

**Meeting Minutes**  
**New Prague Planning Commission**  
**Wednesday, August 26, 2009**

**1. Call Meeting to Order**

The meeting was called to order at 6:34 p.m. by Planning Commission Chair Grant Gengel with the following members present: Kay Wilcox, Ryan Peltier, Bob Gilman and Pat Remfert. Absent: None.

City Staff Present: Ken Ondich – Planning Director.

**2. Approval of July 22, 2009 Regular Meeting Minutes**

It was moved by Remfert, seconded by Wilcox to approve the July 22, 2009 regular meeting minutes as submitted. Motion carried (5-0).

**3. Old Business - None**

**4. New Business**

**A. Subdivision Ordinance Re-Write – “Filing and Recording, Preliminary Plat and Final Plat” Sections  
City of New Prague - applicant**

Planning Director Ondich reviewed staff’s progress of the rewriting of the Subdivision Ordinance. He stated that at the June 24, 2009 Planning Commission meeting the re-writing of the subdivision ordinance was introduced and that at the July 22, 2009 meeting the “General Provisions” chapter was reviewed. He stated that for the review this month that the “Filing and Cording, Preliminary Plat and Final Plat” sections were provided. He added that these provisions include restrictions on filing deeds, concept plan submittal information, preliminary plat submittal information and final plat submittal information. He stated that at next month’s meeting he would hopefully have for review the Design Standards section of the Subdivision Ordinance. He stated that he was looking for any comments that the Planning Commission may have regarding the drafted provisions.

Commissioner Wilcox asked about street naming provisions and where that language might be located in the new subdivision regulations.

Planning Director Ondich stated that the Design Standards section will contain a subdivision for street naming standards. He asked the Planning Commission for input on whether they felt current practices should be continued in the new ordinance.

The Planning Commission indicated that current naming practices to include numbered streets following the numbering grid are helpful for navigation.

Planning Director Ondich also noted that City Staff was working to change the requirements for financial securities for projects involving public improvements which would be included in the next section of review.

## 5. Miscellaneous

The following miscellaneous items were reviewed:

- A. "Towns rethink plans to enhance communities" – StarTribune Article: August 16, 2009. – Planning Director Ondich stated that included in the packet was an article regarding how cities all over the south metro area are revising their ordinances to prepare for an upswing in growth and building activities, just as New Prague is doing this summer and fall.
- B. TH 19/11<sup>th</sup> Ave. Roundabout Project – Planning Director Ondich stated that a special meeting of the City Council is scheduled for August 27, 2009 to award the bid for the TH 19/11<sup>th</sup> Ave. Roundabout Project. He also stated that the project will start construction immediately after Labor Day and be completed before winter to ensure that TH 19 would not be closed during the winter months.
- C. Walgreen's – Planning Director Ondich stated that the City had heard second hand that the Walgreen's store may not actually open for business until the spring of 2010, but that the store construction would be completed in October 2009.
- D. Downtown Revitalization – Commissioner Wilcox stated that the Council had a planning retreat last week and that one of the priority topics was downtown revitalization. Planning Director Ondich stated that the City had recently requested information from a couple of organizations that provide information and assistance with downtown revitalization and that there are some grant funding opportunities that could be researched further.

## 6. Adjournment

The meeting was adjourned at 7:05 p.m. by order of Chair Gengel.

Respectfully submitted,

A handwritten signature in black ink that reads "Kenneth D. Ondich". The signature is written in a cursive, flowing style.

Kenneth D. Ondich  
Planning Director