

City Council Proceedings

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State of Minnesota
Counties of Scott & Le Sueur
City of New Prague

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Special City Council Meeting
Monday, August 29, 2022

Mayor Jirik called the special meeting to order at 5:30 p.m. with the following members present: Jirik, Ryan, Bass, Seiler and Wolf

Staff Present: Joshua Tetzlaff, Ken Ondich, Robin Pikal, and Matt Rynda

Motion by Bass, seconded by Wolf to approve the Council Agenda. All voted in favor. Motion carried (5-0).

American Rescue Plan Act (ARPA) - City Administrator Tetzlaff explained that back in 2021, the City received a total of \$902,999.14 from the American Rescue Plan Act. Of that amount \$36,778 has already been spent with \$866,221.14 remaining in funds. Discussion took place on how these funds could be spent. Council and Staff agreed to use this money for one-time expenses and remove the police vehicle from ARPA being this is a reoccurring expense.

City Engineer - City Administrator Tetzlaff shared that in 2009, Short Elliott Hendrickson (SEH) was approved to act as the new City Engineer. Since that time (2009), SEH has acted as the City's primary Engineer for reconstruction projects and general engineering needs. Being it's been thirteen (13) years since the City last switched services, it was time to speak to other Engineering firms about the services that could be provided. This would allow City Staff to compare responsiveness, price structures, and quality of work to ensure that the City is using taxpayer funds efficiently. Staff will reach out to a couple engineering services and report back to Council at a later date.

2023 Visioning Document - City Administrator Tetzlaff presented the 2023 Visioning document (City's second rendition) which will be adopted in December with the budget. This document/list lays out many of the items that the City Council and Staff would like to have completed over the next ten years, including an estimate. This list is expected to be updated annually and approved at the end of each year during the budgeting process. As the list continues to be used through the years, completed projects will be listed in an abbreviated form at the end of the document for up to five years to remind readers what the City has been able to accomplish.

General Fund Budget and Property Tax Levy - City Administrator Tetzlaff and Finance Director Pikal provided the City Council with a brief overview of the City's Preliminary 2023 General Fund Budget, Debt Service Budget and 2023 Preliminary Property

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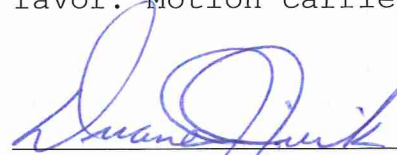
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It was moved by Ryan, seconded by Seiler to adjourn at approximately 8:04 p.m. All voted in favor. Motion carried (5-0).

ATTEST:



Duane J. Jirik
Mayor



Joshua M. Tetzlaff
City Administrator