

**Meeting Minutes**  
**New Prague Park Board**  
**Tuesday, May 13, 2008**  
**5:30 PM**

**1. Annual Park Tour**

The park tour started at 5:30 PM and was completed at 6:50 PM. During the park tour the Park Board members and city staff toured Foundry Hill Park (woods area), Philipps Park, Sliding Hill Skate Park (Archery Range), and Settlers Park (Prague Estates trail link).

**2. Call to Order**

The meeting was called to order at 6:55 PM by Terri Hodapp. Members present were Kay Wilcox, Allen Mahowald, Dominic McConnell, Mark Remfert, Amy Jirik, and Teri Hodapp. Members absent were J.C. Ingebrand and Ryan Hauser. Staff present was Ken Ondich – Planning Director, Ryan Streff – Planning Intern and Jim Calliguri – Parks Maintenance Supervisor.

**3. “Movie Night” at DRS Field (Memorial Park)**  
**Friday Night of Dozinky Days – Patty Cole**

Patty Cole, a resident of New Prague, provided the background on the proposed “Movie Night”. Cole stated that many parents are concerned about youth activities (mainly drinking) that occur at Dozinky Days. She stated that the proposed activity will keep youth safe during this time. She stated that the event involves a double movie feature at the Memorial Park-DRS field. She stated that the event would be called “Movie in the Park” and would start shortly after sunset. She stated that she would need to start setting up around 4pm at the approved location. She stated that they are expecting 250 to 300 youth to attend this event. She stated that they are planning on using the concussion stand at the DRS Field to help raise money to cover the operating expenses. She stated that the 1<sup>st</sup> movie would be geared for younger families and the 2<sup>nd</sup> movie would be geared more for teenagers.

Jirik asked if they would have enough garbage cans for the event. She also asked how much would it cost for someone to get into the event.

Wilcox stated that she would like to see a checklist developed by the City and distributed to the group.

Cole stated that the entrance fee will depend on how much the copyright's for the movies cost.

An acquaintance of Patty Cole stated that each movie will cost approximately \$250-\$450. She stated that they might try to get a corporate sponsor for the event.

Jirik asked how the event would work in terms of "once you're in, you're in, or what?"

Cole stated that they could use a stamp along with a black light to monitor the event participants.

Hodapp stated that they might want to consider a Food Shelf item as an admission fee. She asked if the event is successful would they consider doing more events like this.

Jirik asked if there was a place at the field to keep personal items that might not be allowed into the event.

An acquaintance of Patty Cole stated that they would have a check-in area.

Jirik state that the City of Shakopee has movies in the park. She stated that this might be a good contact for them.

The Park Board determined that neighbor notices should be delivered by the group either by mail or door to door regarding the event.

A motion was made by McConnell, seconded by Wilcox to approve "Movie Night" with \$100 deposit and requested information on the event regarding hours, contacts, security, and seating information, which passed unanimously (5-0).

#### **4. Approve Previous Meeting Minutes**

A motion was made by Wilcox, seconded by Mahowald to approve the April 8, 2008 meeting minutes, which passed unanimously (5-0).

#### **5. Review Financial Reports**

Planner Ondich presented the financial reports to the Park Board, noting that during the month of April an additional \$2,011.04 was added to the Park Equipment Fund from residential and commercial permits. He stated that because of a financial mishap from the City's Accounting Clerk approximately \$23,000 was removed from the Park Board Budget. He stated that this financial mishap would not affect the current budgeted items.

Wilcox asked if this would in fact zero out the Park Board Budget.

Jirik asked if from now on do we need to spend everything in this fund.

Ondich state that this would actually make the budget go into the red. He stated that this issue has been addressed and the City Administrator has given the ok to spend the money for the selected budget items only and nothing more for the year.

Mahowald stated that the general fund has been getting the money we thought was going into the Park Board Fund.

Mahowald asked how much park dedication was received from Coborn's.

A motion was made by McConnell, seconded by Jirik to accept the financial reports as presented, which passed unanimously (5-0).

**6. Community Education Directory – Baseball Programs  
Bylaws and Handbook for Youth Baseball Association  
Cost of Wooden Field Boxes**

Planner Ondich provided the background on the baseball programs. He stated that at last month's meeting the Park Board asked the Board Members of the Youth Baseball Association to provide them with a baseball program/schedule and information regarding their Bylaws and Handbook. He stated that staff has received the baseball program/schedule from New Prague Community Education and the Bylaws/Handbook from the baseball association.

Jirik stated that there is \$100 try out fee for the baseball program.

Hodapp stated that this fee would be refunded if the child did not play.

Hodapp stated that possibly the board should look over the bylaws and discuss them during the next months meeting.

Wilcox stated that the field boxes should be able to be used by everyone. She stated that there should be a master key to get into the boxes.

Calliguri stated that he has been in contact with Baseball Association about the field boxes. He stated that they are ok with sharing the boxes.

