

**Meeting Minutes**  
**New Prague Park Board**  
**Tuesday, March 10, 2009**  
**6:30 PM**

**1. Call to Order**

The meeting was called to order at 6:32 PM by Chair Dominic McConnell. Members present were Kay Wilcox, Allen Mahowald, Dominic McConnell, Teri Hodapp and Katie Leaver. Youth members present were Kaitlyn O'Neill and Karynn Lehne. Absent were Mike Slavik and Amy Jirik. Staff present was Ken Ondich – Planning Director and Jim Calliguri – Parks Maintenance Supervisor.

**2. Approve Previous Meeting Minutes**

A motion was made by Leaver, seconded by Mahowald to approve the February 10, 2009 meeting minutes, which passed unanimously (5-0).

**3. Review Financial Reports**

Planning Director Ondich presented the financial reports to the Park Board, noting that during the month of February an additional \$323.06 was added to the Park Equipment Fund from residential and commercial permits.

A motion was made by Hodapp, seconded by Mahowald to accept the financial reports as presented, which passed unanimously (5-0).

**4. Settlers Park Baseball Fence – N.P. Youth Baseball Association**

Planning Director Ondich stated that prior to the meeting Rick Issacson of the New Prague Youth Baseball Association had called to request that the discussion be moved to the April Park Board meeting due to the weather.

**5. Warming House at Sliding Hill Skate Park**

Planning Director Ondich stated that during the afternoon staff had received a floor plan layout and detail listing for a roughly 22' x 44' warming house building including a storage area from Jim Kratochvil.

Parks Maintenance Supervisor Jim Calliguri provided a detailed review of the plans. He stated that the building would be of block construction for vandalism concerns, would have in-floor heat, would have a concession/attendant area, would have a varying roof height with asphalt shingles and aluminum soffit, 200 amp electrical service and would have 14' ceilings in the storage area and 10' ceilings in the warming house area. He

noted that the storage area is needed for the equipment they currently use at the site and possibly for storing a zamboni in the future. He stated that the total cost estimate at this time for the building including labor would be \$78,800 but that price did not include water to the building or painting of the concrete block on the exterior.

Kay Wilcox asked if the uncolored block in the information could be changed to colored block.

Jim Calliguri stated that the storage room portion of the building could be added on later to save upfront costs, but that the storage area is needed today with the items used at the skating rinks. He also noted that the windows would be made of “hockey glass” to avoid breakage.

Planning Director Ondich stated that Mr. Kratochvil had already donated a lot of time and effort creating the plans for the warming house which the Park Board should acknowledge.

Kay Wilcox asked why labor was included in the price of the building and noted that the Park Board does not have the funds to pay for the building materials and labor at this time.

Jim Calliguri stated that the cost of labor was included in the price to use as a point of discussion with the Park Board and noting that Mr. Kratochvil had not committed to providing 100% of the labor for free and that staff would be discussing the plans with him further.

Teri Hodapp stated that in the past the Park Board had discussed an idea to have a radiant heater in a “bus stop” enclosure and wondered if something like this could be added to the outside of the building in those instances where an attendant may not be on duty to have the warming house open.

Kay Wilcox stated that an exterior elevation drawing would be helpful to see.

Jim Calliguri stated that Mr. Kratochvil has drawn up the plans including elevations which would be available at another meeting.

Kay Wilcox asked staff to look for ways to cut costs on the project and other revisions to the plans as seen fit.

The Park Board concurred with having staff move forward with the overall idea, plan details and revisions.

## **6. Memorial Park Master Plan**

Planning Director Ondich stated that as requested at last month’s meeting he had provided the drawing and cost estimate for the Memorial Park Master Plan. He noted that this drawing and estimate was created in 2004 for the parks referendum that failed.

He noted that the original cost estimate was just under \$1,000,000 to complete all the work in the plan. He noted that the replacement playground equipment installed in 2005 was not installed in the location shown in the Master Plan because of the location of the north softball field. He also noted that the parking area and road between the Park Ballroom and Golf Course was also not constructed as shown in the Master Plan and that staff had a lot of internal discussion on that topic.

Kay Wilcox asked if Park Ave. S. was reconstructed if it could fit with the location shown in the Master Plan.

Planning Director Ondich stated that for the most part it could except that a piece of land shown in the master plan on the east side of Park Ave. S. was actually private property where a parking lot and portion of the road is shown. He stated that the plan would have to be adjusted for that issue.

## **7. Miscellaneous**

- A. Barks in the Parks: A Little Slice of Heaven on Earth**– Planning Director Ondich noted that he included a Metropolitan Council article about dog parks in the packet as information.
- B. Duathlon Event**– Planning Director Ondich stated that the idea of a Duathlon Event was discussed as a fundraiser for the Future Athletic Complex and that Ellen O’Neill brought the idea to the Park Board in January. He stated that she has continued to work on the event idea and is hoping to have the event on Saturday August 8<sup>th</sup>. He noted that staff is still working out details on the base location and routing with Ms. O’Neill at this time and that the proposal will be made to the City Council when all the details have been worked out.
- C. Hockey Boards Update** – Planning Director Ondich stated that over the winter the new hockey boards have had some issues relating to breakage. He stated that staff had met with a representative from the manufacturer and the sales company to discuss but did not have information on the exact remedy at this time.
- D. Storage Box** – Katie Leaver stated that her father is a Tech Ed. Teacher and is willing to donate a 3.5’ x 2.5’ x 2.5’ metal storage box to the City for use. She stated that it just needs a coat of paint and a lock.

Staff noted that they could find a use for the storage box.

## 8. Adjournment

A motion was made by McConnell, seconded by Mahowald, to adjourn the meeting at 7:20 P.M., which passed unanimously (5-0).

Respectfully Submitted,

A handwritten signature in black ink that reads "Ken Ondich". The signature is written in a cursive style with a large, prominent "K" and "O".

Ken Ondich  
Planning Director