonably related to the overall needs of the City and to the existing land use.

5. The use of the property for the purposes of providing an essential service is not specifically listed as a permitted or a conditional use within the I-1 zoning district, but it has been determined to be consistent with the purposes of the zoning ordinance and zoning district because the tower is needed in order to adequately provide for the protection of the public health, safety and general welfare of the public. The I-1 zoning district is determined to be the most appropriate zoning district for such a tower.

6. The use is consistent with the Comprehensive Plan for the City which acknowledges the ongoing Water Distribution System Analysis study completed by the New Prague Utility Commission and also identifies the need for an additional elevated water tower to serve the existing and continued growth of New Prague.

7. Because the proposed water tower will have few vehicles entering the site it will not cause any traffic hazards or congestion.

8. Adequate utilities, roads, drainage, and other facilities are being provided to the site. These improvements are currently under construction as part of the adjacent development of Raven Stream Village Second Addition.

WHEREAS, the New Prague City Council approves the request with the following conditions:

1. The conditional use permit is issued for a period of one year, and shall become null and void without further action from the Planning Commission unless used within one year of the date granting the permit.
2. The access driveway shall be surfaced with bituminous or concrete.
3. Landscaping or screening meeting the requirements of Section 707 of the Zoning Ordinance shall be provided along the westerly property line in the event that a fence is installed around the tower.

And noting the following variances:

1. A variance is being granted to allow the tower to be built on a lot which does not meet the minimum lot size of 40,000 sq. ft. in the I-1 Light Industrial District.

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2. A variance is being granted from the required setbacks to the base of the water tower.

NOW, THEREFORE BE IT RESOLVED, by the City Council of New Prague, MN, that the Conditional Use Permit to allow a Municipal Water Tower in the I-1 Light Industrial Zoning District is hereby approved.

This Conditional Use Permit is approved effective immediately upon its passage and without publication.

Council Member Jirik seconded said Resolution and upon roll call the following vote was recorded.

	<u>AYES</u>	<u>NAYES</u>
Sindelar	<u>X</u>	_____
Babione	<u>X</u>	_____
Jirik	<u>X</u>	_____
Kratochvil	<u>X</u>	_____
Wilcox	<u>X</u>	_____

Thereupon Mayor Sindelar declared said resolution adopted this 9th day of January, 2006.

Craig Sindelar, Mayor

ATTEST:

Jerry Bohnsack, City Administrator

Council Member Wilcox offered the following Resolution and moved for its adoption.

RESOLUTION #06-01-09-04

RESOLUTION OF THE NEW PRAGUE CITY COUNCIL
APPROVING A CONDITIONAL USE PERMIT TO ALLOW NINE RESIDENTIAL
CONDOMINIUM UNITS IN THE B-1 CENTRAL BUSINESS ZONING DISTRICT IN
THE BUILDING AT 212 W. MAIN STREET, CITY OF NEW PRAGUE AND
SYNDICATE ADDITION, LESUEUR COUNTY, MINNESOTA

WHEREAS, John Schumacher, owner of the following real estate in the County of LeSueur to wit:

Lots 5, 6, 7, and 8, all in Block 3, City of New Prague according to the recorded plat thereof, LeSueur County, Minnesota together with that part of the north half of the vacated alley in said Block 3 lying between the southerly

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extension of the west line of said Lot 8 and the east line of said Lot 5.

AND

The north half of Lot 9 and the north half of the west 17.3 feet of Lot 10, all in Block 3, City of New Prague according to the recorded plat thereof, LeSueur County, Minnesota together with that part of the south half of the vacated alley in said Block 3 lying between the northerly extension of the west line of said Lot 9 and the east line of the west 17.3 feet of said Lot 10.

