

State of Minnesota
Counties of Scott & Le Sueur
City of New Prague



City Council Meeting
Monday, April 6, 2009

Mayor Bender called the meeting to order with the following members present: Bender, Bartusek, Betterton, Guerrette, Wilcox. Absent: None

Staff Present: Mike Johnson, Ken Ondich, Dennis Seurer, Mark Vosejpka, Patty Solheid, Renee Christianson, and Mary Jo Hruby.

The Pledge of Allegiance was recited.

Planning Director Ken Ondich reviewed the Zoning Ordinance Amendment for residential erosion control, turf establishment and tree requirements. The zoning ordinance amendments will establish a set of performance standards for residential erosion control, turf establishment and tree requirements which are lacking in the current zoning ordinances. The zoning ordinance will provide staff and elected officials the necessary requirements and regulations to effectively protect the health, safety and welfare of residents, families and friends within the City of New Prague.

It was moved by Bartusek and seconded by Wilcox to adopt RESOLUTION #09-04-06-01, AMENDING ORDINANCE #226 ORDINANCE AMENDING ZONING ORDINANCE #187 ADDING SECTION 736 FOR PERFORMANCE STANDARDS FOR RESIDENTIAL EROSION CONTROL, TURF ESTABLISHMENT AND TREE REQUIREMENTS, NEW PRAGUE, MINNESOTA and amend the 2009 official fee schedule to include a required \$1,500 escrow deposit. All voted in favor of the motion.

Planning Director Ken Ondich updated the Council on unpaid fees and expenses owed by Raven Stream Village Development Inc. for engineering and other development related fees. City Staff worked with City Attorney Scott Riggs to work towards collection of the unpaid fees. One of the options and the easiest and most cost effective way is to place a lien on all the properties remaining in the ownership of the developer.

It was moved by Guerrette and seconded by Betterton to place a lien on all the properties remaining in the ownership of Raven Stream Village Development Inc. All voted in favor of the motion.

Mayor Bender asked for a motion to accept the letter of resignation from Pat Scripture.

It was moved by Betterton and seconded by Guerrette to accept the letter of resignation from Pat Scripture effective March 31, 2009. All voted in favor of the motion.

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City Administrator Mike Johnson recognized Pat Scripture for her 24½ + years of service to the City of New Prague. Pat has faithfully served the Golf Course and the New Prague Utilities Commission as an Accounting Clerk and Receptionist-Clerk.

It was moved by Wilcox and seconded by Guerrette to adopt RESOLUTION #09-04-06-02 RESOLUTION RECOGNIZING PAT SCRIPTURE. All voted in favor of the motion.

City Administrator Mike Johnson reviewed with the Council the severance package and vacation accrual for Pat Scripture. The total severance package (sick leave payout and insurance contributions) along with the vacation accrual will be split 50/50 between the New Prague Utility Commission and the Golf Club.

Pat Scripture requested the Council consider the severance package and vacation accrual not be split 50/50. She would like to see it all paid by the Golf Club based on her years of service and that it should be paid at her higher hourly golf course pay rate.

It was moved by Bartusek and seconded by Betterton to approve the severance package/vacation accrual for Pat Scripture as presented by staff being split 50/50 between the New Prague Utilities Commission and the Golf Club and at the hourly rates as recommended by Staff. All voted in favor of the motion.

City Planner Renee Christian updated the Council on the TH19/11th Av NW intersection. MnDot increased the federal grant portion of the project and also agreed to additional funds to the project from the MnDOT funds. Staff feels there are benefits to moving the project forward. There are very few (if any) large commercial tracts of land available for immediate development within or adjacent to the City. The area located just south of the intersection has been annexed into the City, is guided to commercial zoning and has utilities readily available. Prior to development of the property to the south, MnDOT will require that these intersection improvements be completed. If the grant monies are not utilized this year, there is no guarantee they will be available in the future. This is a "use it or lose it" opportunity. Moving forward with the project will allow 75% of the project to be funded by MnDOT and the federal government. The remainder of the project costs, that will be City responsibility, can be taken from our State Aid Construction Account. There will be no general fund monies required to move the project forward.

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It was moved by Bartusek and seconded by Wilcox to move forward with the TH19/11th Av. NW intersection project. All voted in favor of the motion.

Police Chief Mark Vosejпка recommended to the Council the removal of street signs that are no longer needed for the purpose they were intended for. The Street Department will remove the signs when time permits.

It was moved by Wilcox and seconded by Betterton to approve the list of street signs for removal. All voted in favor of the motion.

City Administrator Mike Johnson reviewed Change Order No. 5 with Ebert Construction on the Emergency Services Center project. The proposed change order is for the amount of \$8,046.32 for the following:

1. Provide & install new window blinds to two exit Doors - \$215.34.
2. Additional base cabinet, counter top and labor for laundry/SCBA room - \$2,105.15.
3. Furnish and install 14 wall corner guards - \$1,605.77
4. Deduct 4 stainless steel corner guards - (-\$217.25)
5. Provide switch for map lighting - \$242.16
6. Provide 70 key fobs and 81 proximity cards in lieu of 300 proximity cards - \$543.51
7. Modify switches to operate lights in hallway only - \$382.07
8. Elevation change at catch basin No. 11 - \$538.13
9. Revised utilities cost-civil drawing error - \$1,614.38
10. Additional electrical to raise microwave receptacle due to cabinet change - \$80.72
11. Additional labor to relocate base cabinets in two rooms - \$452.03.
12. Electrical work and apparatus bay - \$484.31

It was moved by Bartusek and seconded by Guerrette to approve Change Order No. 5 with Ebert Construction on the Emergency Services Center project in the amount of \$8,046.32. All voted in favor of the motion.

It was moved by Wilcox and seconded by Betterton to approve the following consent agenda items:

- A. Approve previous meeting minutes
- B. Approve claims for payment.

All voted in favor of the motion.

City Administrator Mike Johnson informed the Council that a temporary Certificate of Occupancy will be issued on Wednesday or Thursday of this week for the Emergency Services Building. The vehicles will move to the new building on Saturday morning.

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Public Works Director Dennis Seurer reported the Wastewater Treatment Facility construction is right on schedule.

Public Works Director Dennis Seurer informed the Council about an upcoming workshop that will be held with the Council, Utility Commission and SMMPA Staff regarding extension of our current power sales contract with SMMPA.

City Planner Renee Christianson informed the Council that SCALE will be sponsoring a training session in mid May.

The meeting was adjourned at 8:52 P.M.

W. A. Bender, Mayor
City of New Prague

ATTEST:

Michael J. Johnson
City Administrator