

Meeting Minutes
New Prague Golf Board
Tuesday, January 11, 2011
City Hall

The meeting was called to order at City Hall at 6:30 P.M. by Chairman Becker with the following members present: Eric Kallal, Mark Bartusek, Dwayne Anderson, Curt Guerrette, and Jeremy Stafne. Kevin Berglund was absent.

City Staff Present: City Administrator Johnson, Golf Superintendent Jeff Pint and Golf Mechanic Sly Stocker.

The minutes from November 23, 2010 were reviewed. Jeremy Stafne requested that the word "only" be deleted from paragraph 2 on page 2 of the minutes. It was moved by Anderson, seconded by Bartusek to approve the minutes as changed. Motion carried. 6-0.

The January 5, 2011 accounts payable list with 31 claims for payment totaling \$42,322.36 for December 20, 2010 and the January 31, 2011 accounts payable list with 20 claims for payment totaling \$25,980.66 were reviewed. It was moved by Stafne, seconded by Kallal to approve the A/P list. Motion carried 6-0.

The November, '2010 financial reports were reviewed. It was moved by Anderson, seconded by Guerrette to approve the reports. Motion carried 6-0.

City Administrator Johnson provided the Board with a copy of the 2011 Golf Board Budget that was adopted by the City Council on December 20, 2010. No additional action was taken.

City Administrator Johnson provided the Board with an update and overview on the 2011 membership sales that occurred in December '2010. There were a total of 133 memberships sold in 2010 versus 110 that were sold in 2009 for 2010. The total membership revenue collected in December '2010 was \$107,425 versus \$108,584 in December '2009. Additional information on "additional fees, daily cart fees and private cart fees" that were sold in December '2010, 2009, and 2008 was provided. The total memberships sold in 2010 was 179 memberships. There was discussion about the necessity of having additional incentives for memberships, but no decision. Additional discussion could occur at the January 25th meeting.

City Administrator Johnson provided the Board with an update on the proposed Agreement from Golf Management Enterprises, LLC (Wade Brod). The final draft of the Agreement will be going to the City Council for their review on January 18, 2011. Council Member Bartusek indicated that the Committee had met a couple of times and thought that the draft agreement looked promising. Golf Board Members Dwayne Anderson and Kevin Becker had participated in a couple of the meetings. The comments from the City Attorney on the proposed Management Agreement were provided to the Board. No action was taken by the Board.

The revised job description for the General Manager was reviewed with the Board. City Administrator Johnson outlined the three variables relating to requirements for education/work experience/PGA certification that would impact point values for the position and ultimately the compensation for the position. Currently, the GM position was contained in the pay grade 12 range but depending on the final choices listed above, could result in the position being reclassified to either a pay grade 10 or 9 level which would reduce the compensation for the position. No action or recommendation was taken on this item.

There was an item for marketing/advertising on the agenda, but it was decided to review this at the January 25th meeting.

There being no additional business, motion by Stafne, seconded by Bartusek to adjourn at 7:37 P.M. Motion carried. 6-0.

Respectfully Submitted

Michael J. Johnson
City Administrator