AND

The north half of the east 25 feet of Lot 3 and the south 16 feet of the east 25 feet of Lot 1, all in Block 21, Syndicate Addition to the City of New Prague, according to the recorded plat thereof, LeSueur County, Minnesota together with that part of the vacated alley in said Block 21 lying between the northerly extension of the west line of the said east 25 feet of Lot 3 and the northerly extension of the east line of said Lot 3.

is requesting a Conditional Use Permit to allow nine residential condominium units in the B-1 Central Business Zoning District, which is located on the above described real estate; and,

WHEREAS, the New Prague Planning Commission has completed a review of the application and made a report pertaining to said request (C9-2005), a copy of said report has been presented to the City Council; and,

WHEREAS, the New Prague Planning Commission on the 21st day of December, 2005, following proper notice held a public hearing regarding the request, and following due consideration of presented testimony and information, voted unanimously to forward the matter to the City Council with a recommendation for approval subject to findings and conditions contained in staff report C9-2005; and,

WHEREAS, the New Prague City Council finds:

1. The nine residential condominium units in the building will not be an excessive burden on existing parks, schools, streets, and other public facilities because the nine residential units would be less intensive in use than the previous hotel and restaurant which used more municipal water and sewer service and also generated more traffic throughout the day and especially during lunch and dinner hours.
2. Since the building is proposed to be converted to residential condominium units it will be inherently more compatible with the adjacent residential properties than the

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- previously more intensive use as a restaurant and hotel. The rear parking lot is most adjacent to the neighboring residential properties and is screened on the east and south sides from the residential properties by privacy fences. In addition, the site has many trees that have been planted to provide a softer appearance to the site and around the parking area. The value of adjacent homes will not be adversely affected as the outward appearance of the building will only change slightly and the parking lot configuration will remain as it currently exists.
3. The appearance of the parking area and open space around the building will not change in appearance as it currently exists which will not adversely affect the adjacent residential properties. The appearance of the building will change slightly with the addition of an enclosed porch area on the west side of the Main Street facing portion of the building to match the existing enclosed porch area on the east side of the same façade. The only other major change to the appearance of the building is the proposed second story addition above the existing dining room area where the zoning ordinance requires that the addition be completed with brick to match the rest of the downtown area and specifically the rest of the building. It is an historic building and its current appearance is well kept and does not have an adverse effect on adjacent residential properties and its proposed appearance will maintain its historic appearance.
 4. The Comprehensive Plan of the City states that an objective of the downtown commercial area is to maintain the historical character of the downtown. The conversion of the building to nine residential condominium units would maintain the historical character of the building exterior. The Comprehensive Plan also states that the City should continue to encourage private sector rehabilitation and renovation of existing buildings in the downtown and encourage the use of upper levels of commercial buildings for office and residential uses. The redevelopment entirely as residential units would be a historic reuse of the building and the building as a residential use with units on the first floor would still draw foot traffic downtown along with quality people to the area and that the building integrity would remain. The west side of town with the adjacent mill and non-retail uses make commercial use (specifically retail use) of the building on the first floor difficult and keeping the building looking attractive is just as important as keeping a commercial use on the first floor.
 5. The zoning ordinance states that the purpose of the B-2 Community Commercial district is to encourage the continuation

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of a viable downtown area by allowing retail, service, office and entertainment facilities as well as public and semi-public uses. In addition, residential uses will be allowed to locate above the commercial establishments. Any use in this district shall not be required to provide off-street parking. The redevelopment as a multiple family dwelling is listed as a conditional use in the B-1 Central Business District and is specifically appropriate for this building only for the reasons listed in finding #4 above.

6. The nine residential condominium units will create less traffic than the previous restaurant and hotel use in that the tenants and a few visitors will be accessing the site on a daily basis versus hotel guests and restaurant patrons. The former restaurant use specifically had peak hours of traffic generated around lunch and dinner hours which will not be matched by the residential units. The proposed use is more comparable with the former hotel portion of the building as related to traffic generation.
7. Adequate utilities and drainage have been provided to the building. Adequate access roads have also been provided and an "Access and Reciprocal Parking Easement" exists with the adjacent property owner to the east to ensure access is maintained to the rear parking area for the condominium unit residents.

