

NEW PRAGUE UTILITIES COMMISSION MEETING MINUTES

September 20th, 2010

The regular meeting of the New Prague Utilities Commission was held on September 20th, 2010, at 3:30 p.m., at 118 Central Avenue North, New Prague, MN 56071.

PRESENT: Commissioners Richard Jordan, Chuck Wann, Jon Bergquist, and Jim Kratochvil

ABSENT: Commissioner Dan Bishop

OTHERS PRESENT: Public Works Director Dennis Seurer, and Pat Scripture

1. **CALL TO ORDER:** The meeting was called to order by President Wann on September 20th, 2010, at 3:30p.m. President Wann welcomed newly appointed Council member Jim Kratochvil to the Commission.
2. **APPROVAL OF AGENDA:** Motion made by Commissioner Bergquist to approve the agenda as presented with the following addition; under other business the discussion of Electric Service Territory. Second by Commissioner Jordan. Motion carried.
3. **MEETING MINUTES:** Motion by Commissioner Jordan to approve August 16th, 2010, meeting minutes. Second by Commissioner Bergquist. Motion carried.
4. **UTILITY & SMMPA BILLS:** Motion by Commissioner Bergquist to approve claims for payment in the amount of \$220,062.00 and SMMPA claim of payment in the amount of \$467,268.43. Second by Commissioner Jordan. Motion carried.
5. **FINANCIAL REPORTS A – C:**
 - A. Investment Report – The Investment Report was presented for review and approval.
 - B. Financial Report – The Financial Report was presented for review and approval.
 - C. Kilowatt & Water Sales – The kilowatt and water sales were reviewed.

Motion made by Commissioner Jordan to accept the Investment and Financial Reports as presented. Second by Commissioner Bergquist. Motion carried.

6. **SMMPA BOARD OF DIRECTORS MEETING AUGUST 11th, 2010:** Public Works Director Dennis Seurer presented minutes from the August 11th, 2010, SMMPA Board of Directors meeting to the Commission. No action needed.
7. **SMMPA BOARD OF DIRECTORS MEETING SEPTEMBER 9th, 2010:** Public Works Director Dennis Seurer informed the Commission of the business that was discussed at the September 9th, 2010 SMMPA Board of Directors meeting. No action needed.

8. **INTERCONNECTION GUIDELINES FOR CUSTOMER OWNED GENERATION:** The Commission was presented with a draft copy of the Interconnection Guidelines for Customer Owned Generation, which the Utilities is mandated to have in place for any electric customer that was to install a small generation unit (Less than 40 Kw) and wishes to be interconnected to the Utility's distribution system. Also included was City attorney Scott Riggs's review and comments of the agreement. Mr. Riggs comments stated that the agreement appears consistent with the cogeneration and small power production provisions contained in the Minnesota statutes and rules, and is acceptable. After a discussion a motion was made by Commissioner Jordan, seconded by Commissioner Bergquist to approve the Interconnection Guidelines for customer owned generation as presented and that the Commission is notified when a customer elects to participate in this program. Motion carried.
9. **EPA EMISSION RULES:** The Commission was presented with information regarding EPA's new national emission standards for hazardous air pollutants from existing stationary Internal Combustion Engines. The notification to the EPA has been completed and staff along with SMMPA is looking into getting the generation units tested. Staff will continue to keep the Commission informed of the progress.
10. **SMMPA ANNUAL MEETING:** The Commission was presented with information regarding the Agency's 2010 annual meeting which will be held October 14th and 15th, 2010, in Bloomington, MN. Anyone interested in attending should contact staff.
11. **URGE TEST RESULTS:** The Commission was presented with the results of the annual URGE Tests of the generation units at the Power Plant for their information.
12. **MMUA SAFETY PROGRAM:** The Commission was presented with the MMUA Safety Program Contract for the period of October 1, 2010 through September 30, 2011. After a discussion a motion was made by Commissioner Kratochvil, seconded by Commissioner Bergquist to approve the MMUA Safety Program Contract as presented. Motion carried.
13. **OPERATIONS REPORT:** Public Works Director, Dennis Seurer reported the following information:
1. Received a thank you note from Leah Gross, the winner of this year's essay contest.
 2. Public Power Week is the week of October 4th, staff will give electric safety demonstrations to all 4th grade classes, staff will also handout pencils and compact fluorescent light bulbs to customers that come in and pay their bills
- Electric Service Territory: Discussion was held regarding the Electric Service Territory issues that were part of a joint meeting with the City Council. It was the consensus of the Commission to have this as a monthly agenda item and have staff report on the status of the issue.

With no further business a motion by Commissioner Jordan to adjourn the meeting at 4:45 p.m., second by Commissioner Bergquist. Motion carried.