

**NEW PRAGUE UTILITIES COMMISSION  
MEETING MINUTES**

**8/27/07**

The regular meeting of the New Prague Utilities Commission was held on August 27, 2007 at 3:30 p.m., at 118 Central Avenue North, New Prague, MN 56071.

PRESENT: Commissioners Chuck Wann, Jon Bergquist, Dan Bishop.

OTHERS PRESENT: Public Works Director Dennis Seurer and Bob Brown

ABSENT: Richard Jordan and Duane Jirik.

1. **CALL TO ORDER:** The meeting was called to order by President Wann on August 27, 2007 at 3:30 p.m.
2. **APPROVAL OF AGENDA:** Motion made by Bergquist to approve agenda as presented. Second by Bishop. Motion carried.
3. **MEETING MINUTES:** Motion by Bishop to approve the July 23, 2007 meeting minutes. Second by Bergquist. Motion carried.
4. **UTILITY & SMMPA BILLS:** Motion by Bergquist to approve claims for payment in the amount of \$254,716.02 and SMMPA claim of payment in the amount of \$441,524.74. Second by Bishop. Motion carried.
5. **FINANCIAL REPORTS A-C:**
  - A. Investment Report – The investment report was presented for review and approval.
  - B. Financial Report – The financial report was presented for review and approval.
  - C. Kilowatt & Water Sales – The kilowatt and water sales were reviewed. No action needed.

Motion by Bishop to accept the Investment and Financial Reports as presented. Second by Bergquist. Motion carried.
6. **WATER TREATMENT PLANT #2 IMPROVEMENTS:** Bob Brown of Bolton and Menk presented his report on the options available for the upgrades to Filter Plant #2 that are necessary for radium 226 and 228 removal. After a discussion, a motion was made by Bishop directing Bolton and Menk to proceed with the plans and specifications for the improvements to Filter Plant #2. Second by Bergquist. Motion carried.
7. **SMMPA BOARD OF DIRECTORS MEETING; JULY 11, 2007:** Seurer presented minutes from the July 11, 2007 SMMPA Board of Directors meeting. No action needed

8. **SMMPA BOARD OF DIRECTORS MEETING; AUGUST 8, 2007:** Seurer informed the Commission of the business that was discussed at the August 8, 2007 SMMPA Board of Directors Meeting.
9. **WELL #6 PAY REQUEST #3:** Seurer presented pay request #3 for the construction of well #6 in the amount of \$40,481.87 to Mark J. Traut Wells, Inc. After a discussion, a motion was made by Bergquist to approve the pay request as presented. Second by Bishop. Motion carried.
10. **WELL #6 PAY REQUEST #4:** Seurer presented pay request #4 for the construction of well #6 in the amount of \$76,807.50 to Mark J. Traut Wells, Inc. After a discussion, a motion was made by Bergquist to approve the pay request as presented. Second by Bishop. Motion carried.
11. **HEAT SHARE PROGRAM:** Seurer presented a request from the Salvation Army to participate in the Heat Share Program. After a discussion a motion was made by Bishop to participate in the Heat Share Program. Second by Bergquist. Motion carried.
12. **SMMPA ANNUAL MEETING:** Seurer presented information regarding the SMMPA Annual Meeting which will be held October 18 and 19.
13. **OPERATIONS REPORT:** Seurer reported the following information:
  1. Melissa Lingen has accepted the billing clerk position.
  2. Staff is conducting interviews for the Water Operators position.
  3. Bishop and Seurer reported on the MMUA summer conference.

With no further business, motion by Bishop to adjourn the meeting at 4:50 p.m. Second by Bergquist. Motion carried.

**Attested:**  
**Dennis Seurer**