



# MEETING MINUTES

## New Prague Golf Board

In-Person and On-Site  
Tuesday, February 22<sup>nd</sup>, 2022

---

The meeting was called to order at 6:37pm by Golf Board President Tom Mach. The following Board Members were present: Jen Berglund, Tom Mach, Adam Brister, and Den Gardner via phone. Board Member Rich Carlson and Councilmember Shawn Ryan were unable to attend. Also present: GPE Owner/Manager Kurt Ruehling.

- **Approval of January 25<sup>th</sup>, 2022 Meeting Minutes:**
  - A motion to approve January 25<sup>th</sup>, 2022 Minutes was made by Berglund, seconded by Brister. Motion carried (4-0)
- **Approval of Claims for Payments (\$15,615.43):**
  - A motion to approve Claims for Payment was made by Mach, seconded by Gardner. Motion carried (4-0)
- **Review Monthly Income Statement and Balance Sheet (January 2022):**
  - Berglund suggested that we keep track of the invoices paid by the City and expensed to the Golf Operation, so we can budget more effectively moving forward
  - The Board questioned why a percentage of Patty Solheid's retirement severance pay was expensed to the Golf Operation. Ruehling to inquire with Josh Tetzlaff and Shawn Ryan
- **Grounds Operation Update:**
  - New department report included packet was welcomed by the Board
  - Jeff reported that the City has been removing some trees...creating more sunlight and air movement for turf health
  - They are continuing to service equipment
  - Board is wondering if Jeff has a plan for planting trees and if he has an inventory on current planted trees
- **Food & Beverage Update:**
  - Chamber Bingo is concluding this coming Thursday after a great season
  - We are hosting a large funeral luncheon Friday
  - Lunches continue
  - We are looking at some price increases due to the rising cost of goods
- **Golf Operation Update:**
  - Ruehling checked with a couple of municipal facilities and they do not upcharge for credit card use
  - Brister suggested that we look into the current credit card fee structure and see if there are any other options out there to lower our cost
  - 2022 League information continues to be fine-tuned on website

- **Marketing Update:**
  - Website updating is ongoing and will be considerably more informative moving forward
  - Using Facebook to promote noon lunches
  
- **Golf Scholarship Proposal-Den Gardner:**
  - Gardner highlighted an email sent earlier. He indicated the fund is approaching \$5,000.00 which is where he had hoped it would be
  - Scholarship Golf Outing - Sunday, August 21<sup>st</sup>, 2022.
  
- **Miscellaneous:**
  - Berglund inquired about why no women have played in the Club Championship Shootout. Ruehling explained that the players are invited if they finish in the top 10 from the previous year's Championship. Ruehling also indicated that the women that have been invited were either unable to participate or respectfully declined.
  
- **Adjournment:**
  - A motion to adjourn the meeting at 7:51 pm was made by Mach, seconded by Berglund. Motion carried (4-0)

**Next Golf Board Meeting – March 22<sup>nd</sup>, 2022, 6:30pm**

Respectfully submitted by,

*Kurt Ruehling, GPE  
GM/PGA Golf Professional*