



MEETING MINUTES

NEW PRAGUE UTILITIES COMMISSION

Monday, June 29, 2020

The online meeting of the New Prague Utilities Commission (NPUC) was held on Monday, June 29, 2020, at 3:30 p.m., via GoToMeeting due to the COVID-19 Pandemic which is preventing attendance at the regular meeting location.

PRESENT: Commissioners Dan Bishop, Paul Busch, Richard Jordan, and Bruce Wolf

NOT PRESENT: Commissioner Brian Skok

OTHERS PRESENT: General Manager (GM) Bruce Reimers, Finance Director Patty Solheid and Electric Operations Superintendent (EOS) Ken Zweber

1. **CALL TO ORDER:** The meeting was called to order by Commission President Dan Bishop on Monday, June 29, 2020 at 3:32 p.m.
2. **APPROVAL OF AGENDA:** A motion was made by Commissioner Busch and seconded by Commissioner Jordan to approve the agenda with the following changes by General Manager Reimers; to add to the payables in the amount of \$32026.00 to Jeff Belzers and a total payable of \$148,328.39. Motion carried.
3. **MEETING MINUTES:** A motion was made by Commissioner Busch and seconded by Commissioner Jordan to approve the May 26, 2020 meeting minutes. Motion carried.
4. **UTILITY & SMMPA BILLS:** A motion was made by Commissioner Jordan and seconded by Commissioner Busch on the approval of:
 - A. Accounts Payable in the amount of \$148,328.39
 - B. The SMMPA claim for payment in the amount of \$381,928.02
5. **FINANCIAL REPORTS A – C (Enclosed):**
 - A. Investment Report – The Investment Report was presented for review and approval.
 - B. Financial Report – The Financial Reports for May were presented, reviewed, and approved.
 - C. Water & Kilowatt Hour Sales – The kilowatt and water sales were reviewed.

A motion was made by Commissioner Jordan and seconded by Commissioner Busch to accept the reports as presented. Motion carried.

6. **STAFF UPDATE ON COVID-19:** Informational only.
7. **SMMPA BOARD OF DIRECTOR MEETING – May 14, 2020**
Informational only, no action needed.
8. **SMMPA BOARD OF DIRECTORS MEETING- June 10, 2020**
General Manager Reimers updated the Commission on the following SMMPA Board discussions:
 - SMMPA staff and the board reviewed the five-year forecast and risk analysis as it relates to cash reserves.

9. GENERAL MANAGERS REPORT:

General Manager Reimers:

- The Electric Department received the APPA Safety Award for having no lost time due to injuries in 2019.
- EOS Ken Zweber reported on the savings in distribution cost due to the purchase of a directional boring machine. An estimated savings of nearly \$120,000 for the 2020 Power Plant Piping Project which has been delayed due to the gas company needing different parts.
- GM Reimers informed the Commission that a 1500' section of water main along 12th Street NE has had four breaks in the last two weeks. As a result, this section will need to be replaced in 2020 even though this was not included in the 2020 budget. Staff has asked SEH to prepare plans and specifications so that quotes can be solicited for some local contractors in hopes that the main can be replaced before winter.

A motion was made by Commissioner Wolf and seconded by Commissioner Busch to authorize the General Manager to take bids for the project and issue the contract with a not to exceed amount of \$165,000, which doesn't include engineering. Motion carried.

10. OTHER BUSINESS:

None

11. ADJOURN:

A motion was made by Commissioner Jordan and seconded by Commissioner Busch to adjourn the June meeting at 4:29 p.m.

NEXT COMMISSION MEETING – MONDAY, JULY 27, 2020, 3:30 P.M.

Respectfully Submitted,



Bruce Reimers
General Manager