



# MEETING MINUTES

## New Prague Golf Board

(Virtual via online GoToMeeting)  
Tuesday, July 28<sup>th</sup>, 2020

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The meeting was called to order online at 6:32 p.m. by Golf Board President Tom Mach. The following Board Members were online: Chuck Nickolay, Rich Carlson, Joe Halbmaier, Den Gardner, and Jen Berglund. Others online: GPE Owner/Manager Kurt Ruehling. Absent: Board Member Kevin Cassidy, City Administrator Mike Johnson, and Golf Course Superintendent Jeff Pint.

- Approval of June 23<sup>rd</sup>, 2020 Meeting Minutes:
  - Board Member Halbmaier made motion to approve minutes, seconded by Board Member Gardner. Motion carried (6-0).
  
- Approval of Claims for Payment:
  - Discussed technology charges from CTS regarding monthly support
  - Discussed lease payments to Versatile Vehicles, Inc. for extra golf carts
  - Board Member Nickolay made motion to approve Claims for Payment, seconded by Board Member Carlson. Motion carried (6-0).
  
- Review Monthly Income Statement and Balance Sheet - June 2020:
  - Numbers look good!
  - Gardner made motion to approve Monthly Income Statement and Balance Sheet, seconded by Nickolay. Motion carried (6-0).
  
- Marketing Update:
  - GM Ruehling gave a recap of recent activity and rounds played. Tee sheet continues to fill!
  - KCHK Radio Hole-In-One contest continues to be promoted by KCHK. Hoping for a great turn out on August 11<sup>th</sup>, 2020.
  - Promotional “End of Season” memberships were brought up by Ruehling. Caution was given to make sure current seasonal membership is not “cheapened” by a low rate. Start date and cost of promotion will be discussed at the August meeting.
  - Suggestion made to post lunch specials on Facebook, Kurt will discuss with staff.
  
- Golf Operation Update:
  - Ruehling recapped the New Prague Ryder Cup and St. Wenceslaus School golf tournaments. Both were a huge success and proper COVID-19 precautions were in place to ensure customer safety.
  - Ruehling informed the Board that he will aggressively market clothing for remainder of season to help decrease inventory.

- Grounds Operation Update:
  - Overall condition of the grounds is excellent, Jeff Pint and his staff should be commended!
  
- Food & Beverage Update:
  - Ruehling indicated that staff is doing a great job keeping inventory down.
  - Facility has accommodated groups of 100 and 150 by serving meals in “to go” containers and requiring masks inside clubhouse.
  - The weather has allowed us to use back patio, patrons like the space.
  
- Miscellaneous:
  - Ruehling and Board to discuss memberships for the remainder of 2020 in an attempt to “hook” new members for 2021.
  
- Adjournment:
  - Nickolay made a motion to adjourn the meeting at 7:50 pm, seconded by Berglund. Motion carried (6-0).

*Respectfully submitted,*

*Kurt Ruehling, General Manager*