



City of New Prague Economic Development Authority

SPECIAL MEETING MINUTES

Wednesday, May 13, 2020, 7:30 a.m.

Conducted via GoToMeeting (online) due to the COVID-19 Pandemic which is preventing attendance at the regular meeting location.

1. The meeting was called to order online at GoToMeeting at 7:30 a.m. by President Brent Quast with the following members present online: Brent Quast, Eric Krogman, Troy Pint, Nick Slavik, Pete Sletten, Chuck Nickolay and Bruce Wolf.
City Staff Present Online: City Administrator Mike Johnson, Planning Director Ken Ondich
Others Present: Jo Foust, First Stop Shop
2. Minutes/Financials:
 - A. It was moved by Nickolay, seconded by Quast to approve the May 13, 2020 meeting minutes. All voted in favor. Motion carried. (7-0)
 - B. Claims for May 2020 – There were two claims for payment totaling \$1,029.40. It was moved by Krogman, seconded by Nickolay to approve the claims. All voted in favor. Motion carried. (7-0)
 - C. The Financial Report for April 2020 including the Income Statements and Balance Sheets were reviewed and accepted.
3. City Administrator Johnson received the updated reports for the Small Cities Projects (SCDP) for May:
 - A. 2016 – Commercial Rehab in Downtown
 - B. 2017 – Commercial Rehab, Single Family Rehab & Residential Rental Rehab
4. Discussion on Business Retention and Expansion (BR&E) Contacts. Nothing to report.
 - A. Upcoming BR&E Visits
 - B. Overview of Program Summary Since Inception
5. Chamber/EDA Marketing Committee for 2020 Project Update – There is a meeting today to review and discuss Navigate New Prague Map, posters, promo cards, etc. Bruce Wolf gave a brief update on the Committee's progress.
6. County Information on Pay 2020, Preliminary Pay 2021 Data – Mike provided an overview of the information he had received from the Scott County Assessor, Michael Thompson. The City's Preliminary Data Pay 2021 shows about a 7.9% increase in the City's Net Tax Capacity. Questions were raised about the COVID-19 Pandemic impacts to commercial businesses and residential housing. Mike will contact the Assessor's office.
7. Update on TH#19 / Main Street Reconstruction Project – Mike provided a status update on the Project Schedule.
8. The May 2020 EDA Business Updates from Director Ken Ondich included information on Single Family Construction, HyVee Grocery, Demo on Kwik Trip II, and an upcoming CUP application for the Holy Trinity Lutheran Church.
9. Executive Director's Report – City Administrator Johnson – Nothing additional.
10. Miscellaneous:
 - A. Nick Slavik asked about any programs to help retailers.
 - B. Bruce Wolf, Brent Quast and Eric Krogman all provided updates and information on trying to help retailers, the Federal Programs, etc.
 - C. Jo Foust – Scott County CPA Small Business Loan Program
11. Adjournment - There being no additional business, it was the consensus of the Board to adjourn at approximately 8:04 a.m.

Respectfully Submitted,

Michael J. Johnson
City Administrator/EDA Executive Director