



MEETING MINUTES

New Prague Golf Board

(Virtual via online GoToMeeting)
Tuesday, May 26th, 2020

The online meeting was called to order at 6:39 pm by Golf Board President Tom Mach. The following Board Members were online: Chuck Nickolay, Den Gardner, Joe Halbmaier, Rich Carlson, Kevin Cassidy, and Jen Berglund. Others online: GPE Owner/Manager Kurt Ruehling and City Administrator Mike Johnson. Golf Course Superintendent Jeff Pint was unavailable.

- Approval of April 28th, 2020 Meeting Minutes:
 - Board Member Nickolay made motion to approve minutes, seconded by Board Member Halbmaier. Motion carried (7-0).

- Approval of Claims for Payment:
 - Discussed Mike Schindeldecker membership refund
 - General questions about CTS Computers entries in the AP. City Administrator Johnson spoke to it. An Office 365 software installation and a weekend service call. Contract with CTS will be reviewed and support charges will be made more clear
 - League of Minnesota Cities charge for \$11,877.41 was questioned. Johnson explained that \$11,850.00 was budgeted for this expense
 - Board Member Gardner made motion to approve Claims for Payment, seconded by Nickolay. Motion carried (7-0).

- Review Monthly Income Statement and Balance Sheet (April 2020):
 - Nickolay made motion to approve Monthly Income Statement and Balance Sheet, seconded by Board Member Carlson. Motion carried (7-0).

- Marketing Update:
 - GM Ruehling gave a recap of the activity from Public Country Club. 100+ rounds @ \$30.20/round of new revenue. PCC continues to be a great marketing tool
 - Board Member Cassidy wants to update Facebook page with new photos and provide a link to GolfNow for tee time bookings
 - Carlson mentioned he had posted last Friday and it reached over 340 viewers
 - Carlson and Cassidy are “building” an Instagram presence for additional exposure

- Golf Operation Update:
 - Ruehling gave a recap on rounds of golf and indicated that we are up over 1,000 member rounds and 1,700 non-member rounds for the year
 - Ruehling informed the Board of numerous Events that have cancelled for the 2020 season. These Events include: Western National, Matt Shetka Foundation, and NP Wrestling. Some Events have been postponed: St. Wenceslaus School and NP Hockey
 - Ruehling is working with upcoming Events to apply any COVID-19 restriction/policies

- Grounds Operation Update:
 - Nickolay complimented staff on having hole locations changed on Saturdays and Sundays
 - Dandelion issues/concerns were expressed. “Why have they not been sprayed?” Ruehling added that the conditions and other more pressing items have most likely delayed the treatment of the broad leaf plants. He will discuss with Pint following meeting
 - Board commented on how nice the fairways and greens are at this point in the season
- Food & Beverage Update:
 - Food & beverage service was ordered to cease in accordance with a letter received on 5/21/20 from the Alcohol and Gambling Enforcement. This was not great timing as it occurred right before the Memorial Day Holiday weekend. In accordance with Executive Order 20-56, this will remain in effect through May 31st, 2020.
 - Food service might be able to be provided with outdoor seating beginning June 1, 2020. Ruehling and staff will take necessary measures to ensure a proper transition
- Miscellaneous:
 - Nickolay inquired about when Leagues would start, Ruehling will communicate with patrons
- Adjournment:
 - Mach needed to leave meeting at 7:37pm...leaving 6 present for adjournment
 - Carlson made a motion to adjourn the meeting at 8:22 pm, seconded by Halbmaier. Motion carried (6-0).

Respectfully submitted,

Kurt Ruehling, General Manager