

NEW PRAGUE UTILITIES COMMISSION MEETING MINUTES

June 21st, 2010

The regular meeting of the New Prague Utilities Commission was held on June 21st, 2010, at 3:30 p.m., at 118 Central Avenue North, New Prague, MN 56071.

PRESENT: Commissioners Richard Jordan, Dan Bishop, Chuck Wann, Jon Bergquist

ABSENT: Commissioner Mark Bartusek

OTHERS PRESENT: Public Works Director Dennis Seurer

1. **CALL TO ORDER:** The meeting was called to order by President Wann on June 21st, 2010, at 3:30 p.m.
2. **APPROVAL OF AGENDA:** Motion made by Commissioner Jordan to approve agenda as presented. Second by Commissioner Bishop. Motion carried.
3. **MEETING MINUTES:** Motion by Commissioner Bergquist to approve May 17th, 2010, meeting minutes. Second by Commissioner Bishop. Motion carried.
4. **UTILITY & SMMPA BILLS:** Motion by Commissioner Bishop to approve claims for payment in the amount of \$229,806.74 and SMMPA claim of payment in the amount of \$406,203.39. Second by Commissioner Bergquist. Motion carried.
5. **FINANCIAL REPORTS A – C:**
 - A. Investment Report – The Investment Report was presented for review and approval.
 - B. Financial Report – The Financial Report was presented for review and approval.
 - C. Kilowatt & Water Sales – The kilowatt and water sales were reviewed.

Motion made by Commissioner Bishop to accept the Investment and Financial Reports as presented. Second by Commissioner Bergquist. Motion carried.
6. **SMMPA BOARD OF DIRECTORS MEETING MAY 19th, 2010:** Seurer presented minutes from the May 19th, 2010, SMMPA Board of Directors meeting. No action needed.
7. **SMMPA BOARD OF DIRECTORS MEETING JUNE 9th, 2010:** Public Works Director Dennis Seurer informed the Commission of the business that was discussed at the June 9th, 2010 SMMPA Board of Directors meeting. No action needed.
8. **MMUA RATE SURVEY RESULTS:** The Commission was presented with the results of the 2009 Electric Rate Survey that was conducted by MMUA.

- 9. ELECTRIC SERVICE TERRITORY:** Public Works Director Dennis Seurer informed the Commission that he will be meeting with representatives from Excel Energy regarding a small parcel of land that is located in the City limits and appears to be Excel Energy's electric service territory. Discussion was held regarding the standstill service territory agreement that is currently in place with MN Valley Electric Coop which expires November 2012. It was the consensus of the Commission to set up a joint workshop with the City Council and Andy Shea to discuss service territory issues.
- 10. OPERATIONS REPORT:** Public Works Director, Dennis Seurer reported the following information:
1. The MMUA Annual Summer meeting is scheduled for August 23-25, 2010.
 2. Staff is preparing an Electric Interconnection Agreement in preparation of customers that potentially might be considering the installation of customer owned generation facilities under 40 kw.

With no further business a motion by Commissioner Bishop to adjourn the meeting at 4:25 p.m., second by Commissioner Bergquist. Motion carried.

Dennis Seurer