



# MEETING MINUTES

## New Prague Golf Board

In-Person and On-Site  
Tuesday, May 17<sup>th</sup>, 2022

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The meeting was called to order at 6:30 pm by Golf Board Vice President Jen Berglund. The following Board Members were present: Adam Brister, Den Gardner, Rich Carlson, and Jen Berglund. Board Member Tom Mach and Councilmember Shawn Ryan was unable to attend. Also present: GPE Owner/Manager Kurt Ruehling

- **Approval of April 26<sup>th</sup>, 2022 Meeting Minutes:**
  - A motion to approve March 22<sup>nd</sup>, 2022 Minutes was made by Gardner, seconded by Carlson. Motion carried (4-0)
- **Approval of Claims for Payments (\$52,055.67):**
  - Ruehling highlighted the transfer of \$500...and payment...from Leagues into the Scholarship Fund
  - \$27,000.00 was questioned for fertilizer and chemicals, research shows the numbers are in line with Budget
  - New Vendor appeared, Lau's Bakery...Board liked the fact that we are using them for some of our buns and bread items
  - A motion to approve Claims for Payment was made by Carlson, seconded by Brister. Motion carried (4-0).
- **Review Monthly Income Statement and Balance Sheet (April 2022):**
  - Ruehling was asked to clarify what items make up "Facility Fees", "Full-time Golf Operation Expense", and "License Fees and Registration". Information to be given once received
  - A motion to approve the Income Statement and Balance Sheet was made by Gardner, seconded by Carlson. Motion carried (4-0).
- **Grounds Operation Update:**
  - Pint informed Board that course is finally drying up and staff continues to clean up branches from the winter
  - Greens have been "vented" to promote growth and tees and fairways have been mowed multiple times
  - Board would really like an update on the deteriorating cart path on Hole #5 and the "Special Projects" tee boxes
  - Board suggested we look into seal coating some of the cart paths to help extend their life
- **Food & Beverage Update:**
  - Board continues to applaud the Food and Beverage staff for their fine offerings!
  - Holly's report indicated that we hosted another large Celebration of Life...125+ guests.
  - Leagues have begun and food offerings are being coordinated for them
  - Holly continues to pay close attention to all of the new food costs and is changing some of the pricing accordingly

- **Golf Operation Update:**
  - Ruehling produced some figure effective year to date 4/30/22
  - Round of golf are approximately ½ of the number recorded YTD in 2021. We started almost 1 month later than last year
  - The golf shop register shows about a (\$31,000.00) decrease in fees collected vs. 2021. The “dollars per round” is considerable higher than it was last year, which is encouraging...Ruehling explained the number of unplayable days contributes to this figure
  - Hosted a great Bobby Krig Gustavus Men’s Invitational on April 16<sup>th</sup>
  - Membership numbers are down from 2021, but many long-time members have not been out yet to pay
  - Merchandise continues to come in on a daily basis
  
- **Marketing Update:**
  - Ruehling’s goal is to improve the social media presence...hoping to find time to pursue this organizing the posting of league results on website.
  - Board suggested a high school student or possibly Lucy Nickolay can help.
  - Gardner and Ruehling are beginning to plan the Scholarship Golf Outing scheduled for August 21<sup>st</sup>.
  
- **Golf Scholarship Proposal-Den Gardner**
  - Congratulations to Layton Kuehner and Macey Hager for being selected as the recipients of the inaugural Scholarships!! Berglund presented the awards at the Banquet and said the evening was great...she was proud to be a part of it, representing the New Prague Golf Club!
  - Gardner proudly displayed the plaque we will hang in the clubhouse with the awarded students names on it.
  
- **Miscellaneous:**
  - No miscellaneous
  
- **Adjournment:**
  - A motion to adjourn the meeting at 8:08pm was made by Berglund, seconded by Brister. Motion carried (4-0)

**Next Golf Board Meeting – Tuesday, June 28<sup>th</sup>, 2022, 6:30pm**

Respectfully submitted by,

*Kurt Ruehling, GPE  
GM/PGA Golf Professional*