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## City of New Prague Economic Development Authority

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### MEETING MINUTES

Wednesday, March 9, 2022, 7:30 a.m.

First Floor Conference Room, City Hall

1. The meeting was called to order at 7:31 a.m. by President Brent Quast with the following members present: Eric Krogman, Troy Pint, Brent Quast, Nick Slavik, Duane Jirik, & Bruce Wolf.

City Staff Present: City Administrator Joshua Tetzlaff and

Planning/Community Development Director Ken Ondich

Others Present: Jo Foust, Business Development Specialist, Scott County First Stop Shop

Absent: Board Member Pete Sletten

2. Consent Agenda - Minutes/Financials: Motion by Pint, seconded by Quast to approve:
  - A. February 9, 2022 Meeting Minutes.
  - B. Claims for February 2022 – There was 4 claims for payment totaling \$846.71
  - C. Financial Reports for February 2022 including the Income Statements and Balance Sheets were reviewed and approved.All voted in favor. Motion carried (6-0).
3. Business Retention and Expansion (BR&E) Program –President Quast informed the Board about the February BR&E visits to D&D Mechanical and Quality Inn & Suites. The next visits are with Coborn's on March 17<sup>th</sup> and Bevcomm on March 10<sup>th</sup>. Discussion took place between Board Members and Staff regarding the visits.
4. Industrial Park Lots Appraisal – Director Ondich explained per discussion at the last EDA meeting, there was talk on whether or not to get an appraisal to see if the City is in the ballpark on what industrial land is going for in the Industrial Park area. Ondich talked to John Hentges with Bowler Appraisals out of Jordan (have done previous appraisals for the City). Mr. Hentges indicated they could do a narrative appraisal for \$1,500. Motion by Wolf, seconded by Quast to *APPROVE BOWLER APPRAISALS TO CONDUCT A NARRATIVE APPRAISAL ON A LOT IN INDUSTRIAL PARK*. All voted in favor. Motion carried (6-0).
5. Downtown Assessment Application – Ondich presented the drafted application for a no-cost downtown assessment from Rethos. Indicated that the Chamber was also reviewing the information today to see if they would team up on application effort with the City. Application is due by the end of March 2022. EDA's consensus was it was a good application to put forth.
6. Scott County CDA Year in Review – Informational only.
7. Business Updates – March 2022 – Director Ondich shared the Business Updates with the Board.
8. Executive Director's Report – City Administrator Tetzlaff shared the report with the Board.

9. Miscellaneous:

- Wolf mentioned the New Prague Area Historical Society is having an event at Giesenbräu on April 6<sup>th</sup> regarding the history of the Breeders Assoc. and MVE/Chart (New Prague Businesses).
- Jirik mentioned a ceremony is scheduled for May 14<sup>th</sup> for the dedication of the Veteran's Memorial.
- Ondich shared that the bid opening for the Central Plaza Construction and Landscape project will take place on March 10, 2022.
- Mayor Jirik congratulated Board Member Nick Slavik, owner of Nick Slavik Painting & Restoration Co. on receipt of three national awards.

10. Adjournment – Motion by Krogman, seconded by Quast to adjourn the meeting at approximately 8:11 a.m. All voted in favor. Motion carried (6-0).

Respectfully Submitted,



Joshua M. Tetzlaff  
City Administrator / EDA Executive Director