



MEETING MINUTES

NEW PRAGUE UTILITIES COMMISSION

Monday, January 27, 2020

The regular meeting of the New Prague Utilities Commission (NPUC) was held on Monday, January 27, 2020, at 3:30 p.m., at 300 East Main St – Power Plant, New Prague, MN 56071.

PRESENT: Commissioners Dan Bishop, Richard Jordan, Brian Skok, and Bruce Wolf

ABSENT: Commissioner Paul Busch

OTHERS PRESENT: General Manager Bruce Reimers, Finance Director Patty Solheid and Electric Operations Superintendent Ken Zweber

1. **CALL TO ORDER:** The meeting was called to order by Commissioner President Dan Bishop on Monday, January 27, 2020 at 3:31 p.m.
2. **APPROVAL OF AGENDA:** A motion was made by Commissioner Jordan to approve the agenda and seconded by Commissioner Skok. Motion carried.
3. **MEETING MINUTES:** A motion was made by Commissioner Skok and seconded by Commissioner Wolf to approve the December 30, 2019 meeting minutes. Motion carried.
4. **UTILITY & SMMPA BILLS:** A motion was made by Commissioner Wolf and seconded by Commissioner Skok on the approval of:
 - A. Accounts Payable in the amount of \$284,465.70
 - B. The SMMPA claim for payment in the amount of \$455,097.48
5. **FINANCIAL REPORTS A – C (Enclosed):**
 - A. Investment Report – The Investment Report was presented for review and approval.
 - B. Financial Report – The Financial Reports for September were presented, reviewed and approved.
 - C. Water & Kilowatt Hour Sales – The kilowatt and water sales were reviewed.

A motion was made by Commissioner Skok and seconded by Commissioner Jordan to accept the reports as presented. Motion carried.

6. **REVIEW AND APPROVAL OF 2020 CAPITAL EQUIPMENT BIDS.** The Commission reviewed the 2020 Capital Equipment Bids for the purchase of the following equipment:
 - 2020 Ford F350 Chassis in the amount of \$32,062.00 from Belzer Ford
 - 2020 Utility Truck Service Body in the amount of \$17,375.55 from Crysteel Truck Equipment
 - 2020 Directional Boring Machine from RDO Equipment in the amount of \$229,360.00
 - 2020 Tractor Backhoe from Ziegler Cat in the amount of \$108,426.00

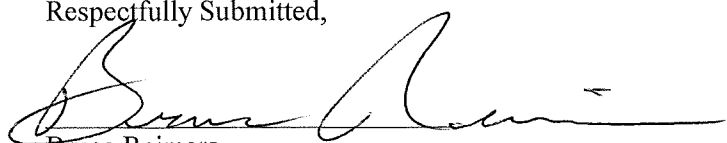
A motion was made by Commission Jordan and seconded by Commissioner Wolf to approve the 2020 Capital Equipment Bids. Motion carried.

7. **APPROVAL OF RESOLUTION #20-01-27-01 ADOPTING THE NEW PRAGUE UTILITIES COMMISSION'S DISTRIBUTED ENERGY RESOURCE INTERCONNECTION PROCESS AND AVERAGE RETAIL UTILITY ENERGY RATE.** It was moved by Commissioner Wolf and seconded by Commissioner Skok to approve as presented. Motion carried.

8. **APPROVAL OF RESOLUTION #20-01-27-02 DECLARING THE OFFICIAL INTENT OF CITY OF NEW PRAGUE TO REIMBUSE CERTAIN EXPENDITURES FROM THE PROCEEDS OF TAX-EXEMPT BONDS OR OTHER OBLIGATIONS AND ESTABLISHING PROCEDURES FOR ADDITIONAL DECLARATIONS OF OFFICIAL INTENT.** It was moved by Commissioner Skok and seconded by Commissioner Jordan to approve as presented. Motion carried.
9. **APPROVAL OF OFFICIAL CITY DEPOSITORIES.** A motion was made by Commissioner Skok and seconded by Commissioner Jordan to approve Official City Depositories as presented. Motion carried.
10. **APPROVAL OF NEW PRAGUE TIMES AS OFFICIAL NEWSPAPER.** A motion was made by Commissioner Skok and seconded by Commissioner Wolf to approve the New Prague Times as the official newspaper. Motion carried.
11. **ELECTION OF UTILITIES COMMISSION OFFICERS:** President Dan Bishop, Vice President Dick Jordan, Secretary/General Manager Bruce Reimers, and Treasurer Paul Busch. A motion was made by Commissioner Wolf and seconded by Commissioner Skok to approve the Election of the Utilities Commission Officers. Motion carried.
12. **SMMPA BOARD OF DIRECTOR MEETING – December 11, 2019** (Enclosed)
Information only.
13. **SMMPA BOARD OF DIRECTORS MEETING- January 9, 2020**
General Manager Reimers updated the Commission on the following SMMPA Board discussions:
- Electric Operations Superintendent Ken Zweber and GM Reimers attended a SMMPA Rate Class presented by Dave Berg.
 - SMMPA will be involved in CAP X 2020 Study
 - Coal Contract arbitration will be getting underway in the near future
14. **GENERAL MANAGERS REPORT:**
General Manager Reimers reported to the Commission on:
- Water Department is working on filter plant maintenance
 - Working with City Attorney Scott Riggs on possible solutions for water service line ownership & repairs
 - Electric Department working on 2020 Project and Equipment Orders
 - Informed Commission on intent to install electric car chargers in two locations around town
 - Working on job postings for Water and Electric Positions
15. **OTHER BUSINESS:**
None
16. **ADJOURN:**
A motion was made by Commissioner Skok and seconded by Commissioner Jordan to adjourn the January meeting at 4:41 p.m.

NEXT COMMISSION MEETING – MONDAY, FEBRUARY 24, 2020, 3:30 P.M.

Respectfully Submitted,



Bruce Reimers
General Manager