

**Meeting Minutes  
New Prague Park Board  
Tuesday, August 8, 2006  
6:30 PM**

**1. Call to Order**

The meeting was called to order at 6:35 PM by Vice Chairperson Kristin Guerrette. Members present were Amy Jirik, Kay Wilcox, Kristin Guerrette, Dominic McConnell, Mark Remfert, and J.C. Ingebrand. Absent were Stacey Witty and Katie Trewartha. Staff present was Ken Ondich – City Planner and Jim Calliguri – Parks Maintenance Supervisor.

**2. Approve Previous Meeting Minutes**

A motion was made by Wilcox, seconded by Jirik to approve the July 11, 2006 meeting minutes, which passed unanimously (5-0).

**3. Review Financial Reports**

Planner Ondich presented the financial reports to the Park Board.

A motion was made by McConnell, seconded by Ingebrand to accept the financial reports as presented, which passed unanimously (5-0).

**4. Park Entrance Sign at Sliding Hill Skate Park**

Planner Ondich presented a color rendering of a possible park entrance sign for the Sliding Hill Skate Park in the exact same style as the sign installed in Settlers Park last year from Brushwork Signs. He stated that the cost of the sign would be about \$1,900 for the sign, posts, and narrative plate on the sign from Nameplate Technologies. He noted that the language of the narrative is only in draft form and asked for input from the Park Board on what could be changed. He also noted that staff is not comfortable spending \$1,900 for a sign for the park because it really doesn't have a permanent name. He stated that he would suggest looking into formally naming the park and included the Park Board policy on public park naming.

Kay Wilcox stated that she would like the name to be considered as "Sliding Hill Park".

J.C. Ingebrand stated that he likes the name "Sliding Hill Skate Park" as it has been called because it describes the function of the park. He stated that he doesn't see a need to change the name.

Kay Wilcox stated that she would like the slash taken out the name between Sliding Hill and Skate Park on the proposed sign. She also proposed revised language for the narrative plate that is shorter than the language that staff drafted up. She also noted that the establishment date for the park should remain 1997 instead of 2006.

The Park Board reviewed the drafted narrative by Wilcox and agreed that it was appropriate for the sign.

Kay Wilcox stated that she would like to delay ordering the sign until January to make sure the Park Board Budget has enough money to pay for the sign. She asked staff what the size of the sign would be.

Planner Ondich stated that signs are only allowed up to 12 sq. ft. in size by the zoning ordinance and that the last sign in Settlers Park was 15 sq. ft. to match all the other signs in town.

Kay Wilcox stated that she wants the size to be 15 sq. ft. to match the other signs and felt that 12 sq. ft. was too small. She stated that she would like consideration for park signs to be allowed at 15 sq. ft.

Planner Ondich stated that such a change could be looked at when the Planning Commission discusses upcoming proposed changes to the sign ordinance.

The Park Board discussed the possible location of the new sign. It was discussed that the sign should be visible from the intersection of 12<sup>th</sup> Street and Columbus Ave. N.

The Park Board agreed that the name "Sliding Hill Skate Park" would be appropriate to keep on the sign for the park but making sure that no slash is located within the name of the park. The Park Board also agreed that the sign purchase discussion should be brought back at the December or January meeting to make sure the Park Board Budget has enough money to pay for the sign.

## **5. Trash Cans for Sliding Hill Skate Park**

Planner Ondich stated that the skate park opened up for public use on July 19, 2006 and that garbage cans were not located up at the park before the park opened so there have been three temporary cans at the park. He stated that he included a quote in the packet from Flanagan Sales, Inc. for three trash cans to match other cans purchased for the parks in the past in the amount of \$930.70 including tax and shipping. He stated that he obtained a quote for forest green colored cans, but that brown had been used in the past. He also asked if the park board would be in favor of adding other site amenities such as picnic tables or benches in the park.

The Park Board indicated that forest green cans would be fine.

Jim Calliguri suggested that staff check with Flanagan Sales, Inc. about whether the forest green color fades.

The Park Board stated that green should be ordered as long as the color does not fade.

