

State of Minnesota  
Counties of Scott & Le Sueur  
City of New Prague



City Council Meeting  
Monday, April 4, 2011

Mayor Nickolay called the meeting to order with the following members present: Nickolay, Bartusek, Bruzek, Guerrette, Ryan.

Staff Present: Dennis Seurer, Ken Ondich, Mark Vosejпка and Mary Jo Hruby.

The Pledge of Allegiance was recited.

Planning Director Ken Ondich introduced Scott County Assessor Michael Thompson and Le Sueur County Assessor Dave Armstrong.

Scott County Assessor Michael Thompson provided a power point presentation including the timeline for property taxes, results of the 2011 assessment, Scott County residential lot inventory information, and the appeals process. The dates for County Board of Appeals and Equalization are June 14 at 6 P.M. on the Scott County side and April 18<sup>th</sup> 10:00 A.M to 6:00 P.M. on the Le Sueur County side.

Planning Director Ken Ondich reviewed the final plat of Lucas Addition consisting of 1 lot on 4.48 acres in the I-1 Light Industrial Zoning District as proposed by Lucas Properties.

It was moved by Bartusek and seconded by Guerrette to approve RESOLUTION #11-04-04-01 RESOLUTION OF THE NEW PRAGUE CITY COUNCIL GRANTING APPROVAL OF THE FINAL PLAT OF LUCAS ADDITION CONSISTING OF ONE LOT ON 4.48 ACRES IN THE I-1 LIGHT INDUSTRIAL ZONING DISTRICT, NEW PRAGUE, MINNESOTA. All voted in favor of the motion. (5-0)

Planning Director Ken Ondich introduced the Ordinance Amending Section 508 Enforcement of the Zoning Ordinance Pertaining to "Top of Foundation and Final Grade As-Built Surveys". The amendment to the Zoning Ordinance specifically relates to requiring top of foundation elevation verification by a registered land surveyor and also requiring final grade as-built surveys completed by a registered land surveyor. The requirements would ensure that new structures are constructed and yards are graded at the elevations required in the grading plans of the development of which they are located.

It was moved by Bruzek and seconded by Guerrette to approve the introduction of the proposed Ordinance Amending Section 508 of the Zoning Ordinance Titled "Enforcement", New Prague Minnesota pertaining to "Top of Foundation and Final Grade As-Built Surveys" and hold the second reading at the April 18, 2011 City Council meeting. All voted in favor of the motion. (5-0)

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Planning Director Ken Ondich reviewed the Recycling Program Agreement with Scott County for the 2011 City Wide Clean-up Event. In association with the clean up event, Scott County has made available sub-grants to help pay for the City's clean up event expenses. A maximum of \$1,198.43 has been made available this year to the City to help off-set costs.

It was moved by Guerrette and seconded by Bartusek to approve the Recycling Program Agreement with Scott County for the 2011 City Wide Clean-Up Event. All voted in favor of the motion. (5-0)

Kurt Ruehling, Golf Management Enterprises was present to answer questions in regard to amending the 2011 Golf Course Budget to reflect the reallocation of expenses under Golf Operations.

It was moved by Guerrette and seconded by Ryan to approve Resolution #11-04-04-02 RESOLUTION AMENDING THE NEW PRAGUE GOLF CLUB'S 2011 BUDGET. All voted in favor of the motion. (5-0)

Police Chief Mark Vosejпка informed the Council of the Medication Drop Off Program within the Cities of Scott County. A steel reinforced box will be constructed and placed in the south vestibule of City Hall/Police Department to be accessible 24/7. Citizens will be able to discard unused, expired etc. medications along with illegal drugs. The medications/drugs will be collected and then appropriately disposed to keep the chemicals out of the environment and reducing the access to them by our youth.

It was moved by Bruzek and seconded by Guerrette to approve the purchase of the medication disposal box and also the participation in the Scott County "Take it to the Box" Program. All voted in favor of the motion. (5-0)

Public Works Director Dennis Seurer informed the Council of Rice Lake Construction Group requesting reduction in retainage to 2% on the Wastewater Treatment Facility Project. It is recommended the retainage be reduced from 5% to 2% per the contract documents.

It was moved by Bartusek and seconded by Ryan for retainage to be reduced from 5% to 2% on the Wastewater Treatment Facility Project for Rice Lake Construction Group. All voted in favor of the motion. (5-0)

*City Council Proceedings*

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The Council reviewed the request from Tupy Insurance Agency, Inc. needing approval of the liability coverage waiver form with League of Minnesota Cities Insurance Trust. The Council needs to take action to either waive the tort limits or not waive the tort limits. The City Attorney is advising the City to not waive the monetary limits on municipal tort liability.

It was moved by Guerrette and seconded by Bartusek to approve the liability coverage waiver form with League of Minnesota Cities Insurance Trust and not waive the monetary limits on municipal tort liability. All voted in favor of the motion. (5-0)

It was moved by Bartusek and seconded by Ryan to approve the following consent agenda items:

- A. Approve previous meeting minutes
- B. Approve claims for payment
- C. Approve temporary On-Sale 3.2 Liquor License for Shelly Horton-Tuma Memorial Softball Tournament on May 21 & May 22, 2011.

All voted in favor of the motion. (5-0)

It was moved by Bruzek and seconded by Ryan to adjourn at 8:03 P.M.

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Charles L. Nickolay  
Mayor, City of New Prague

ATTEST:

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Michael J. Johnson  
City Administrator