

City Council Proceedings

1552

State of Minnesota  
Counties of Scott & Le Sueur  
City of New Prague



City Council Meeting  
Tuesday, February 22, 2022

Mayor Duane Jirik called the meeting to order at approximately 6:00 p.m. with the following members present: Bass, Jirik, Ryan, and Seiler.

Absent: Councilmember Wolf

Staff Present at Meeting: Joshua Tetzlaff, Jim Gareis, Ken Ondich, and Barb Ulschmid (on-line)

Others Present On-Line: City Engineer Chris Cavett

Mayor Jirik called the meeting to order and asked if there were any additions/updates to the Council Agenda, there being none, motion by Ryan, seconded by Bass to approve the Agenda. All voted in favor. Motion carried (4-0).

Mayor Jirik asked if there were any comments on the Consent Agenda, there being none, motion by Seiler, seconded by Bass to approve the CONSENT AGENDA as follows:

- A. February 7, 2022 City Council Meeting Minutes
- B. Claims for Payment: \$305,288.29 (February 22, 2022)
- C. LG220 MN Lawful Gambling for Exempt Permit for Angels Among Us on April 23, 2022 involving a raffle at the St. Wenceslaus Church Parish Activity Center, 215 E Main St, New Prague
- D. LG220 MN Lawful Gambling for Exempt Permit for American Legion Post 45 on May 1, 2022 involving a raffle at the Park Ballroom, 300 Lexington Ave S, New Prague
- E. EVENT REQUEST for Chamber of Commerce - Annual New Prague Half Marathon, 10K, 5K, and Kids Fun Run on Saturday, May 7, 2022 at Memorial Park - 400 Main Street East.
- F. Temporary (1-4 Day) On-Sale Liquor License for Giesenbräu Bier - New Prague Half Marathon on Saturday, May 7, 2022 at Memorial Park - 400 Main Street East.

All voted in favor. Motion carried (4-0).

City Engineer Chris Cavett explained that the Plans and Specifications for the Columbus Avenue North (CSAH 15) 2022 Street and Utility Improvement Project are complete. The next step in the public improvement process is to approve Plans, Specifications, and Ordering Advertisement for Bids. The project is scheduled to begin advertising in the New Prague Times on March 2, 2022, as well as on the SEH and QuestCDN websites beginning the week of February 28, 2022. The Bid Opening is proposed to be an electronic online bid opening scheduled for 10 a.m. on Friday, March 25, 2022, with consideration of award by the City Council at the April 4<sup>th</sup> meeting. Engineer Cavett said SEH plans to host a "Plan Review Open House" meeting later in March to allow residents another opportunity to view what is planned and to meet with the City and Engineering Staff.

Motion by Seiler, seconded by Bass on RESOLUTION #22-02-22-01 COLUMBUS AVENUE N / 2022 STREET AND UTILITY IMPROVEMENT PROJECT APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS. All voted in favor. Motion carried (4-0).

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Planning Director Ken Ondich presented a Resolution Reestablishing Precincts and Combined Polling Place. The State Redistricting Plan was recently completed on February 15, 2022. There were some changes for the City of New Prague. The City is now in the following districts:

#### Legislative Districts:

State Representative: District 58A (Scott County Precinct), District 22B (Le Sueur County Precinct) - previously the City was all in District 20A.

State Senator: District 58 (Scott County Precinct), District 22 (Le Sueur County Precinct) - previously the City was all in District 20.

Congressional District: District 2 (Both City Precincts) - previously the City was split into Districts 1 & 2 along the county line.

Some cities were affected by the redistricting in that they were required to change their precinct boundaries or polling places. The City of New Prague was not affected in this way and is able to keep the previously established precincts and combined polling place because the dividing line between the legislative districts follows the county line which was already the dividing line between the precincts. MN Statute section 204B.14, subd. 3(e) required that even though we have no changes to our precincts or polling place, we must reestablish the precinct boundaries and reestablish the polling place by March 29, 2022.

After discussion, motion by Seiler, seconded by Ryan to APPROVE RESOLUTION #22-02-22-02 REESTABLISHING PRECINCTS AND COMBINED POLLING PLACE. All voted in favor. Motion carried (4-0).

#### GENERAL BUSINESS:

- A. Motion by Bass, seconded by Ryan on the APPROVAL OF JESSICA DOHM TO THE PARK BOARD. All voted in favor. Motion carried (4-0).
- B. Police Chief Jim Gareis requested the Promotion of Neil Flum to Sergeant due to the resignation of Sergeant Andy Sirek. There were two internal candidates that were interviewed. Mr. Flum would go from Grade 12 to Grade 14 at Step 4 in Pay Schedule, retro to February 6, 2022 and will be required to complete two different trainings in the next year. After discussion, motion by Ryan, seconded by Seiler on the APPROVAL OF NEIL FLUM TO SERGEANT AS OF FEBRUARY 6, 2022. All voted in favor. Motion carried (4-0).

#### MISCELLANEOUS:

1. Meeting Minutes approved - (EDA and Park)
2. Jirik - Provided details on a meeting that he and Administrator Tetzlaff will have with Angie Craig's office regarding issues with the Post Office. This meeting is per a group of concerned citizens that submitted a petition to the City back in August 2021.
3. Ryan - 1. Also had the Post Office on his list. Council and Staff discussed building options. 2. Revisited the 1<sup>st</sup> Avenue sidewalk plowing situation brought up at the last meeting. Staff will work on over the summer and have a solution by the next plowing season.

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4. Gareis - Had another police officer that turned in their resignation as mentioned in the previous Council meeting. Currently have 13 candidates that have applied and will be going through the process of reviewing these applications.

At 6:15 p.m., had a 5-minute recess prior to going into a Closed Meeting.

Closed Meeting - Attendees: Mayor Jirik, Councilmembers: Bass, Ryan, Seiler, and City Administrator Tetzlaff.

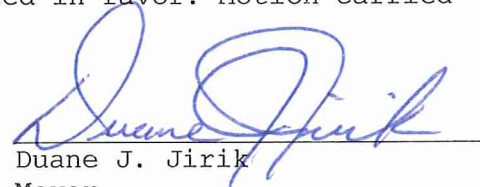
Absent: Councilmember Wolf

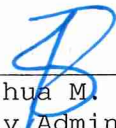
It was moved by Mayor Jirik to go into a Closed Session at approximately 6:20 p.m. pursuant to Minnesota Statutes Section 13D.04, subdivision 2 to hold a closed meeting to evaluate the performance of an individual subject to the City Council's authority, Joshua M. Tetzlaff, City Administrator, conducted pursuant to section 13D.05, subdivision 3(a). All voted in favor. Motion carried (4-0).

Motion by Ryan, seconded by Seiler to come out of the Closed Session at 6:55 p.m. All voted in favor, motion carried (4-0).

There being no additional business, motion by Seiler, seconded by Ryan to adjourn at approximately 6:55 p.m. All voted in favor. Motion carried (4-0).

ATTEST:

  
Duane J. Jirik  
Mayor

  
Joshua M. Tetzlaff  
City Administrator