



MEETING MINUTES

New Prague Golf Board

In-Person and On-Site
Tuesday, April 26TH, 2022

The meeting was called to order at 6:30pm by Golf Board President Tom Mach. The following Board Members were present: Tom Mach, Adam Brister, Den Gardner, Rich Carlson, and Jen Berglund. Councilmember Shawn Ryan was unable to attend. Also present: GPE Owner/Manager Kurt Ruehling

- **Amend Agenda to include a “2d” line item for Junior Golf Update**
 - A motion to amend Agenda was made by Carlson, seconded by Gardner. Motion carried (5-0)

- **Approval of March 22nd, 2022 Meeting Minutes:**
 - A motion to approve March 22nd, 2022 Minutes was made by Gardner, seconded by Brister. Motion carried (5-0)

- **Approval of Claims for Payments (\$58,267.02):**
 - Mach inquired about the \$4,558.08 for the audit, \$6,000.00 was budgeted
 - Question about heating and cooling invoice...Ruehling clarified it was a furnace repair and one more furnace needs to be fixed in the near future
 - \$10,000.00+ to Acushnet Company was questioned...Ruehling clarified it was for golf balls, gloves, caps, and gloves
 - Full time wages were discussed in the Golf Operations budget...Ruehling explained the Golf Operation on site does not have any full-time wages. All the wages are incurred at City Hall. A motion to approve Claims for Payment was made by Carlson, seconded by Berglund. Motion carried (5-0)

- **Review Monthly Income Statement and Balance Sheet (March 2022):**
 - A motion to approve the Income Statement and Balance Sheet was made by Gardner, seconded by Carlson. Motion carried (5-0)

- **Junior Golf Update...Dan Puls, Jerry Brown, and Kurt Ruehling**
 - Puls informed the Board that the interest is so high, we doubled the number of Lesson Camps being offered in 2022...and they are all filling up!
 - All sign up was moved onto the website, using SignUpGenius...122 have registered for Junior League...FULL!
 - Mach inquired as to how the current funds are being used? Puls indicated that we are pursuing the purchase of golf clubs for kids that need them. The funds will also support golf clinics for youth, greens fees for juniors that are not Members, and expenses for a “traveling team” among many other enhancements. Funds from the Shetka memorial and from the Larry Mach Trust will continue to fund the Family Tees Scorecards.
 - Puls, Brown, and Ruehling were asked if there were and needs? Top response was to add a short game area near the Maintenance Department or in the triangular void between hole #6-#7-#8
 - Planning on updating Board throughout the season

- **Grounds Operation Update:**
 - Pint indicated that we were finally able to open golf course for play
 - No update on the delivery of the new equipment yet. Pint will report on it as he receives information
 - Pint expressed concerns about the rising costs of fuel, fertilizer, and chemicals. He also anticipates the cost of pavement on Hole #5 cart path will increase.
 - Board and City are concerned about the Emerald Ash Borer...would like Pint to conduct an inventory of all trees on the grounds and a plan for the ash trees if a problem arises.
 - Board requested a plan for a start date on cart path on Hole #5 and start date for new forward tees for the May Board Meeting. Ruehling will pass request along to Pint
 - Board wondering if mulch from recent tree work can be used in front of clubhouse, Ruehling added that he believes Pint has mulch on order already
 - Board is wondering if Jeff has a plan for planting trees

- **Food & Beverage Update:**
 - Holly's report indicated that staff is preparing for the opening of the golf course, which will increase traffic in clubhouse. She has gone through all of the new food costs and is changing some of the pricing accordingly
 - We hosted a large Celebration of Life for Winnie Simon, longtime Member, with 250+ guests and all went very well!
 - Holly is very happy with comments received from recent food/beverage events, including a Men's Club lunch, 40th birthday party, and reoccurring Rotary luncheons
 - Holly is accepting requests for graduation parties and working with staff to make sure events are memorable.

- **Golf Operation Update:**
 - 2022 golf season began on Saturday, April 16th...almost 3 weeks later than 2021. With the help of volunteers, carts were brought down from winter storage and golf operation was ready to go!
 - Leagues are filling and events are starting to be "fine-tuned"
 - Saturday, April 16th, we hosted the Bobby Krig Gustavus Invitational. Over 60 college golfers competed in the cold...many compliments were received regarding the golf course
 - Looking forward to Leagues starting in the next few weeks

- **Marketing Update:**
 - Ruehling organizing the posting of league results on website
 - Gardner and Ruehling are beginning to plan the Scholarship Golf Outing scheduled for August 21st.

- **Golf Scholarship Proposal-Den Gardner**
 - Received (8) applicants for the 2022 Scholarships! Gardner, Carlson, and Berglund will meet and review submitted essays
 - Gardner would like financial commitment from the Leagues prior to the next meeting. Ruehling will facilitate with City Hall and issue a check to New Prague Area Education Foundation
 - Scholarship Fund Raiser Golf Outing August 21st.

- **Miscellaneous:**
 - Mach inquired about applicants for the vacant Golf Board seats coming up. Applicants include: Den Gardner, Jen Berglund, Jerry Brown, and Bob Cunniff
 - Gardner would like to pursue having a Non-resident on the Board to better represent the demographic...Charter will be revisited in the future
 - “Adopt-A-Hole” posted near the handicap computer was asked about. Ruehling explained the program and was asked to maybe market it more. Board agrees it is a great idea!
 - Reminder: Golf Board Meeting has been changed to May 17th, due to a special Election Day conflict

- **Adjournment:**
 - A motion to adjourn the meeting at 8:08pm was made by Berglund, seconded by Brister. Motion carried (5-0)

Next Golf Board Meeting – Tuesday, May 17th, 2022, 6:30pm

Respectfully submitted by,

*Kurt Ruehling, GPE
GM/PGA Golf Professional*