

**NEW PRAGUE UTILITIES COMMISSION
MEETING MINUTES**

3/26/07

The regular meeting of the New Prague Utilities Commission was held on March 26, 2007 at 3:30 p.m., at 118 Central Avenue North, New Prague, MN 56071.

PRESENT: Commissioners Dan Bishop, Jon Bergquist, Richard Jordan, and Duane Jirik.

OTHERS PRESENT: Public Works Director Dennis Seurer.

ABSENT: Chuck Wann

1. **CALL TO ORDER:** The meeting was called to order by Vice-President Bishop on March 26, 2007 at 3:35 p.m.
2. **APPROVAL OF AGENDA:** Motion made by Jirik to approve agenda as presented. Second by Jordan. Motion carried.
3. **MEETING MINUTES:** Motion by Jordan to approve the February 26, 2007 meeting minutes with the following changes to item number 9; Seurer presented information regarding an invoice that was received from the CAP Agency for reimbursement of appliances ~~per the low-income agreement with them~~ that were not in accordance with the low income agreement with the Agency. Second by Bergquist. Motion carried.
4. **UTILITY & SMMPA BILLS:** Motion by Bergquist to approve claims for payment in the amount of \$170,103.20 and SMMPA claim of payment in the amount of \$328,024.38. Second by Jordan. Motion carried.
5. **FINANCIAL REPORTS A-C:**
 - A. Investment Report – The investment report was presented for review and approval.
 - B. Financial Report – The financial report was presented for review and approval.
 - C. Kilowatt & Water Sales – The kilowatt and water sales were reviewed. No action needed.

Motion by Jirik to accept the Investment and Financial Reports as presented. Second by Bergquist. Motion carried.
6. **SMMPA BOARD OF DIRECTORS MEETING; FEBRUARY 21, 2007:** Seurer presented minutes from the February 21, 2007 SMMPA Board of Directors meeting. No action needed.
7. **SMMPA BOARD OF DIRECTORS MEETING; MARCH 21, 2007:** Seurer informed the Commission of the business that was discussed at the March 21, 2007 SMMPA Board

of Directors Meeting.

8. **WATER TOWER PAY REQUEST #6:** Seurer presented pay request #6 for the construction of the new water tower in the amount of \$22,044.75. After a discussion a motion was made by Jirik to approve the pay request as presented. Second by Bergquist. Motion carried.
9. **APPA SAFETY CONTEST:** Seurer presented a letter from American Public Power Association (APPA) stating that the New Prague Utility Commission's Electric Department scored an incident rate of zero, thus achieving a First Place in APPA's 2006 Safety Contest. No action required.
10. **SWIMMING POOL REQUEST:** Seurer presented a letter from Steve Bruchman, Director of Community Services, requesting the donation of water for the initial filling of the New Prague Swimming Pool. After a discussion, a motion by Jirik to approve the request as presented. Second by Jordan. Motion carried.
11. **OPERATIONS REPORT:** Seurer reported the following information:
 1. MMUA's 2007 Policy Maker's Workshop is scheduled for May 15 and 16.
 2. The Water Department will be conducting their annual fire hydrant flushing program the week of April 9 followed by the leak detection survey.
 3. A request for proposals from consulting engineers for a Cost of Service Study for the Electric Utility will be made.
 4. A draft copy of the Public Notice regarding radium 226 and 228 was reviewed. After a discussion, it was the consensus of the Commission to publish the Public Notice with the suggested changes in The New Prague Times.
 5. Financing of the new well and additions to Treatment Plant #3 will be done in conjunction with the City when they do their bond financing for the 2007 street reconstruction project. The projected amount for the project is \$575,000.00.

With no further business, motion Jirik to adjourn the meeting at 4:34 p.m. Second by Jordan. Motion carried.

Attested:
Dennis Seurer