

**Meeting Minutes
New Prague Park Board
Tuesday, February 12, 2008
6:30 PM**

1. Call to Order

The meeting was called to order at 6:33 PM by Kay Wilcox. Members present were Kay Wilcox, J.C. Ingebrand, Allen Mahowald, Dominic McConnell, Mark Remfert and Teri Hodapp. Absent were Amy Jirik and Ryan Hauser. Staff present was Ken Ondich – City Planner and Jim Calliguri – Parks Maintenance Supervisor.

2. Introduction of New Park Board Members

Kay Wilcox introduced Allen Mahowald as the new Regular Park Board member and Mark Remfert as the youth representative for 2008.

3. Elect Chair and Vice Chair for 2008

A motion was made by Wilcox, seconded by McConnell to elect Teri Hodapp as Chair for 2008, which passed unanimously (5-0, Jirik and Hauser absent).

A motion was made by Ingebrand, seconded by Hodapp to elect Dominic McConnell as Vice Chair for 2008, which passed unanimously (5-0).

4. Approve Previous Meeting Minutes

A motion was made by Wilcox, seconded by McConnell to approve the January 15, 2008 meeting minutes, which passed unanimously (5-0).

5. Review Financial Reports

Planner Ondich presented the financial reports to the Park Board, noting that during the month of January an additional \$38.75 was added to the Park Equipment Fund from residential and commercial permits, that \$20,000 was added to the 2008 Park Board Budget, and that the Athletic Complex Land was paid off in full at the first of the year meaning there would not be any future monthly land payments.

A motion was made by McConnell, seconded by Ingebrand to accept the financial reports as presented, which passed unanimously (5-0).

6. Park Board Adoption of Philipps Park Discussion

Planner Ondich stated that during last months meeting the Park Board reviewed some information relating to the replacement of the sign for Philipps Park. He stated that it was noted during this discussion that the park had been adopted by the Park Board and therefore the sign said "Adopted by New Prague Park Board". He stated that he would like to know if the Park Board is still interested in the responsibilities that go along with "adopting" Philipps Park and if so the information would be included on the new sign for Philipps Park.

Kay Wilcox stated that she felt a larger civic group should adopt Philipps Park or other parks in the City.

J.C. Ingebrand asked if the City had ever sent out letters to possible groups to adopt parks in the City.

Teri Hodapp stated that Kristi Mach at the Chamber of Commerce might be a good contact for groups to adopt parks.

Other groups suggested by the Park Board to be contacted with Adopt-A-Park information included Youth Alive, Faith Formation, National Honor Society, Teacher Groups, Lions Club, Hockey Association and the Sportsmen's Club.

The Park Board decided to discontinue their adoption of Philipps Park.

7. Park Signs Purchase – Philipps Park, Northside Park, Heritage Park

Planner Ondich stated that since last months meeting he obtained a quote for new signs for Philipps Park, Northside Park and Heritage Park. He stated that he also included color renderings of all the signs for review. He stated that the Heritage Park sign would cost \$1,825, the Northside Park sign would cost \$2,495 with an adopted by band and the Philipps Park sign would cost \$2,010. He stated that the cost of the Northside Park sign could be reduced by \$200 if the "adopted by" band was painted instead of sandblasted. He also noted that with ordering 3 signs instead of two indicated on the 2008 goals list that it would be an added expense of about \$2,300 to the 2008 Park Board Budget but that there was enough money to pay for the additional expense.

Kay Wilcox suggested that staff contact Tim Rybak at the School District in order to see if they would be interested in replacing the Living Lab sign with one that would match the new signs the City is installing.

J.C. Ingebrand stated that he would like to see the "adopted by" band be painted instead of sandblasted to save money as long as it matched the rest of the sign and could be removed or replaced easily. He also stated that for the temporary narrative on the Heritage Park sign he likes the "Welcome!", but would like to stay away from any other message that may not sound as inviting.

Teri Hodapp suggested that “Welcome!” be written in different languages such as English, Czech, German, etc.

Kay Wilcox stated that the sign could be kept to just English and Czech for “Welcome!”.

A motion was made by McConnell, seconded by Ingebrand, to purchase park entrance signs from Brushwork Signs and Nameplate and Panel Technologies for Philipps Park (without an adopted by band), Heritage Park with “Welcome!” written in English and Czech, and Northside Park with a painted adopted by band, all to be paid from the 2008 Park Board Budget in the amount of \$6,130, which passed unanimously (5-0).

