



# MEETING MINUTES

## New Prague Golf Board

On site, New Prague Golf Club  
Tuesday, April 25<sup>th</sup>, 2023

The meeting was called to order at 6:30pm by Golf Board President Tom Mach. The following Board Members were also present: Den Gardner (via phone), Rich Carlson, Bob Cunniff, Adam Brister, and Jen Berglund. Councilmember Shawn Ryan was unable to attend. Also present: GPE Owner/Manager Kurt Ruehling.

- **Approval of March 28<sup>th</sup>, Meeting Minutes:**
  - A motion to approve March 28<sup>th</sup>, 2023 Meeting Minutes was made by Gardner, seconded by Cunniff. Motion carried (6-0)
- **Approval of Claims for Payments (\$73,526.06):**
  - A motion to approve Claims for Payment was made by Mach, seconded by Brister. Motion carried (6-0)
- **Review Monthly Income Statement and Balance Sheet (March 2023):**
  - Ruehling was asked to check on Private Cart Fees, Insurance, and Clothing
  - A motion to approve the Income Statement and Balance Sheet was made by Carlson, seconded by Mach. Motion carried (6-0)
- **Capital Equipment Update:**
  - TORO Sand Pro bunker had been delivered
  - TORO Rough Mower is “on it’s way”
- **Grounds Operation Update...Jeff Pint, Superintendent:**
  - Board Member Carlson asked when we plan on cutting down the dead tree on #13? Can the City’s wood chipper be used and mulch placed in flower beds in front of clubhouse?
  - Board Member Gardner asked when the cart path on #5 will be resurfaced and finished?
  - Thank you to all who have helped with stick pick up!
- **Food & Beverage Update...Holly Werner-Pomije, Food & Beverage Coordinator:**
  - New beer taps have been relocated and installed, it should be a big improvement on the efficiency of service
  - Werner-Pomije reported that the clubhouse is keeping busy with meetings and luncheons
- **Golf Operation Update...Kurt Ruehling, GM/PGA Professional:**
  - Ruehling reported that leagues have started and the Chronogolf app is working well for tee time booking and marketing
- **Marketing Update...Kurt Ruehling:**
  - Ruehling is very pleased with the new marketing capabilities of the new system

- **Golf Scholarship...Den Gardner:**
  - No Seniors are on either team this season
  - Transfers from leagues will be in the account prior to next meeting (\$500.00)
  
- **Miscellaneous:**
  - Staff was asked to price frames for drawing of course...time permitting
  
- **Adjournment:**
  - A motion to adjourn the meeting at 7:29pm was made by Gardner, seconded by Mach. Motion carried (6-0)

**Next Golf Board Meeting – Tuesday, May 23<sup>rd</sup>, 2023, 6:30pm**

Respectfully submitted by,

*Kurt Ruehling, PGA  
General Manager*