



MEETING MINUTES

NEW PRAGUE UTILITIES COMMISSION

Monday, July 27, 2020

The online meeting of the New Prague Utilities Commission (NPUC) was held on Monday, July 27, 2020, at 3:30 p.m., via GoToMeeting due to the COVID-19 Pandemic which is preventing attendance at the regular meeting location.

PRESENT: Commissioners Dan Bishop, Paul Busch, Brian Skok and Bruce Wolf.

NOT PRESENT: Commissioner Dick Jordan

OTHERS PRESENT: General Manager (GM) Bruce Reimers, Finance Director Patty Solheid and Electric Operations Superintendent (EOS) Ken Zweber

1. **CALL TO ORDER:** The meeting was called to order by Commission President Dan Bishop on Monday, July 27, 2020 at 3:32 p.m.
2. **APPROVAL OF AGENDA:** A motion was made by Commissioner Skok to approve the agenda and seconded by Commissioner Wolf. Motion carried.
3. **MEETING MINUTES:** A motion was made by Commissioner Busch and seconded by Commissioner Wolf to approve the June 29, 2020 meeting minutes. Motion carried.
4. **UTILITY & SMMPA BILLS:** A motion was made by Commissioner Skok and seconded by Commissioner Busch on the approval of:
 - A. Accounts Payable in the amount of \$83,502.19
 - B. The SMMPA claim for payment in the amount of \$485,975.89
5. **FINANCIAL REPORTS A – C (Enclosed):**
 - A. Investment Report – The Investment Report was presented for review and approval.
 - B. Financial Report – The Financial Reports for June were presented, reviewed, and approved.
 - C. Water & Kilowatt Hour Sales – The kilowatt and water sales were reviewed.

A motion was made by Commissioner Wolf and seconded by Commissioner Busch to accept the reports as presented. Motion carried.

6. **STAFF UPDATE ON COVID-19:** GM Reimers informed the Commission on what precautions were being taken to keep staff safe and that he has had only one staff member that has had a possible contact and needed to follow the testing and quarantine procedures.
7. **MEMO: AMENDED AND RESTAED POWER PURCHASE AGREEMENT:** GM Reimers informed the Commission that the SMMPA Board of Directors had approved a power purchase amendment in regards to how SMMPA will reimburse members for energy that may be produced by distributed generation located at a member's retail customers business or residence. In effect, SMMPA will reimburse the utility for the energy that a retail customer produces in excess of what they consume at the average wholesale rate. A motion was made by Commissioner Skok and seconded by Commissioner Busch to approve the amended Power Purchase Agreement as presented.

8. SMMPA BOARD OF DIRECTOR MEETING – June 17, 2020

Informational only, no action needed.

9. SMMPA BOARD OF DIRECTORS MEETING- July 8, 2020

General Manager Reimers updated the Commission on the following SMMPA Board discussions:

- SMMPA staff is working on the 2021 budget and that members needed to have their Generation Budgets in by the end of July.
- SMMPA staff reviewed the effects of the COVID Pandemic on kWh sales and what effect it could have on sales going forward.

10. GENERAL MANAGERS REPORT:

General Manager Reimers reported on the following:

- For the most part, staff has completed the replacement of the piping in the driveway by the cooling towers and most of the expense will be covered by SMMPA.
- Staff is working on several distribution projects and the equipment purchased this year has saved the Utility Department close to \$120,000 that would otherwise been paid to contractors.
- Received the Car Charging equipment that will be located by Coborn's and the City Hall parking lot. The install of the equipment will be done this fall.

11. OTHER BUSINESS:

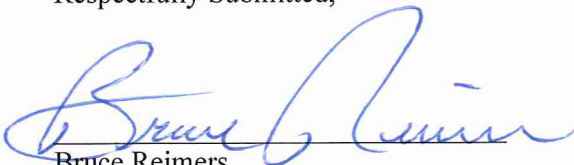
- Commissioner Wolf asked if the staff had given any more thought to what the next steps should be in addressing the building space needs. Wolf stated he would support having an outside consultant work with staff to come up with ideas and some possible cost estimates. A plan including the needs would be helpful so we can address the cost/expenses within the budget. GM Reimers said he would check with the City Engineer and see if that was something, they could help us with and report back to the Commission at the August meeting.

12. ADJOURN:

A motion was made by Commissioner Skok and seconded by Commissioner Busch to adjourn the July meeting at 4:02 p.m.

NEXT COMMISSION MEETING – MONDAY, AUGUST 31, 2020, 3:30 P.M.

Respectfully Submitted,



Bruce Reimers
General Manager