WHEREAS, the New Prague City Council approves the request with the following conditions:

1. The conditional use permit is issued for a period of one year, and shall become null and void without further action from the Planning Commission unless used within one year of the date granting the permit.
2. The applicant, John Schumacher, must comply with all recommendations of the Public Works Director.
3. To meet the ordinance requirement of Section 725 for the B-1 Central Business District the predominant building materials on the addition to the second floor of the building must be brick to complement the historical downtown building materials and specifically to match the construction of the building as it currently exists.
4. No outdoor storage of garbage directly outside the building is allowed and the large trash receptacle must be screened from view to meet the ordinance requirements of Section 703 of the Zoning Ordinance.

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5. All lighting used to illuminate the building and parking area must meet the ordinance requirements of Section 704 of the Zoning Ordinance so as to not shine light onto adjacent neighboring properties.

6. Twenty (20) Parking Spaces in the rear parking area south of the building, meeting the requirements of Zoning Ordinance Section 717 must be provided for the nine residential units. Each unit shall have access to two parking spaces.

7. Each parking stall be striped at a size of 20' long by 9' wide with white or yellow painted lines of not less than four (4) inches wide to mark the 20 parking spaces in the rear parking area.

8. The rear parking area must be retained with the condominium association ownership to ensure that it is maintained and owned by the residents of the building.

NOW, THEREFORE BE IT RESOLVED, by the City Council of New Prague, MN, that the Conditional Use Permit to allow nine residential condominium units in the B-1 Central Business Zoning District at 212 W. Main Street is hereby approved.

This Conditional Use Permit is approved effective immediately upon its passage and without publication.

Council Member Babione seconded said Resolution and upon roll call the following vote was recorded.

	<u>AYES</u>	<u>NAYES</u>
Sindelar	<u>X</u>	_____
Babione	<u>X</u>	_____
Jirik	<u>X</u>	_____
Kratochvil	<u>X</u>	_____
Wilcox	<u>X</u>	_____

Thereupon Mayor Sindelar declared said resolution adopted this 9th day of January, 2006.

Craig Sindelar, Mayor

ATTEST:

Jerry Bohnsack, City Administrator

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Motion Babione, Second Jirik.

Approve Council Appointments for 2006.

Council Vice President - Wilcox

Council Representative - Utility Commission - Jirik, Babione

Council Representative - Park Board - Wilcox

Council Representative - Planning Commission - Wilcox

Council Representative - Joint Powers - Kratochvil

Council Representative - Golf Board - Sindelar

Council Representative - E.D.A. - Kratochvil, Babione

Council Representative - Cedar Lake Sanitary District -
Kratochvil

Motion carried.

Motion Wilcox, Second Babione

Approve 2006 Appointments

City Administrator - Jerry Bohnsack

Police Chief - Mark Vosejпка

Public Works Director - Dennis Seurer

Ambulance President - Bill VanCura

Ambulance Director - Harry VonBank

Fire Chief - Jim Becker

City Attorney Civil - Kennedy & Graven

Golf Course General Manager - Ken Norland

Motion carried.

Motion Wilcox, Second Babione,

Approve Official Depositories

State Bank of New Prague

Wells Fargo, New Prague & Mpls.

U S Bank, New Prague & Mpls.

Community Security Bank, New Prague

Minnesota Municipal Money Market Fund (4M)

Wells Select

Shearson Lehman Brothers

Smith Barney Iverson

Juran & Moody Inc.

Piper, Jaffray & Hopwood, Inc.

Dain Bosworth

Norwest Bank, Mpls.

Prime Vest, New Prague

Marquette Investment Services

Fintegra

American Express

Motion carried.

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Motion Jirik, Second Kratochvil,
Designate Official Newspaper - New Prague Times
Motion carried.

The first and second reading of proposed Ordinance #210. An Ordinance Providing for the Adoption of an Official Fee Schedule was then held.

Council Member Wilcox offered the following Resolution and moved for its adoption.

RESOLUTION #06-01-09-05

ORDINANCE #211

ORDINANCE PROVIDING FOR THE
ADOPTION OF AN OFFICIAL FEE SCHEDULE,
NEW PRAGUE, MINNESOTA

The City Council of New Prague does hereby ordain that:

The New Prague City Code is hereby amended to add:

Adoption of an Official Fee Schedule: The City Council hereby adopts by reference an Official Fee Schedule as required pursuant to Minnesota Statutes 462.353. The Official Fee Schedule shall include all city license fees, user charges and permit charges of the City of New Prague. The Official Fee Schedule shall be amended from time to time and on an annual basis as approved by the City Council.

