



# MEETING MINUTES

## New Prague Golf Board

In-Person and On-Site  
Tuesday, March 22<sup>nd</sup>, 2022

The meeting was called to order at 6:28pm by Golf Board President Tom Mach. The following Board Members were present: Tom Mach, Adam Brister, Den Gardner via phone, Rich Carlson and Councilmember Shawn Ryan. Jen Berglund was unable to attend. Also present: GPE Owner/Manager Kurt Ruehling and Grounds Superintendent Jeff Pint.

- **Approval of February 22<sup>nd</sup>, 2022 Meeting Minutes:**
  - A motion to approve February 22<sup>nd</sup>, 2022 Minutes was made by Ryan, seconded by Carlson. Motion carried (5-0)
- **Approval of Claims for Payments (\$28,632.60):**
  - A motion to approve Claims for Payment was made by Ryan, seconded by Brister. Motion carried (5-0)
- **Review Monthly Income Statement and Balance Sheet (February 2022):**
  - Questions about the cost of the audit were brought up. Workers comp expense in the maintenance department was also discussed. Ruehling to ask City Hall for clarification
  - A motion to approve the Income Statement and Balance Sheet was made by Carlson, seconded by Gardner. Motion carried (5-0)
- **Grounds Operation Update:**
  - Jeff reported that staff is servicing equipment and cleaning up the golf course
  - Tree removal went very well...thank you to the City Staff
  - Jeff was asked to take an inventory of trees on the course, highlighting the ash tree locations...as the Emerald Ash Borer damage continues to spread throughout the City. Jeff will earmark the important ash trees and possible treat them vs removing them, if the infestation arrives
  - Board is wondering if Jeff has a plan for planting trees
- **Food & Beverage Update:**
  - Holly's report highlighted a very successful funeral luncheon and a great baby shower. All guests were very happy and some asked about future rental.
  - Lunches continue
  - We are in the process of evaluating our prices
- **Golf Operation Update:**
  - 2022 League information is ready on website
  - Watching forecast to determine opening date
  - Merchandise is arriving and being priced/displayed
  - Finalizing 2022 golf staff. Dan Puls, Steve Schoenbauer, Steve Smith, Jeff Schipull, and Lucy Nickolay are all returning
  - Going to move cart fleet down and stage this Thursday

- **Marketing Update:**
  - Waiting for an opening date to be determined...then market it appropriately
  - Den Gardner would like to publish an article in the NP Times...what's new in 2022. Ruehling will supply information
  
- **Golf Scholarship Proposal-Den Gardner**
  - Scholarship application is being finalized and sent to coaches. Coaches will then pass around to interested players
  - Berglund and Carlson will serve on an application review committee to assist Den in awarding the scholarships. Scholarships to be awarded in May at banquet
  - \$4,500.00 have been raised so far
  - Scholarship Golf Outing Sunday, August 21<sup>st</sup>, 2022...meeting in spring to start organizing
  
- **Miscellaneous:**
  - Ruehling was asked to find out information on Youth on Course, a program run through the Minnesota Golf Association. He will incorporate it as necessary
  - Mach would like a report on Junior Golf funds to be given at an upcoming meeting. This will give the Board a better idea of how the funds are being used
  - May Golf Board Meeting has been changed to May 17<sup>th</sup>, due to a Special Election Day conflict
  
- **Adjournment:**
  - A motion to adjourn the meeting at 7:10 pm was made by Carlson, seconded by Ryan. Motion carried (5-0)

**Next Golf Board Meeting – Tuesday, April 26<sup>th</sup>, 2022, 6:30 pm**

Respectfully submitted by,

*Kurt Ruehling, GPE  
GM/PGA Golf Professional*