



City of New Prague Economic Development Authority

SPECIAL MEETING MINUTES

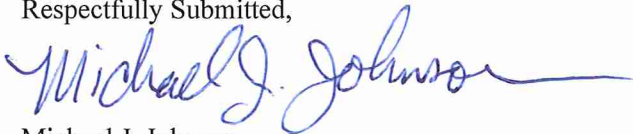
Wednesday, July 8, 2020, 7:30 a.m.

Conducted via GoToMeeting (online) due to the COVID-19 Pandemic which is preventing attendance at the regular meeting location.

1. The meeting was called to order online at GoToMeeting at 7:30 a.m. by President Brent Quast with the following members present online: Brent Quast, Eric Krogman, Troy Pint, Nick Slavik, Pete Sletten, Chuck Nickolay and Bruce Wolf.
City Staff Present Online: City Administrator Mike Johnson, Planning Director Ken Ondich
Others Present: Jo Foust, First Stop Shop
2. Minutes/Financials:
 - A. It was moved by Wolf, seconded by Slavik to approve the June 10, 2020 meeting minutes. All voted in favor. Motion carried. (7-0)
 - B. Claims for July 2020 – There were five claims for payment totaling \$1,675.60. It was moved by Slavik, seconded by Quast to approve the claims. All voted in favor. Motion carried. (7-0)
 - C. The Financial Report for June 2020 including the Income Statements and Balance Sheets were reviewed and accepted.
3. City Administrator Johnson provided an update on the Small Cities Projects (SCDP) for June:
 - A. 2016 – Commercial Rehab in Downtown
 - B. 2017 – Commercial Rehab, Single Family Rehab & Residential Rental Rehab
4. Discussion on Business Retention and Expansion (BR&E) Contacts. Jo Faust is trying to schedule an upcoming visit with Scott Equipment either on Zoom or in person.
5. Chamber/EDA Marketing Committee for 2020 Project Update – Bruce Wolf gave a brief update and overview of the Committee activities. The construction project has had delays and didn't start until July 6, 2020.
6. CARES Act Funding – “Possible Economic Support” – City Administrator Johnson explained that the City was expecting to receive funding of almost \$607,000 under the CARES Act Funding program. One of the eligible ways to expend funds for the City was provide grants to small businesses to reimburse the costs of interruption caused by the required closures due to the COVID-19 pandemic. Mr. Johnson explained how the Scott County CDA had created their program utilizing \$100,000 of their own CDA Funds and were going to provide funding of \$5,000/business. They contracted with a non-profit called NextStage to assist them with program details, the application process, the evaluation process, and finally the grant award process. Chuck Nickolay thought the EDA should ask the Council for an allocation of this funding at the City's July 20th Council meeting. After discussion, motion by Wolf, seconded by Nickolay to direct staff to start developing a program modeled after the Scott County CDA program and request funding from the City Council of \$100,000 - \$150,000 to create this program. All voted in favor. Motion carried (7-0).
7. First Stop Shop Information – Jo Faust was present and provided an overview of the proposed changes to the “Open to Business Program” which were summarized in an email dated June 22, 2020 from Stacy Crakes. She also talked about the new “Small Business/Entrepreneur Assistance Program in Scott County” that will be called “NextStage for Entrepreneurs”. The new advisor for this program will be Mr. Lee Hall who was involved in the Open to Business in the past. These changes were outlined in the July 1, 2020 email from Stacy Crakes.
8. Update on TH#19/Main Street Reconstruction Project – Mike provided a status update on the project and the storm sewer replacement in Memorial Park.

9. Business Updates – July 2020 were reviewed by Ken Ondich. Discussion on Kwik Trip II, the HyVee Project, and the Scott County CDA Community Land Trust for 4 new homes. They own the land, would build 4 homes, and sell the homes but keep a land lease on each home.
10. Executive Director's Report – City Administrator Johnson provided information on a letter of support by the New Prague EDA on the Shakopee Federal Building Grant to the U.S. EDA, the May 2020 Minneapolis Area Realtors update, and the SBDC Center Funding request of \$1,000 for 2021 (not approved).
11. Miscellaneous – Board member Sletten indicated that the FaithPoint Church was going to break ground and start construction on their new church east of town starting in July.
12. Adjournment - There being no additional business, it was the consensus of the Board to adjourn at approximately 8:35 a.m.

Respectfully Submitted,



Michael J. Johnson
City Administrator/EDA Executive Director