



# MEETING MINUTES

## NEW PRAGUE UTILITIES COMMISSION

Monday, January 30, 2023

The regular meeting of the New Prague Utilities Commission (NPUC) was held on Monday, January 30, 2023 at 300 East Main Street.

**PRESENT:** Commissioners Dan Bishop, Tom Ewert, Dick Jordan, and Bruce Wolf.

**ABSENT:** Commissioner Paul Busch

**STAFF PRESENT:** General Manager (GM) Bruce Reimers, Finance Director Robin Pikal, and Electric Operations Superintendent (EOS) Ken Zweber

1. **CALL TO ORDER** - The meeting was called to order by Commissioner Vice President Dick Jordan on Monday, January 30, 2023 at 3:40 p.m.
2. **APPROVAL OF AGENDA** – Motion made by Commissioner Wolf and seconded by Commissioner Ewert to approve the agenda. Motion carried (3-0).
3. **MEETING MINUTES** - Motion made by Commissioner Ewert and seconded by Commissioner Wolf to approve the December 27, 2022 Meeting Minutes with “Motion carried” correction to read, “5-0”. Motion carried (3-0).
4. **UTILITY & SMMPA BILLS:** Motion made by Commissioner Wolf and seconded by Commissioner Ewert on the approval of:
  - A. Accounts Payable in the amount of **\$824,262.18**
  - B. The SMMPA Claim for Payment in the amount of **\$508,337.53**Motion carried (3-0).

\* President Dan Bishop joined the meeting at 3:51 p.m. and took over as chair of the meeting.

**5. FINANCIAL REPORTS:**

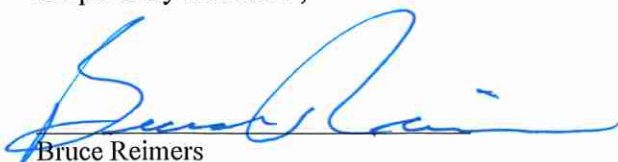
- A. Investment Report – The Investment Report was presented for review and approval.
  - B. Financial Report – The Financial Reports were presented, reviewed, and approved.
  - C. Water & Kilowatt Hour Sales – The kilowatt and water sales were reviewed. GM Reimers reviewed some of the year-end details stating that both the water and electric sales were above budgeted estimates but slightly below 2021. Finance Director Pikal also reviewed the year-end finances stating that overall, the year ended positive with revenue slightly above budget and expense slightly below budget. Motion made by Commissioner Ewert and seconded by Commissioner Wolf to accept all reports as presented. Motion carried (4-0).
6. **RESOLUTION #23-01-30-01** – General Manager (GM) Reimers presented a resolution for the 2023 Distributed Energy Interconnection Process and Average Retail Energy Rate for all interconnections both new and existing for the 2023 calendar year. Informed the Commission that only one customer qualified for payments in 2022 but expected at least two more customers would qualify for payments in 2023. Motion made by Commissioner Jordan, seconded by Commissioner Ewert on the ***ADOPTION OF RESOLUTION #23-01-30-01 OF THE NEW PRAGUE UTILITY COMMISSION’S DISTRIBUTED ENERGY RESOURCE INTERCONNECTION PROCESS AND AVERAGE RETAIL UTILITY ENERGY RATE.*** All voted in favor. Motion carried (4-0).
  7. **APPROVAL OF 2023 ELECTRIC CAPITAL EQUIPMENT EXPENDITURE:** GM Reimers informed the Commission that due to state bid and fleet order restrictions, vendors are not able to place orders until they are given production slots with the auto makers. GM Reimers explained that the Commission had approved \$40,000 in the 2023 budget for the replacement of a 2013 pickup truck. Did not know what the exact price would be, but was confident the total cost, less the sale of the 2013 unit would be under the allotted budget. Motion made by Commissioner Wolf and seconded by Commissioner Jordan to allow the ***GENERAL MANAGER TO WORK WITH JEFF BELZERS TO PROCURE A 2023 PICKUP TRUCK AS LONG AS A TOTAL COST CAME IN***

*AT THE BUDGETED AMOUNT OR LESS.* All voted in favor. Motion carried (4-0).

8. **APPROVAL OF SURPLUS PROPERTY SALE** – GM Reimers presented a request to the Commission approving the listing of a 2013 Ford F150 pickup truck as surplus property and that staff be allowed to advertise its sale. Motion by Commissioner Ewert, seconded by Commissioner Bishop to **AUTHORIZE THE SALE OF SURPLUS PROPERTY.** All voted in favor. Motion carried (4-0).
9. **APPROVAL OF OFFICIAL CITY DEPOSITORIES:** A motion was made by Commissioner Ewert and seconded by Commissioner Bishop on the approval of the 2023 Depositories. Motion carried (4-0).
10. **APPROVAL OF NEW PRAGUE TIMES AS OFFICIAL NEWSPAPER** – A motion was made by Commissioner Wolf and seconded by Commissioner Bishop on the approval of the New Prague Times as the 2023 Official Newspaper. Motion carried (4-0).
11. **ELECTION OF 2023 UTILITIES COMMISSION OFFICERS: PRESIDENT/CHAIRMAN, VICE PRESIDENT, SECRETARY, AND TREASURER**– A motion was made by Commissioner Ewert and seconded by Commissioner Wolf for Officer positions to remain the same as 2022. Positions Include: President/Chairman – Dan Bishop, Vice President – Dick Jordan, Treasurer - Paul Busch, and Secretary – General Manager Bruce Reimers. Motion carried (4-0).
12. **RESCHEDULE FEBRUARY 27, 2023 UTILITIES COMMISSION MEETING** – Commissioners agreed to move the February meeting to February 24<sup>th</sup> at 9 a.m.
13. **SMMPA BOARD OF DIRECTOR MEETING – December 14, 2022**  
Informational only, no action needed.
14. **SMMPA BOARD OF DIRECTORS MEETING – January 12, 2023**  
*General Manager Reimers reported on the following:*
  - A. SMMPA staff reviewed the winter emergency generation operations.
  - B. Future Transmission Investment opportunities.
  - C. North Branch System Sale and Contract Fulfillment to be transferred to Great River Energy.
15. **GENERAL MANAGERS REPORT:**  
*General Manager Reimers reported on the following:*
  - A. The Water Department has had three (3) water main breaks this winter.
  - B. The cost to replace PLC Controllers for the Water Department, SCADA System has gone from \$3,500 to nearly \$10,000.
  - C. There have been some land sales in the Industrial Park area and will be working with them to provide the requested services.
16. **OTHER BUSINESS:**
  - None
17. **ADJOURN:**  
A motion was made by Commissioner Jordan and seconded by Commissioner Ewert to adjourn the January meeting at 4:42 p.m. Motion carried (4-0).

**NEXT COMMISSION MEETING – FRIDAY, FEBRUARY 24, 2023, 3:30 P.M.**

Respectfully Submitted,



Bruce Reimers  
General Manager