

**Meeting Minutes
New Prague Park Board
Tuesday, July 8, 2008
6:30 PM**

1. Call to Order

The meeting was called to order at 6:34 PM by Kay Wilcox. Members present were, Allen Mahowald, Dominic McConnell, Amy Jirik, J.C. Ingebrand, Teri Hodapp (arrived after 4th agenda item) and Kay Wilcox. Members absent were Ryan Hauser and Mark Remfert. Staff present was Ken Ondich – Planning Director, Ryan Streff – Planning Intern, and Jim Calliguri – Parks Maintenance Supervisor.

2. Approve Previous Meeting Minutes

A motion was made by Jirik, seconded by Ingebrand to approve the June 10, 2008 meeting minutes, which passed unanimously (5-0).

3. Review Financial Reports

Planner Ondich presented the financial reports to the Park Board, noting that during the month of June an additional \$1,452.16 was added to the Park Equipment Fund from residential and commercial permits.

A motion was made by Jirik, seconded by Ingebrand to accept the financial reports as presented, which passed unanimously (5-0).

4. Memorial Park Baseball Field Scoreboard Assessment

Planner Ondich provided the background on the scoreboard assessment. He stated at last month's meeting the Park Board discussed a request from the New Prague Baseball Association for a new scoreboard at the Baseball Field at Memorial Park. He stated it was determined at this time that the Park Board did not have the money to replace the scoreboard and that the New Prague Baseball Association did not have money to replace the scoreboard. He stated following the meeting, staff created a list of the teams that use the Baseball Field and the number of times they use it during the year. He stated the idea was that it could be determined which teams used the field more than others and therefore might be expected to contribute more funds to replace the scoreboard. He stated that currently the City of New Prague only collects team fees (\$210 per team) from the Orioles (a D.R.S. League Team) and the Robins (an Over 35 team). He stated all the other groups using the field are youth and do not pay team fees or any other fee to the City. He stated the ultimate consensus from a meeting with City Administrator Jerry Bohnsack, Public Works Director Dennis Seurer, Kay Wilcox, and Ken Ondich was that

the City's General Fund (not the Park Board budget) could potentially pay for 50% (or up to a maximum of \$6,000 for a replacement scoreboard, whichever is less) with the remaining to come from the Baseball Association. He stated the idea of the City paying the \$6,000 maximum is that this would be the cost of a near exact replacement to the current broken scoreboard. He stated the reasoning for the 50% cost participation by the City, up to \$6,000, whichever is less, is that we would not want to pay 100% cost of a \$6,000 scoreboard and have the association chip in nothing. He stated this also puts some decisions in the hands of the Baseball Association. He stated if they want a \$12,000 scoreboard, the City could put up \$6,000 and they would pick up another \$6,000. He stated if they want a \$15,000 scoreboard, we'd still limit our contribution at \$6,000 and they'd have to come up with \$9,000. He stated the City Administrator Bohnsack indicated that he is willing to "finance" the Baseball Association's portion of the costs for up to a 3 year time period. He stated we would seek to collect the "Scoreboard Assessment" when they pay their team fee(s) in the spring. He stated the fee will depend on which scoreboard they would like the City to purchase. He asked the Park Board to discuss an idea for the City General Fund to pay 50% of the Baseball Field Scoreboard Cost (up to a maximum of \$6,000, whichever is less) and to have the New Prague Baseball association reimburse the City for a period of 3 years for their portion of the costs with the assessment fee due in the spring of 2009, 2010 and 2011 when the final payment would be made to the City.

Nick Schoenecker and Jeff Steinhoff members of the New Prague Baseball Association were present.

Wilcox asked the Baseball Association members if this was the first time they had heard the city's decision.

Nick Schoenecker stated that the city's contribution sounds like a good deal and that the Baseball Association should not have a problem raising their part of the funds for the scoreboard.

Wilcox asked if they still are planning on placing advertisements on the fence at the field.

Schoenecker stated they are still working on this and plan to continue the discussion in October/November.

Wilcox asked if this would be considered Off-Premise advertising.

Planner Ondich stated that advertising would be permitted because it is located inside the field only.

Wilcox asked if the team fees were set at \$210.

Planner Ondich stated that both the Oriels and Robins pay \$210 for their team fee.

Wilcox asked how the Baseball Association perceives this debt being paid annually.

McConnell stated that the Oriels and Robins are both part of the Baseball Association.

Schoenecker stated that they raise their money together.

Jirik asked if the traveling teams pay a fee to use the field. Jirik stated that they should be paying a fee because they are a competitive organization.

Planner Ondich stated that the city does not see a fee from them.

Wilcox stated that the field is open to everyone. She stated an elite team does not give every player a place on the team.

Schoenecker stated that the Youth Baseball Association would donate some money towards the new scoreboard.

Wilcox asked the Baseball Association members if they have an official that can sign an agreement with the city.

Schoenecker stated that they have a president, vice president and secretary.

Hodapp asked how often the officers for the Baseball Association meet.

Schoenecker stated that the officers meet once a month during the baseball season.

Hodapp asked if the New Prague Baseball Association and the Youth Baseball Association meet to discuss baseball related items.

Schoenecker stated that Brad Bush is on the Robins and is also on the Youth Baseball Board of Directors.

Wilcox asked what type of safeguard is going to be put on the scoreboard so that it is not damaged.

Schoenecker stated that the wireless keyboard would need to be locked up some where on the site. He stated that the room in the back dugout would not be the safest place because everyone has the combination.

Wilcox stated that the city does care about baseball. She stated that these groups are an asset to our community.

Hodapp stated that the president from each group should come in and meet with the Park Board each year so that concerns can be addressed.