This Ordinance shall become effective from and after its passage and publication.

Passed by the City Council of New Prague, Minnesota on this 9th day of January, 2006.

Council Member Sindelar seconded said Resolution and upon roll call the following vote was recorded.

	<u>AYES</u>	<u>NAYES</u>
Sindelar	<u> X </u>	<u> </u>
Babione	<u> </u>	<u> X </u>
Jirik	<u> X </u>	<u> </u>
Kratochvil	<u> </u>	<u> X </u>
Wilcox	<u> X </u>	<u> </u>

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Thereupon Mayor Sindelar declared said resolution adopted this 9th day of January, 2006.

Craig Sindelar, Mayor

ATTEST:

Jerry Bohnsack, City Administrator

Motion Wilcox, Second Sindelar
Adopt 2006 City of New Prague Official Fee Schedule.
(see attached)

Upon roll call the following vote was recorded.

	<u>AYES</u>	<u>NAYES</u>
Sindelar	<u> X </u>	<u> </u>
Babione	<u> — </u>	<u> X </u>
Jirik	<u> X </u>	<u> </u>
Kratochvil	<u> </u>	<u> X </u>
Wilcox	<u> X </u>	<u> </u>

Motion carried.

City Administrator reviewed with the Council realignment of County Rd. 15 (Alton Av.) in Le Sueur and Scott Counties and also draft memorandum of understanding with the Counties for construction of Ct. Rd. 15.

Motion Wilcox, Second Babione.
Call Public Hearing to consider official adoption of Realignment and future location of County Rd. 15 (Alton Av.) in Scott and Le Sueur Counties.
Land acquisition necessary for realignment shall be joint effort by City and Counties. Cost of land acquisition to be shared equally by City and County.
Motion carried.

Council Member Wilcox offered the following Resolution and moved for its adoption.

RESOLUTION #06-01-09-06

RESOLUTION ACCEPTING PROJECT

WHEREAS, pursuant to development agreement dated July 21, 2003, Prague Homes, LLC has satisfactory completed the improvements to Praha Townhomes 2nd Addition in accordance with such development agreements.

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WHEREAS, City Staff has inspected said improvements and recommends acceptance.

WHEREAS, necessary warranties are in place.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of New Prague that the improvements constructed and completed by Prague Homes, LLC Praha Townhomes 2nd Addition are hereby accepted and approved.

Council Member Kratochvil seconded said Resolution and upon roll call the following vote was recorded.

	<u>AYES</u>	<u>NAYES</u>
Sindelar	<u>X</u>	_____
Babione	<u>X</u>	_____
Jirik	<u>X</u>	_____
Kratochvil	<u>X</u>	_____
Wilcox	<u>X</u>	_____

Thereupon Mayor Sindelar declared said resolution adopted this 9th day of January, 2006.

Craig Sindelar, Mayor

ATTEST:

Jerry Bohnsack, City Administrator
Motion Babione, Second Jirik

Approve the following consent agenda items:

- A. Approve previous meeting minutes.
- B. Approve claims for payment.
- C. MN Lawful Gambling Application for Exempt Permit for St. Patrick Athletic Association at K C Hall on January 27, 2006.
- D. MN Lawful Gambling Application for Exempt Permit for New Prague Ducks Unlimited at the Park Ballroom on March 3, 2006.
- E. 1 Day Temporary On-Sale Liquor License at St. Wenceslaus Parish on February 25, 2006.

Motion carried.

City Administrator briefed the Council on MDOT rescheduling construction of traffic signal at 1st Av. SE & Main and TH 19-13 & CSAH 37. Construction to take place in 2007 rather than 2006.

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Engineering report regarding Waste Water Treatment Capacity was read. Sufficient capacity exists to satisfy needs of existing plants. Any future development will need capacity from new Waste Water Treatment Plant.

