

City Council Proceedings

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State of Minnesota
Counties of Scott & Le Sueur
City of New Prague

} City Council Meeting
Monday, March 20, 2023

Mayor Duane Jirik called the meeting to order at approximately 6:00 p.m. with the following members present: Bass, Jirik, Ryan, Seiler, and Wolf.

Staff Present at Meeting: Josh Tetzlaff, Tim Applen, Ken Ondich, Matt Rynda, Steve Rynda, and Barb Ulschmid

Others Present: Chris Knutson - SEH, Maddie Lijewski - Scott Equipment, and Denise York - Chalk It Up

Mayor Jirik asked if there were any additions/updates to the Council Agenda. There being none, motion by Seiler, seconded by Wolf to approve the Agenda. All voted in favor. Motion carried (5-0).

Mayor Jirik asked if there were any updates to the Consent Agenda. After a few questions and discussion, motion by Bass, seconded by Ryan to approve the consent agenda.

CONSENT AGENDA:

- A. March 6, 2023 City Council Meeting Minutes
- B. Claims for Payment: **\$328,777.99** (March 20, 2023)
- C. Approval of two (2) Temporary (1-4 Day) On-Sale Liquor Licenses for Giesenbräu Bier:
 1. May 6, 2023 - Run New Prague's 5K or Kid's Color Run Event at Memorial Park, 400 E. Main Street
 2. August 4, 2023 - Holy Trinity Church Rib Fest at 1300 Main St. E.
- D. Large Assembly Permits for New Prague Chamber of Commerce:
 - i. Run New Prague in Memorial Park - 5/6/23
 - ii. Czech Out New Prague in Memorial Park - 8/3/23
 - iii. Dožínky on Main St & Memorial Park - 9/15/2023-9/16/23
 - iv. Holiday Parade/Events on Main St & Memorial Park - 12/1/23
- E. LG220 MN Lawful Gambling Application for American Legion Post 45 event on May 7, 2023 involving a Raffle at the Park Ballroom, 300 Lexington Avenue South, New Prague.

All voted in favor. Motion carried (5-0).

CITY ENGINEER PROJECT UPDATES: City Engineer Chris Knutson provided a memo which included a brief update on each of the following SEH projects: 2022 Street and Utility Improvements (Columbus Avenue), 2023 Street and Utility Improvements, and HSIP 10th Avenue SE-1st Street SE RRFB.

2023 STREET AND UTILITY IMPROVEMENT PROJECT - City Engineer Knutson presented SEH's proposal for construction and post construction services. After discussion, motion by Wolf, seconded by Seiler to approve the *PROPOSAL FOR CONSTRUCTION AND POST-CONSTRUCTION SERVICES*. All voted in favor. Motion carried (5-0-).

ORDINANCE #336 FOR INTRODUCTION - Planning/Community Development Director Ken Ondich provided background details on properties of T&L, LLC who have applied to re-plat lots 1, 2, and 3, Block 3 in the New Prague Business Park 11th Addition (lots which they are purchasing

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from the City) along with an additional 4.02 acres of land they are purchasing from another landowner to create a large, single lot for the location of Brick's Boatworks at 801 6th Street NW in Industrial Park. New easements will be platted with their proposed plat which is called "New Prague Brick's Boatworks" and will be reviewed by the Planning Commission on March 22, 2023. One of the conditions for approval of the plat will be the need to vacate these unneeded easements. A public hearing needs to be scheduled before the vacation can be approved to gather input from utility companies and affected properties. Staff recommended holding this public hearing on Monday, April 17, 2023 to allow for possible adoption of the ordinance.

Motion by Jirik, seconded by Wolf to approve the *INTRODUCTION/FIRST READING OF ORDINANCE #336 - VACATING CERTAIN EASEMENTS IN THE PLAT OF NEW PRAGUE BUSINESS PARK 11TH ADDITION*. All voted in favor. Motion carried (5-0).

Motion by Wolf, seconded by Bass to approve *RESOLUTION #23-03-21-01 - SETTING A PUBLIC HEARING TO VACATE CERTAIN EASEMENTS IN THE PLAT OF NEW PRAGUE BUSINESS PARK 11TH ADDITION*. All voted in favor. Motion carried (5-0).

RESOLUTIONS:

Planning/Community Development Director Ondich explained that on March 8, 2023, the New Prague EDA held a public hearing regarding the sale of Lot 1, Block 2, one EDA-owned Industrial Park lot to Lucas Properties-New Prague, LLC (Scott Equipment). No public comments were received and EDA Resolution 2023-No. 2 was approved. Needed this resolution passed by the City Council to approve the actions by the EDA that occurred at that meeting. Maddie Lijewski, a representative from Scott Equipment was present at the meeting.

Motion by Seiler, seconded by Ryan to approve *RESOLUTION #23-03-20-02 - APPROVING CERTAIN ACTIONS BY THE NEW PRAGUE ECONOMIC DEVELOPMENT AUTHORITY*. All voted in favor. Motion carried (5-0).