A motion was made by Wilcox, seconded by McConnell to recommend that the City Council approve the scoreboard to be paid out of the City General Fund to pay 50% of the Baseball Field Scoreboard Cost (up to a maximum of \$6,000, whichever is less) and

to have the New Prague Baseball association reimburse the City for a period of up to 3 years for their portion of the costs with the assessment fee due in the spring of 2009, 2010 and 2011 when the final payment would be made to the City, which passed unanimously (6-0).

5. 2008 Park Board Budget / Goals Status

Planner Ondich provided the background and status of the 2008 Park Board Goals. He stated staff enclosed a listing of the 2008 Park Board Goals which includes their status of completion and also a listing of the projects and their costs and funds in which they were to be paid from. He stated that this list will be used to develop next years budgeted items and other projects.

Wilcox stated that a park replacement fund should be set up.

Ingebrand asked if other city departments have replacement funds.

Wilcox stated that the city has replacement funds for equipment and maintenance related items.

Jirik stated that the Park Board should make a priority list because of slow building permit applications.

Ingebrand stated that the bathroom surround is done at South Side Park.

Planner Ondich stated that construction on the Foundry Hill Park Trail should begin this fall. He stated that notices were sent to the home owners to notify them of the construction.

Hodapp stated that she would like to see a general e-mail linked to the city's website so that citizens can address their comments to the city.

Ingebrand stated that the e-mail address could be "comments@ or questions@".

Hodapp stated that when a resident sends an e-mail to this address she would like to see an automatic reply with a Thank You.

Planner Ondich stated that no action is needed on this agenda item. He stated this agenda item was provided for informational purposes only

6. Revision: Yackly Cabin Photo Sign

Planning Intern Streff provided the background on the Yackly Cabin Photo Sign. He stated at last month's meeting the Park Board reviewed the layout examples for each photo sign. He stated the photo sign layouts were of the Yackly Cabin and Southside Park's Sindelar Homestead. He stated suggestions were made for the Yackly photo sign and it once again is included in the packet. He stated the design for the Sindelar

Homestead photo sign was approved by the Park Board and will be placed on the 2009 budget. He stated that at last month's Park Board meeting staff was asked to add a longer narrative by removing one of the pictures off the Yackly Cabin photo sign. He stated the suggested changes are shown in the attached layout of the proposed Yackly Cabin photo sign. He stated that the Park Board should discuss the photo signs and the current changes made to the proposed Yackly Cabin sign. He stated these signs would be paid for from the 2009 Park Board Budget.

A motion was made by McConnell, seconded by Ingebrand to purchase the two photo signs out of the 2009 Park Board Budget, which passed unanimously (6-0).

7. Sliding Hill Skate Park - Area Near Entrance Sign

Parks Maintenance Supervisor Calliguri provided the background on the Sliding Hill Skate Park Entrance. He stated staff has included pictures and an air photo of the area near the Sliding Hill Skate Park Entrance sign on Columbus Ave. N. He stated staff has been only mowing around the sign at this point but would like to know if the Park Board feels the entire "half moon" area to the east of the sign should be mowed regularly. He stated this area would only be mowed 1 to 2 times a year unless the Park Board has a different opinion. He stated the Park Board should discuss whether or not to regularly mow the larger area adjacent to the Sliding Hill Skate Park entrance sign.

Ingebrand stated that cutting the minimum so that the sign is seen should be good enough.

Wilcox asked if there is wildlife in that area.

Calliguri stated that there are all different kinds of wildlife in that area.

A motion was made by Hodapp, seconded by Jirik to mow the smaller area around the Sliding Hill Skate Park Sign to save on fuel and other expenses of the Public Works Department, which passed unanimously (6-0).

8. Miscellaneous

A. Greenway Park – Adopted by New Prague Lions Club

Planner Ondich provided the background on Greenway Park. He stated the New Prague Lions Club has adopted Greenway Park. He stated the Park Board will need to provide an "adopted by band" for the sign to signify that they have adopted the Park. He stated this will cost \$270 from Brushwork Signs. He stated staff would have the sign made to match the other "new sign style bands" in the case that we will likely be replacing this park sign within the next couple of years and we could re-use the adopted by band. He stated the Park Board should discuss a motion to purchase the sign band.

Hodapp asked if Thank You letters are sent to the groups that adopt the parks.

Jirik asked if the Lions Club wanted to put their own logo on the sign.

A motion was made by Ingebrand, seconded by McConnell to purchase the Lions Club “adopted by band” out of the 2008 Park Board Budget, which passed unanimously (6-0).

B. Archery Range Article – June 19, 2008 New Prague Times

Article was included regarding the 1st group to use the range.

C. Commissioner Ryan Hauser resigned from the New Prague Park Board.

Planner Ondich stated that Hauser resigned from the Park Board due to a job promotion. The seat will remain vacant until the end of the year.

D. West Foundry – Park Sign

Wilcox stated that she would like the Park Board to consider a new sign for West Foundry. She stated this 5 acre site is located by the new utility shed and the Foundry Hill Woods.

E. Sculpture at the Memorial Library

Wilcox stated that the sculpture at Memorial Library is in need of maintenance. She stated that motor oil is used to preserve the statue.

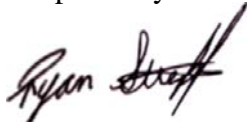
F. Reward Fund

Wilcox asked if there was a reward fund for vandalism. She stated that staff should ask Mark Vosejka if there is a reward fund. She stated that vandalism should be added to the topics to be discussed in the City News Mailing.

8. Adjournment

The meeting was adjourned at 7:41 PM, by order of Chair Hodapp.

Respectfully Submitted,



Ryan Streff
Planning Intern