

**NEW PRAGUE UTILITIES COMMISSION
MEETING MINUTES**

2/26/07

The regular meeting of the New Prague Utilities Commission was held on February 26, 2007 at 3:30 p.m., at 118 Central Avenue North, New Prague, MN 56071.

PRESENT: Commissioners Dan Bishop, Chuck Wann, Jon Bergquist, Richard Jordan, and Duane Jirik.

OTHERS PRESENT: Public Works Director Dennis Seurer.

ABSENT: None

1. **CALL TO ORDER:** The meeting was called to order by President Wann on February 26, 2007 at 3:40 p.m.
2. **APPROVAL OF AGENDA:** Motion made by Bishop to approve agenda as presented after changing Tuesday to Monday. Second by Jirik. Motion carried.
3. **MEETING MINUTES:** Motion by Bishop to approve the January 16, 2007 Commission minutes as presented. Second Bergquist. Motion carried.
4. **UTILITY & SMMPA BILLS:** Motion by Bishop to approve claims for payment in the amount of \$343,258.77 and SMMPA claim of payment in the amount of \$349,961.70. Second by Jirik. Motion carried.
5. **FINANCIAL REPORTS A-C:**
 - A. Investment Report – The investment report was presented for review and approval.
 - B. Financial Report – The financial report was presented for review and approval.
 - C. Kilowatt & Water Sales – The kilowatt and water sales were reviewed. No action needed.

Motion by Bergquist to accept the Investment and Financial Reports as presented. Second by Bishop. Motion carried.
6. **SMMPA BOARD OF DIRECTORS MEETING; JANUARY 10, 2007:** Seurer presented minutes from the January 10, 2007 SMMPA Board of Directors meeting. No action needed.
7. **SMMPA BOARD OF DIRECTORS MEETING; FEBRUARY 21, 2007:** Seurer informed the Commission of the business that was discussed at the February 21, 2007 SMMPA Board of Directors Meeting.

8. WATER TREATMENT PLANT #3 CONSTRUCTION PLANS: Seurer presented contract drawings from Bolton and Menk Inc. for the expansion of Water Treatment Plant #3. The expansion includes necessary plumbing and electrical work for the addition of Well #6. After a discussion, a motion was made by Bishop to approve the construction plans for the expansion of Water Treatment Plant #3 as presented. Utility staff will perform the labor with the assistance of a local electrician. Second by Jirik. Motion carried. After further discussion regarding the financing of the project. A motion was made by Bergquist to authorize staff to work with Northland Securities Inc. and report back to the Commission. Second by Bishop. Motion carried.

9. ENERGY STAR REBATE RECAP FOR 2006: Seurer presented a recap of the reimbursed rebates to New Prague Utility customers for purchasing Energy Star Appliances. Total paid out for 2006 was \$7,505.00. No action needed.

Seurer presented information regarding an invoice that was received from the CAP Agency for reimbursement of appliances that were not in accordance with the low income agreement with the Agency. After a discussion, a motion was made by Jordan to approve only the reimbursements for the Energy Star appliances that are for property owners and deny the request from the rental properties per the language in the contract. Second by Bishop. Motion carried.

10. RADIUM 226 AND 228 FOURTH QUARTER RESULTS: Seurer reported that the Utility will be receiving a notification from the Department of Health regarding the Utility exceeding the Maximum Contaminate Level for Radium 226 and 228. A sample of the Public Notice was reviewed with the Commission. After a discussion, it was the consensus of the Commission to have staff add additional information to the Public Notice regarding the recent test results. The Commission will be sent a copy of the notice for their review and input before it is released.

11. OPERATIONS REPORT: Seurer reported the following information:

1. Seurer attended the MMUA Conference February 14 - 16, 2007. The major topics of discussion were the renewable energy standards, CIP, and the Cold Weather Rules.
2. The Electric Utility will have a booth at this year's Expo which will be held March 25, 2007 at the Community Center. Staff will have an electric safety board on display and will hand out compact fluorescent bulbs.
3. Three water mains were repaired this last month.
4. Seurer will be attending an APPA Conference March 17 - 20, 2007.
5. March Commission meeting is rescheduled for March 26, 2007.

With no further business, motion Bishop to adjourn the meeting at 5:05 p.m. Second by Jordan. Motion carried.

Attested:
Dennis Seurer