Planning/Community Development Director Ondich shared that on March 1, 2023, the City received an annexation petition to annex 4.02 acres of land from Helena Township into the City as part of the Brick's Boatworks development proposal. The sale of 3 lots in the City's Industrial Park was approved by the EDA and Council with one of the conditions being the annexation of additional land into the city. City Staff and the City Attorney drafted a joint resolution for orderly annexation under MN Statutes 414.0325.

After discussion, motion by Ryan, seconded by Bass to approve the *CITY OF NEW PRAGUE RESOLUTION #23-03-20-03 AND HELENA TOWNSHIP RESOLUTION #03152023 - A JOINT RESOLUTION IN THE MATTER OF ORDERLY ANNEXATION UNDER MINNESOTA STATUTES SECTION 414.0325*. All voted in favor. Motion carried (5-0).

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GENERAL BUSINESS:

REQUEST TO HIRE TWO FIRE FIGHTERS - Fire Chief Steve Rynda explained that due to the future retirements of 2 of their current members at the end of this year, the New Prague Fire Department is looking to hire 2 members now to allow these new members to get into classes and receive in-house training now and be ready by the end of the year. Motion by Bass, seconded by Ryan to approve *THE HIRE OF TWO FIREFIGHTERS, FRANK RUZICKA AND TUCKER TIETZ*. All voted in favor. Motion carried (5-0).

ESTABLISH DATES FOR FACILITIES WORKSHOP WITH WOLD - A meeting calendar was provided for Staff and the City Council to select a date to meet and have a workshop pertaining to the Facilities Study. After discussion, Council and Staff agreed on Tuesday, April 18, 2023 at 5 p.m., meeting in the City Hall Council Chambers.

DOG PARK AT WASTEWATER TREATMENT PLANT (WWTP) SITE ADJACENT TO 12TH ST NE - Director Ondich shared that the Park Board has had a dog park on its list of long-term goals since 2010 which at the time was voted down by the Council 3-2. In 2021, the Park Board conducted an online survey which showed strong support from the community to establish a dog park. A group of interested residents have formed an ad-hoc group to continue to move the idea forward. Construction of this dog park would be an estimated \$92,365. The funds would likely come from private donations as well as grants. Staff recommended that the Dog Park be available for public use as long as users have a valid dog license from the City. There has been talk about raising the annual license fee of \$10 to \$15 to cover the city's maintenance costs.

After discussion, motion by Ryan, seconded by Bass to APPROVE MOVING FORWARD WITH PLANS OF A DOG PARK AT THE WWTP SITE. All voted in favor. Motion carried (5-0).

CHALK IT UP LLC dba CHALK IT UP - City Administrator Tetzlaff explained that the City of New Prague is recommending approval of a new liquor license for an On-Sale Intoxicating Liquor License and Sunday Liquor License for Chalk It Up business owner, Denise York (present at the meeting for any questions). Chalk It Up is located at 114 W. Main Street, New Prague. The facility is intended to be a restaurant and liquor establishment but is not intended to have any off-sale liquor capabilities. A public hearing was held back on October 3, 2022 but at the time was not able to open until a copy of the business's Health License from Le Sueur County was received. As of today, March 20, 2023, progress has been made on meeting those requirements. Conditions that still need to be obtained before opening to the public include: 1. Obtaining a full certificate of occupancy, and 2. Pass a Department of Health Inspection. After discussion, motion by Seiler, seconded by Ryan to APPROVE A 2023-2024 ON-SALE LIQUOR AND SUNDAY LIQUOR LICENSES FOR CHALK IT UP LLC DBA

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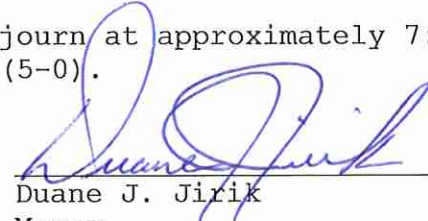
CHALK IT UP PER CONDITIONS NOTED ABOVE. All voted in favor. Motion carried (5-0).


MISCELLANEOUS:

1. Meeting Minutes - Informational: EDA and Park
2. MSA Comprehensive Plan Update provided.
3. Ryan - Addressed the Truck Park on the NW side of town and how sloppy it looks. Discussion took place on options to fix this.
4. Mayor - Shared the same concern as Shawn Ryan noted above.
5. Wolf - Asked for administrative fixes to the on-line City Council packet to ease the process of going through the packet. Also had some comments on taxes and declines in value.
6. Tetzlaff - Shared that CTS will be installing some security updates to Microsoft Office and recommended rebooting computers to assure the updates take place.

Motion by Seiler, seconded by Ryan to adjourn at approximately 7:01 p.m. All voted in favor. Motion carried (5-0).

ATTEST:



Duane J. Jirik
Mayor

Joshua M. Tetzlaff
City Administrator