

**NEW PRAGUE UTILITIES COMMISSION
MEETING MINUTES**

7/23/07

The regular meeting of the New Prague Utilities Commission was held on July 23, 2007 at 3:30 p.m., at 118 Central Avenue North, New Prague, MN 56071.

PRESENT: Commissioners Chuck Wann, Jon Bergquist, Richard Jordan, and Duane Jirik.

OTHERS PRESENT: Public Works Director Dennis Seurer

ABSENT: Dan Bishop

1. **CALL TO ORDER:** The meeting was called to order by President Wann on July 23, 2007 at 3:30 p.m.
2. **APPROVAL OF AGENDA:** Motion made by Jirik to approve agenda as presented. Second by Jordan. Motion carried.
3. **MEETING MINUTES:** Motion by Jordan to approve the June 18, 2007 meeting minutes. Second by Bergquist. Motion carried.
4. **UTILITY & SMMPA BILLS:** Motion by Bergquist to approve claims for payment in the amount of \$236,530.93. Second by Jirik. Motion carried.
Motion by Jordan to approve SMMPA claim for payment in the amount of \$408,110.16
Second by Bergquist. Motion carried.
5. **FINANCIAL REPORTS A-C:**
 - A. Investment Report – The investment report was presented for review and approval.
 - B. Financial Report – The financial report was presented for review and approval.
 - C. Kilowatt & Water Sales – The kilowatt and water sales were reviewed. No action needed.

Motion by Bergquist to accept the Investment and Financial Reports as presented.
Second by Jordan. Motion carried.

6. **SMMPA BOARD OF DIRECTORS MEETING; JUNE 13, 2007:** Seurer presented minutes from the June 13, 2007 SMMPA Board of Directors meeting. No action needed.
7. **SMMPA BOARD OF DIRECTORS MEETING; JULY 11, 2007:** Seurer informed the Commission of the business that was discussed at the July 11, 2007 SMMPA Board of Directors Meeting.

8. **WELL #6 PAY REQUEST #2:** Seurer presented pay request #2 for the construction of Well #6 in the amount of \$51,657.44 to Mark J. Traut Wells, Inc. After a discussion a motion was made by Bergquist to approve the pay request as presented. Second by Jordan. Motion carried.
9. **WATER TREATMENT PLANT #2 ENGINEERING PROPOSAL:** Seurer presented an Engineering proposal from Bolton and Menk to evaluate alternatives for upgrading Water Treatment Plant #2 for the removal of Radium from Well #4. After a discussion a motion was made by Jordan to move forward with the proposal as presented for a lump sum of \$1,500.00. Second by Bergquist. Motion carried.
10. **WATER TOWER PAY REQUESTS #9 & #10:** Seurer presented pay requests #9 & #10 from Maguire Iron, Inc for work completed on the water tower construction project. After a discussion a motion was made by Bergquist to approve pay request #9 for the amount of \$12,700.55 as presented. Second by Jirik. Motion carried.
After further discussion a motion was made by Bergquist to approve pay request #10 for the amount of \$88,887.70 as presented. Second by Jordan. Motion carried.
11. **OPERATIONS REPORT:** Seurer reported the following information:
 1. CAP X 2020 has begun their notification process regarding their plans to construct transmission lines.
 2. Staff will begin the selection process for the vacant Bookkeeper position.
 3. Seurer's 4 year term on the SMMPA Board expires in October and will be seeking reelection.

With no further business, motion by Jordan to adjourn the meeting at 5:00 p.m. Second by Bergquist. Motion carried.

Attested:
Dennis Seurer