8. Northside Park Field Fences Purchase

Planner Ondich stated that since last months meeting he researched the fence height issue that was brought up. He stated that staff had proposed the field fences to be 6’ tall along each baseline and that the Park Board asked what Foundry Hill Park had for fence height. He stated that Foundry Hill Park had 6’ tall fencing by the player’s benches which steps down to 4’ further down the baseline. He stated that the same could be done here, but staff still recommends a 6’ height across the entire line to provide safety for both players and spectators. He added that the fence at 6’ moves the fence post out of the line of vision for spectators who are sitting in chairs along the baseline.

Teri Hodapp stated that the 6’ fence height would keep the top of the fence out of the line of vision compared to the 4’ height.

Kay Wilcox stated that the 6’ fence height will also protect cars parked along Lexington Ave. N.

J.C. Ingebrand agreed that the 6’ tall fence would be a better idea for safety of the site.

A motion was made by Ingebrand, seconded by Wilcox, to purchase the 6’ tall black coated chain link field fencing for Northside Park from Town and Country Fence in the amount of \$3,685 from the 2008 Park Board Budget, which passed unanimously (5-0).

9. Foundry Hill Park Replacement Equipment Discussion

Planner Ondich stated that at last months meeting staff was directed to look into the replacement of the merry-go-round and spiral slide at Foundry Hill Park with a climbing structure, possibly the EVOS type in addition to the replacement of a two bay swing. He stated that he contacted Flanagan Sales, Clearwater Recreation and Earl F. Andersen for climbing structure quotes. He stated that Clearwater Recreation sells Burke equipment and provided a quote for a “satellite climber” and swing set. He stated that Flanagan Sales sells Little Tykes Commercial equipment and provided a variety of quotes for different climbers. He stated that Earl F. Andersen sells Landscape Structures, including EVOS and provided some information on an EVOS climber.

Kay Wilcox stated that the equipment being ordered is supplemental to the existing equipment so that the Park Board should be careful about the costs to purchase it.

Teri Hodapp stated that she likes the look of the Wings of Infinity structure from Flanagan Sales, Inc. and that it didn't cost a lot of money compared to some of the other options.

J.C. Ingebrand stated that he liked the look of the Satellite Climber from Clearwater Recreation. He stated that it looked like a lot of kids could play on it and that it was something different than the other equipment.

The Park Board decided that they would like staff develop a final quote and layout for the Wings of Infinity climbing structure and the additional two bay swing set and to bring the information back to the March Park Board meeting for a final vote to include a sidewalk surround and woodchips.

10. Settlers Park – Park Shelter Ideas Discussion

Planner Ondich stated that Jim Calliguri had developed some costs for different styles of Park Shelters that could be constructed in Settlers Park. He stated that he provided costs for materials including the concrete slab to be built by City Staff for a 16' x 26' gable end style, 20' x 20' hip roof and a 20' x 20' octagon shape. He stated that the Gable End Style would cost approximately \$8,141 including a concrete floor, knotty pine ceiling and costs for tools used for the project to be created by City Staff. He stated that the Hip Roof style would cost about \$8,960 but it would not include knotty pine for a ceiling and finally about \$10,855 for an octagon shaped shelter.

Kay Wilcox asked where the shelter might be placed.

Planner Ondich stated to the east of the playground area and outside of the 200' outfield areas.

Jim Calliguri stated that the gable end style shelter is versatile because it provides a possible area for a storage area to be constructed on one end of the shelter which in the case of Settlers Park could be used for field equipment storage.

Kay Wilcox asked how many picnic tables could be fit under each of the shelter styles and to have staff provide the information for next months meeting.

Jim Calliguri reiterated that the costs for the hip roof style and octagon style shelter do not include options such as knotty pine to make the shelters more attractive like the price for the gable end style option.

The Park Board decided to discuss the item once again at the March meeting.

11. Miscellaneous

- A. Northside Park Sport Court Discussion** – Planner Ondich stated that the tennis court/basketball court at Northside Park is in need of maintenance. He stated that staff looked into resurfacing it as a tennis court with all the colors and lines and that it would cost about \$3,500. He asked the Park Board if they thought it should be marked as a tennis court if basketball hoops are still provided there. He stated that this is the only tennis court that is owned by the City. He stated that the money to pay for this maintenance item cannot come from the Park Equipment Fund. He stated that the painted surfacing lasts about 5 years according to the companies that could do the work.

Allen Mahowald stated that he did not think the tennis court got much use even years ago when it was first installed.

J.C. Ingebrand stated that it is probably used less now in particular because there are no lines on the surface for those wanting to use it as a tennis court.

Kay Wilcox asked staff to check on sport court tile prices for the March meeting as a comparison to the painting of the surfacing.

The Park Board decided to defer further discussion until they can review the sport court tile prices.

11. Adjournment

A motion was made by Ingebrand, seconded by McConnell, to adjourn the meeting at 7:55 P.M., which passed unanimously (5-0).

Respectfully Submitted,



Ken Ondich
City Planner