A motion was made by Guerrette, seconded by McConnell to purchase the three garbage cans from Flanagan Sales, Inc. from the 2006 Park Board Budget in the amount of \$930.70, which passed unanimously (5-0) while noting that if the forest green cans are known to fade that brown cans should be ordered instead.

The Park Board discussed that the purchase of other amenities for the Sliding Hill Skate Park should wait. They did ask that quotes for two benches be obtained from Flanagan Sales for next months meeting for putting near the recreational ice skating rink. They asked that the benches match the trash cans.

## **6. Prague Estates Trail Link Signs**

Planner Ondich presented possible language for the two proposed trail link signs for the Prague Estates trail that runs between 9<sup>th</sup> Street Ct. SE and 7<sup>th</sup> Ave. SE through the wetland. He stated that Cliff Johannes has offered to create the sign boards for \$60.00 each for a total of \$120 for both signs. He noted that his price does not include the posts that hold up the sign.

A motion was made by Wilcox, seconded by McConnell to purchase the two trail link signs from Cliff Johannes in the amount of \$120.00 as well as cedar posts for an additional amount from the 2006 Park Board Budget, which passed unanimously (5-0).

## **7. Miscellaneous**

- A. Parks Brochure Project Meeting with Minnesota State Mankato class and Project Contract** – Planner Ondich stated that the class working on the brochure project at MSU would like one or two park board members along with him to attend their first class meeting to discuss the brochure project with them. He stated that the class meets Monday, August 28 in Morris Hall Room 112 at Minnesota State Mankato. He stated that they would be ready to meet with us at 7:00 PM that night. He noted that Kristin Guerrette had signed the contract for the brochure project so everything was ready to move forward.

Dominic McConnell and Mark Remfert indicated that they would both be interested in driving down to meet with the class.

- B. Change September Meeting Date – Primary Election Conflict** – Planner Ondich stated that the primary election takes place on the date of the regularly scheduled September Park Board meeting. He stated that the meeting date must be moved and that Tuesday September 19<sup>th</sup> would be a good day.

The Park Board indicated that September 19<sup>th</sup> would work just fine for the rescheduled meeting date.

Kay Wilcox commented on the proposed map and facilities matrix insert for the park board. She asked if the names of the facilities could be alphabetized and also asked if disc golf could be added to the facility matrix listing instead of being noted by an asterisk.

Planner Ondich stated that he was sure MSU could change that and also alphabetize the park names as well.

J.C. Ingebrand stated that he likes the school facilities listed at the bottom.

Kristin Guerrette stated that the archery range column could be changed to disc golf.

- C. State Park Dedication Regulation Changes Information** – Planner Ondich presented an article from the League of Minnesota Cities regarding recent state law changes in the way cities can collect park dedication when properties are subdivided and developed. He stated that it makes the law more fair than it was in the past and that the current city requirements will be changed when the subdivision ordinance is re-written.
- D. Alma Wisconsin Park** – Kay Wilcox stated that a park in Alma Wisconsin has metal plates in the parking lot for motorcycle kickstands.
- E. Raven Stream School Park** – Kay Wilcox stated that the City has a 50 year lease with the School District to maintain and operate Raven Stream Elementary Park. She added that this means this is the first smoke and alcohol free park owned by the City.
- F. Re-use of Armory Building** – Kristin Guerrette asked about the future of the Armory Building currently occupied by the school district. She stated that the last of the school users will be out by the end of the year. She stated that she feels the property could be a proper site for a youth center. She asked that staff look into the future use of the building and where the facility study is at for the City of New Prague.

**G. Park Maintenance Update** – Jim Calliguri provided an update of on-going projects. He stated that they are working on facilities at Settlers Park right now. He stated that they recently did some landscaping at Greenway Park and at City Hall as well.

**H. Playground Tubes** – Kay Wilcox stated that she would suggest that future playground equipment purchased not have horizontal tubes in them because she had heard about safety concerns with the tubes in relation to being attacked or people hiding in them.

## **8. Adjournment**

A motion was made at 7:25 PM to adjourn the meeting by Guerrette, seconded by Jirik, which passed unanimously (5-0).

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ken Ondich". The signature is written in a cursive, flowing style.

Ken Ondich  
City Planner