Jirik stated she has a problem with the field boxes. She stated that being involved with this could potentially cause problems.

Wilcox stated that this would be a nice amenity to the parks.

Calliguri stated that these boxes would be located by the back stop.

Mahowald asked how many of these boxes do we need.

Calliguri stated that they are asking for 3 boxes.

Jirik asked who would own the boxes.

Ondich stated that if the Baseball Association purchased the boxes they would more then likely be asked to donate them to the city.

McConnell stated that he would like to see the city sign off on the design so that the boxes are constructed properly.

A motion was made by Wilcox, seconded by McConnell, to supply the lumber and materials for 3 units, not to exceed \$1,000, built by the leagues and designed by staff, which passed (4-1, Jirik).

## **7. Follow up on Hockey Rink Boards – Final Action**

Planner Ondich provided the background on the Hockey Boards. He stated that staff has included two quotes for hockey boards in the packet. He stated that one quote was from Athletica and the other was from Becker Arena Products. He stated that they are both for a rotationally molded polyethylene in an off white color with the same exact specifications. He stated that Becker's quote totaled \$26,487 and the quote from Athletica totaled of \$30,710. He stated that park staff would prep the site in a minimalist fashion as was requested by the Park Board at the April meeting. He stated that the hockey boards/nets and lighting were budgeted for about \$32,000 from the Park Equipment Fund in 2008. He stated that Dennis Seurer, Public Works Director stated that it would cost approximately \$3,500 for additional light fixtures and other materials to light the hockey rink area. He stated that these lights would be a required purchase along with the purchase of the hockey boards.

Hodapp stated that there is a \$4,000 difference between the two quotes.

Ondich stated that staff looked at the Becker product that was installed in Watertown. He stated that their staff thought it was a good product.

Wilcox stated that the Becker product was originally more in price.

Calliguri stated that the city's prep work for the rink would cost approximately \$3,500. He stated that this would consist of 3 inches of gravel to be placed inside the rink.

Jirik asked for the reasoning behind using gravel as apposed to the grass.

Calliguri stated that using gravel would help relieve boils on the ice.

Wilcox asked for the figures for the complete project.

Ondich stated that the total would come to \$34,487.

Wilcox asked if this would be a fall or summer project.

Calliguri stated that he would like to start the project this summer.

Jirik asked how long it will take to get the order.

Ondich stated that the order would take approximately 4-6 weeks.

A motion was made by Mahowald, seconded by Jirik, to purchase Hockey Boards from Becker and have staff install boards, lighting, nets, and gravel, which passed unanimously. (5-0)

## **8. Photo Signs – Yackley Cabin Site and Southside Park Homestead Site**

Planning Intern Streff provided the background on the photo signs. He stated that the Park Board packet included different picture collages of the Yackley Cabin and a rendering of what the cabin's layout would have looked like. He stated that the cabin pictured is not the original but was made from logs that were used to build the actual cabin structure. He stated that staff put together three different photo sign options that could be used at the site. He stated that included in the Park Board packet were two different picture collages of the Sindelar homestead located at Southside Park. He stated that each collage has the same three pictures of the original homestead. He stated one photo collage has text space available to write a description or other historical information that might be significant and the other contain only pictures of the homestead.

Mahowald stated that he thought the Historical Society might have better documents regarding the Yackley Cabin.

Jirik stated that having the dimensions for the original Yackley Cabin on the sign would be useful to the people that see the sign.

Wilcox stated that she would like to see a bit more of a narrative on the sign for the Yackley Cabin. She stated that she liked the idea of having a picture of the house/cabin.

Wilcox stated that Daisy Babione has the original pictures of the Sindelar Homestead. She stated that Daisy might be able to help determine the use of the buildings on the pictures.

## **9. Miscellaneous**

### **A. Park Adoptions and Acknowledgement Signs**

The Park Board determined that staff should ask St. Wenceslaus Church if recognition is important to them before ordering a sign for them.

### **B. E-Mail Re: Parking at Settlers Park**

Ondich provided background on the parking issue. He stated that included in the packet was an e-mail that was received by a concerned resident regarding parking on 12<sup>th</sup> Ave. He stated that parents and other residents attending Little League at Settler's Park are parking on 12<sup>th</sup> Ave and are not parking in the designated parking lot.

Wilcox stated that next year we might want to think about purchasing a fence for this area.

Hodapp stated that staff should ask the coaches to tell the parents of the parking situation.

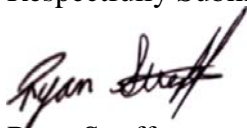
Wilcox stated that staff should send notices to the coaches and possibly send copies of the notice to hand out to parents.

The Park Board determined that staff should contact the leagues/coaches to inform the parents to park in the parking lot(s) when available.

## **8. Adjournment**

The meeting was adjourned at 8:48 PM, by order of the Chair Hodapp.

Respectfully Submitted,



Ryan Streff  
Planning Intern