

State of Minnesota
Counties of Scott & Le Sueur
City of New Prague

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City Council Meeting
Monday, March 6, 2023

Mayor Duane Jirik called the meeting to order at approximately 6:00 p.m. with the following members present: Bass, Jirik, Ryan, Seiler, and Wolf.

Staff Present at Meeting: Josh Tetzlaff, Tim Applen, Ken Ondich, Robin Pikal, and Matt Rynda

Others Present: John McNamara - Wold Architects and Engineers, and On-Line: Steve Scharf - Baker Tilly and Chris Knutson - SEH

Mayor Jirik asked if there were any additions/updates to the Council Agenda. There being none, motion by Ryan, seconded by Wolf to approve the Agenda. All voted in favor. Motion carried (5-0).

Mayor Jirik asked if there were any updates to the Consent Agenda. Police Chief Applen mentioned within the Liquor License approval details, Carbone's dba/trade name has changed to Smoke & Fire. Also, some discussion took place on the Financials. Motion by Seiler, seconded by Bass to approve the amended consent agenda.

CONSENT AGENDA:

- A. February 21, 2023 City Council Meeting Minutes and February 21, 2023 Special City Council Meeting Minutes
- B. Claims for Payment: **\$126,885.31** (March 6, 2023)
- C. Approval of 2023-2024 Liquor, Beer, Wine, and Miscellaneous Licenses

All voted in favor. Motion carried (5-0).

FACILITIES STUDY UPDATE - WOLD ARCHITECTS - John McNamara - Wold Architects provided a summary of the three City of New Prague Facility Space Needs Assessment scenarios presented a while back as an opportunity to go over each scenario in more detail and get it to be more in alignment with the City's current needs. Steve Scharff with Baker Tilly provided the financing options. After discussion, Councilmembers asked for individual tours of the Parks Garage/Police Department areas at another date. After the tours take place, Council requested Staff to schedule a work session to discuss and review each scenario in greater detail including the budget costs.

CITY ENGINEER PROJECT UPDATES: City Engineer Chris Knutson provided a memo which included a brief update on each of the following SEH projects: Main Street (TH19) Improvements, 2022 Street and Utility Improvements (Columbus Avenue), 2023 Street and Utility Improvements, and HSIP 10th Avenue SE-1st Street SE RRFB.

2023 STREET AND UTILITY IMPROVEMENT PROJECT - Resolution Accepting Bids - City Engineer Knutson explained there was a bid opening held on Friday, February 24, 2023 along with a summary tabulation of the nine bids received with the recommendation of award to the lowest bid of \$3,715,730.65 by Holtmeier Construction, Inc. Holtmeier's bid was approximately 5% lower than the Final Engineer's Estimate and approximately 8% lower than preliminary estimates created last year. After discussion, motion by Ryan, seconded by Bass on the approval of

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RESOLUTION #23-03-06-01 2023 STREET AND UTILITY IMPROVEMENT PROJECT ACCEPTING BIDS. All voted in favor. Motion carried (5-0).

PUBLIC INVITED TO BE HEARD ON MATTERS NOT ON THE AGENDA: Doug Schoenecker - 320 7th St NE - a life-long resident of New Prague and owner of Ash Tree Treatment Plus. Started treating ash trees over 12 years ago in the City of New Prague. Provided educational materials and addressed his concerns of the Ash Borer epidemic. Talked about communicating this to the public and treatment options. City Administrator Tetzlaff shared that the City has received approval for the Emerald Ash Borer Grant and a plan is in place. The City will do inventory of all the ash trees in public spaces within New Prague and determine which ones to save and which ones would be removed.

GENERAL BUSINESS:

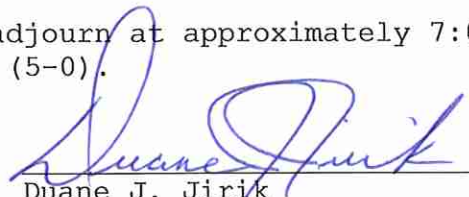
ADMINISTRATIVELY FORFEITED HANDGUNS - Police Chief Tim explained on that on June 16, 2022, the New Prague Police Department (NPPD) received final case disposition for the administrative forfeiture of two handguns. The two guns are now property of NPPD and City of NP. Forfeiture law requires the forfeited property either to be used or be destroyed. Motion by Jirik, seconded by Seiler to approve *THE POLICE DEPARTMENT'S REQUEST TO SECURELY DESTROY THE AFOREMENTIONED HANDGUNS THROUGH THE USE OF INCINERATION*. All voted in favor. Motion carried (5-0).

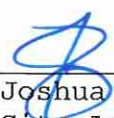
MISCELLANEOUS:

1. Meeting Minutes - Informational: Planning, Utilities, and Golf
2. Wolf - Followed up on the library trees conversation from earlier in the meeting. Talked about software to inventory trees.
3. Ryan - Received clarification that an Emerald Ash Borer tree can be saved with treatment if treated the rest of its life.
4. Applen - Provided an update on Police applicants and interviews.

Motion by Seiler, seconded by Jirik to adjourn at approximately 7:06 p.m. All voted in favor. Motion carried (5-0).

ATTEST:


Duane J. Jirik
Mayor


Joshua M. Tetzlaff
City Administrator