



MEETING MINUTES

New Prague Golf Board

(Virtual via online GoToMeeting)
Tuesday, June 23rd, 2020

The meeting was called to order online at 6:31 pm by Golf Board President Tom Mach. The following Board Members were online: Chuck Nickolay, Den Gardner, and Jen Berglund. Others online: GPE Owner/Manager Kurt Ruehling. Kevin Cassidy, Rich Carlson, Joe Halbmaier, City Administrator Mike Johnson, and Golf Course Superintendent Jeff Pint were absent

- Approval of May 26th, 2020 Meeting Minutes:
 - Board Member Nickolay made motion to approve minutes, seconded by Board Member Berglund. Motion carried (4-0).
- Approval of Claims for Payment:
 - Discussed the payment to Versatile Vehicles, Inc. for extra leased golf carts
 - Board Member Gardner made motion to approve Claims for Payment, seconded by Board Member Mach. Motion carried (4-0).
- Review Monthly Income Statement and Balance Sheet (May 2020):
 - Mach inquired about capital outlay? Nickolay spoke to it, indicating it was for the ceiling repair in main kitchen
 - Nickolay made motion to approve Monthly Income Statement and Balance Sheet, seconded by Mach. Motion carried (4-0).
- Marketing Update:
 - GM Ruehling gave a recap of recent activity and rounds played. Large increase over 2019!
 - Ruehling introduced an upcoming promotion backed by KCHK Radio in which a Hole-In-One contest is being planned for the driving range. Looking to set an August date
 - Ruehling explained the number of missed phone calls due to the constant sanitizing of carts...extra travel in and out of golf shop. This along with busier tee sheet is making it a challenge to answer all phone calls
- Golf Operation Update:
 - Ruehling informed Board that there are over 85 juniors playing in Junior League, which is great considering the current pandemic.
 - Ruehling informed the Board of the over \$2,500.00 increase in range revenue.
 - Ruehling is working with upcoming Events, St. Wenceslaus School and The New Prague Ryder Cup to apply any COVID-19 restriction/policies
- Grounds Operation Update:
 - Ruehling expressed concerns that the computer system is updated overnight occasionally, which causes irrigation to shut down. CTS will be contacted
 - Overall condition of the grounds is excellent...all agreed.

- Food & Beverage Update:
 - Ruehling provided food & beverage numbers...they continue to improve as more access is allowed, however we are still behind 2019 as we have had to cancel a few events
 - Transition to indoor seating has been great.
 - Compliments were given on the new menu...and the availability of it
 - Gardner offered thanks to the great staff on Wednesdays for the Keen Senior League
- Miscellaneous:
 - Nickolay asked to relay Thank You to Steve Wortman for installing plexiglass in golf shop
- Adjournment:
 - Nickolay made a motion to adjourn the meeting at 7:39 pm, seconded by Berglund...motion carried (4-0).

Respectfully submitted,

Kurt Ruehling, General Manager