There being no further business, the meeting was adjourned.

Jerry Bohnsack
City Administrator

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2006 OFFICIAL CITY FEE SCHEDULE
 (Effective January 9, 2006)

	<u>Current Charges</u>
ADMINISTRATIVE SERVICE CHARGES:	
Assessment Search	10.00
NSF Charge	25.00
Special Meeting	400.00 + 50.00 per diem per member
MAPS:	
Small - Less than 11 x 17	1.00
Medium - 11 x 17	5.00
Large - Larger than 11 x 17	20.00
Copy charge per page	.25 each
Fax service per page	1.00 each
Notary	2.00 per document
PUBLIC WORKS SERVICES:	
Mileage	.445/mile
Sweeper	80.00/hr
Roller	50.00/hr
Loader	95.00/hr
Sewer Jetter	100.00/hr
Trucks	65.00/hr
Tractor & Mower	65.00/hr
Gravel	35.00/yd
Blacktop	60.00/ton
Labor	55.00/hr
Skid Loader	55.00/hr
Police Rental Labor	55.00/hr
Lawn Mower	35.00/hr
Pickup & Plow	50.00/hr
Equipment rate to be charged at established rate plus 55.00 per hour for labor	
MISCELLANEOUS LICENSES:	
Bingo/Gambling License	No Charge
Commercial Lawn Spraying License	30.00
Dance Permit	100.00
Tobacco / Cigarette License	200.00
Dog License	5.00
Dog Boarding Fees / Animal Impoundment	35.00
Impoundment Fines	15.00/day
Solicitor License / Permit	No Charge
LIQUOR LICENSES:	
Off Sale Intoxicating	100.00
Off Sale Non-intoxicating	100.00
On Sale Intoxicating	2,700.00
On Sale Non-intoxicating	400.00
Set-up License	500.00
Sunday Liquor	200.00
Temporary On Sale Non-intoxicating (1-3 days)	100.00

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Temporary On Sale Intoxicating (1-3 days)	100.00
Wine License	400.00
License Investigation Fee - On/Off Sale Intoxicating	100.00
License Transfer	200.00

PUBLICATIONS:

Audit Booklet	10.00
City Code of Ordinances	100.00
Comprehensive Plan	50.00
Comprehensive Utility Plans (each)	150.00
Subdivision Ordinance	50.00
Zoning Ordinance	50.00

ZONING/SUBDIVISION FEES:

Administrative Subdivision Fee	200.00
Comprehensive Plan Amendment	500.00
Conditional Use / Planned Unit Development Fee	300.00
Conditional Use Amendment	200.00
Fence Permit	42.50
Final Plat Application Fee	300.00
Final Plat Major Modification	200.00
Building Relocation Deposit/Escrow	5,000.00
Preliminary Plat Application Fee	300.00
Rezoning	350.00
Sign Permit (permanent or temporary)	20.00
Vacation Fee	300.00
Zoning Code Amendment	350.00

2006 OFFICIAL CITY FEE SCHEDULE
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PARK FACILITY RENTALS:

Shelter (except Memorial Park Shelter)	
Resident (of City of New Prague)	25.00
Non-resident	50.00
Softball/Baseball Fields at Memorial Park (Includes Shelter)	
Resident - One Field	25.00
Non-Resident - One Field	50.00
Resident - Two Fields	50.00
Non-Resident - Two Field	100.00
Volleyball Court	10.00/day
Tournament Fees (Includes Memorial Park Shelter)	
One Day Tournament - Resident	40.00
One Day Tournament - Non-Resident	80.00
Two Day Tournament - Resident	80.00
Two Day Tournament - Non-Resident	160.00
Damage Deposit for Memorial Park Shelter Concession	
Stand	100.00
Liquor License (in Conjunction With Tournaments)	50.00

POLICE, FIRE & RESCUE SERVICE CHARGES:

Police Accident Reports	5.00
Police Reserves without vehicle	18.00/hr
Police Reserves with vehicle	25.00/hr

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BUILDING PERMITS:

Building Permit	1197 UBC fee schedule
Common Home Improvements	(Fixed valuation fees)
Re-roofing	89.25
Re-siding	89.25
Windows	89.25
Lower level finish (1 room)	66.93
Lower level finish (2 room)	120.26
Lower level finish (3 room)	146.36
Lower level finish (4 room)	172.46
Swimming pool (above ground)	120.26
Swimming pool (below ground)	329.06
Deck - 144 sq. ft. or smaller	120.26
Deck - 145 sq. ft. or larger	146.36
Plan Review	65% Building Permit Fee
Repetitive Plan Review	32.5% Building Permit Fee
Plumbing Permits	
Industrial, commercial, multi-residential	1.50% of valuation (45.00 min.)
Residential - New construction (single/two family)	105.00
Residential - Bathroom finish	45.00
Residential - Lawn sprinkler	45.00
Residential - Water softener	45.00
Residential - Miscellaneous	45.00
Mechanical Permits	
Industrial, commercial, multi-residential	1.5% of valuation (45.00 min.)
Residential - HVAC system (single/two family)	105.00
Residential - Factory fireplace	55.00
Residential - Furnace replacement	55.00
Residential - Air conditioning	45.00
Residential - Garage heater	45.00
Residential - Air exchanger	45.00
Residential - Miscellaneous	45.00

CONNECTION PERMIT CHARGES:

Sewer Connection Charge	6,500.00 per REU
Water Connection Charge	
Residential - single family - 1" line	1,030.00
Residential - single family - 2" line and under	1,545.00
Residential - townhouse unit (75% of REU)	772.50
Commercial / Industrial / Institutional	1,030.00 per REU
Water Meters	
3/4" meter and equipment	230.00
1" meter and equipment	280.00
1-1/2" meter and equipment	485.00
2" meter and equipment	750.00
2" compound meter and equipment	1,950.00
3" compound meter and equipment	2,075.00
Pressure Reducer Valve	40.00

DEVELOPMENT FEES:

Park Dedication Fee	
Platting Fee	10% land dedication or cash value

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Building Permit Fee	.25% of value of improvement	equivalent
Water Area Charge		2575.00/ac.

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MISCELLANEOUS

Wetland marker signs	
5" x 8" engraved tree plaque	65.00
5" x 8" engraved wooded bench plaque	75.00
4" x 6" engraved metal bench plaque	.40 per letter
Memorial plaques	
Memorial trees	300.00
Memorial benches	
6' slat contour redwood	700.00
8' slat contour redwood	800.00
6' landscape redwood	500.00
8' landscape redwood	575.00
6' rustic bench redwood	425.00
8' rustic bench redwood	450.00
6' metal coated	490.00

MUNICIPAL FINANCING APPLICATION FEES:

Annexation Filing Fee (plus city expenses)	500.00
Tax Increment Financing Application Fee (plus city expenses)	1,000.00
Tax Abatement (plus city expenses)	1,000.00
Tax Exempt Financing	1,000.00

*All costs incurred by the City for TIF, Abatement, and Tax Exempt Financing applications will be billed separately. Such costs include, but are not limited to, costs for legal, fiscal, and staff time.

UTILITY BILLING RATES:

Water (Base) Rates	
5/8" or 3/4" meter	5.56/billing cycle
1" meter	5.99/billing cycle
1 1/2" meter	6.37/billing cycle
2" meter	7.49/billing cycle
2" compound meter	17.80/billing cycle
3" compound meter	20.87/billing cycle
4" compound meter	32.69/billing cycle
6" compound meter	50.61/billing cycle
Wate Rate	.246/100 gallons
Bulk Water Charge	20.00/load + 3.50/1000 gallons
Sewer Rate	2.25 base rate + 3.33/1000 gallons
Storm Water Charge	
Residential	2.47 per billing cycle
Cemetery & Golf Courses	1.61/acre per billing cycle
Parks & Parking Facilities	4.82/acre per billing cycle
Public & Private School	8.03/acre per billing cycle
Multi-family	16.05/acre per billing cycle
Churches & Government Buildings	16.05/acre per billing cycle
Commercial / Industrial	31.50/acre per billing cycle

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