

City Council Proceedings

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State of Minnesota
Counties of Scott & Le Sueur
City of New Prague

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City Council Meeting
Monday, February 6, 2023

Mayor Duane Jirik called the meeting to order at approximately 6:00 p.m. with the following members present: Bass, Jirik, and Seiler.

Absent: Councilmember Ryan and Councilmember Wolf

Staff Present at Meeting: Josh Tetzlaff, Ken Ondich, Kyra Chapman, Tim Applen, Matt Rynda, and Barb Ulschmid

Others Present Online: Jordan Cairns and Leon Rogers - CivicPlus

Mayor Jirik asked if there were any additions/updates to the Council Agenda. There being none, motion by Bass, seconded by Seiler to approve the Agenda. All voted in favor. Motion carried (3-0).

Mayor Jirik asked if there were any comments on the Consent Agenda. There being none, motion by Seiler, seconded by Bass to approve the CONSENT AGENDA as follows:

- A. January 17, 2023 City Council Meeting Minutes
- B. Claims for Payment: \$647,560.09 (February 6, 2023)
- C. Purchase of Lawnmower
- D. Renewal of Property & Liability Insurance for 2023
- E. LG220 MN Lawful Gambling Application for New Prague Ducks Unlimited event on March 3, 2023 involving Bingo at the American Legion Clubroom, 300 Lexington Avenue South, New Prague.

All voted in favor. Motion carried (3-0).

CIVICPLUS SOFTWARE PRESENTATION: As a follow up from the January 17th meeting, representatives from CivicPlus (Jordan Cairns and Leon Rogers) virtually presented a demonstration of the software. The City has been transitioning out of Council paper packets, currently using Adobe Acrobat and requesting to move to a municipal meeting management software. ARPA funds have been earmarked to implement CivicPlus in 2023 with an anticipated cost of \$9,200. The transition would begin as soon as possible in 2023. After discussion, motion by Jirik, seconded by Bass on the *APPROVAL OF CIVICPLUS AS THE CITY'S MUNICIPAL MEETING MANAGEMENT SOFTWARE*. All voted in favor. Motion carried (3-0).

CITY ENGINEER PROJECT UPDATES: City Engineer Chris Knutson provided a memo to Staff with brief updates on each of the following SEH projects: Main Street (TH19) Improvements, 2022 Street and Utility Improvements, 2023 Street and Utility Improvements, and HSIP 10th Avenue SE-1st Street SE RRFB.

PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA: Fred Simon - President of the New Prague Area Historical Society. Intent of the presentation was to share some historical context that has to do with the Paul Kamarak Heritage Room at the library. Also, pertaining to a meeting with the Scott County Library board this Thursday. Mr. Simon will return to a future Council meeting and provide meeting updates.

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ORDINANCE FOR INTRODUCTION #335: City Planner Kyra Chapman explained that last November, the city received an inquiry from a business regarding the development of EV charging stations. Under the current Zoning Ordinance, the definition for "convenience stores" is broad and encompasses the use of both retail businesses and fuel stations. Planning Commissioners and staff recommend amending the definition of "convenience store" to "fuel station". The amendment would also allow EV charging stations as a conditional use in the I-1 Light Industrial District when abutting a state highway. Furthermore, the amendment would allow a maximum of three EV charging stations as an allowed accessory use in commercial and industrial districts. After discussion, motion by Seiler, seconded by Bass to approve the INTRODUCTION OF ORDINANCE #335 AMENDING VARIOUS SECTIONS OF THE ZONING ORDINANCE REGARDING EV CHARGING STATIONS. All voted in favor. Motion carried (3-0).

GENERAL BUSINESS:

ANNUAL BUSINESS REPORTS - Planning/Community Development Director Ken Ondich and Planner Kyra Chapman provided an overview of the Annual Commercial Building Audit for 2023, 2022 Growth Statistics for the City, and the 2023 Lot Inventory for Commercial, Industrial, and Residential properties.

MISCELLANEOUS:

1. Meeting Minutes - Informational - Golf, Planning, and Utility
2. Jirik - Street reconstruction and tree removal - could the City look into implementing some sort of tree replacement program should a resident lose a tree due to street reconstruction? The staff will look into.
3. Tetzlaff - 1. Meeting at the Scott County Courthouse on April 11th from 10 a.m. to 6 p.m. where Property Owners have the opportunity to learn more about their property values and/or appeal the value that they were given by the County. 2. The Aquatic Center Pool will reopen tomorrow (Tuesday) for the swim team and Wednesday for the public.
4. Applen - 1. Taking applications for police officer vacancy. 2. Attended training at Camp Ripley. 3. Talked about the Catalytic Converter program (no charge) partnered with the Dept of Commerce.

Motion by Bass, seconded by Seiler to adjourn at approximately 7:09 p.m. All voted in favor. Motion carried (3-0).

ATTEST:

Duane J. Jirik
Mayor

Joshua M. Tetzlaff
City Administrator