



MEETING MINUTES

NEW PRAGUE UTILITIES COMMISSION

Monday, August 30, 2021

The regular meeting of the New Prague Utilities Commission (NPUC) was held on Monday, August 30, 2021, at 3:30 p.m. at 300 East Main Street. The meeting also had an online option, via GoToMeeting.

PRESENT: Commissioners Dan Bishop, Paul Busch, Dick Jordan and Bruce Wolf

STAFF PRESENT: General Manager (GM) Bruce Reimers, Finance Director Patty Solheid and Electric Operations Superintendent (EOS) Ken Zweber, Water Supervisor Craig Novotny

ABSENT: Commissioner Brian Skok

1. **CALL TO ORDER** - The meeting was called to order by Commission President Dan Bishop on Monday, August 30, 2021 at 3:32 p.m.
2. **APPROVAL OF AGENDA** –Motion was made by Commissioner Jordan and seconded by Commissioner Wolf to approve the agenda. Motion carried 4-0.
3. **MEETING MINUTES** - A motion was made by Commissioner Wolf and seconded by Commissioner Busch to approve the July 26, 2021 Meeting Minutes. Motion carried 4-0.
4. **UTILITY & SMMPA BILLS:** A motion was made by Commissioner Jordan and seconded by Commissioner Busch on the approval of:
 - A. Accounts Payable in the amount of \$132,628.57
 - B. The SMMPA claim for payment in the amount of \$548,136.56Motion carried 4-0.
5. **FINANCIAL REPORTS A – C** (Enclosed):
 - A. Investment Report – The Investment Report was presented for review and approval.
 - B. Financial Report – The Financial Reports were presented, reviewed, and approved.
 - C. Water & Kilowatt Hour Sales – The kilowatt and water sales were reviewed.

A motion was made by Commissioner Wolf and seconded by Commissioner Busch to accept all reports as presented. Motion carried 4-0.

6. **PERSONNEL ACTION:** Approval of Evan Fuller as Generation Operator. GM Reimers informed the Commission that he had received 14 applications for the Generation Operator Position. Five of the applicants met the minimum qualifications and were all interviewed. After review and background checks, an offer was made to Evan Fuller of New Prague and GM Reimers asked that the Commission approve this full-time (FT) hire. A motion was made by Commissioner Bishop and seconded by Commissioner Jordan to approve the hiring of Evan Fuller to the FT Generation Operator position. Motion carried 4-0.
7. **STAFF UPDATE ON TH#19 MAIN STREET RECONSTRUCTION PROJECT:**
 - EOS Ken Zweber shared that nearly half of the 83 street light poles have been installed. The high voltage electric distribution lines crossing Main Street by the Power Plant have been replaced and are energized.
 - Water Supervisor Craig Novotny stated that all of the water mains have been installed totaling nearly 7,000 feet. Also, there were 23, 6” fire protection services installed to businesses and 78, 1” water lines.

8. SMMPA BOARD OF DIRECTOR MEETING – July 14, 2021

Informational only, no action needed.

9. SMMPA BOARD OF DIRECTORS MEETING- August 11, 2021

General Manager Reimers reported on the following:

- Board approved a new coal contract with Xcel Energy
- Rice Substation upgrades were approved
- DC fast charger demand rates were evaluated for future ratchet adjustments if needed.

10. GENERAL MANAGERS REPORT:

General Manager Reimers reported on the following:

- Received only one application for the Journeyman Lineman position.
- Will begin the Electric Distribution install to the Witt development on the 9th of September.
- Equipment and material lead times are pushing out one year on some items. As a result, staff will be looking at future needs and making recommendations to the Commission possibly before budgets are approved to assure construction materials and equipment are available for the 2022 construction season.

11. OTHER BUSINESS:

- None

12. ADJOURN:

A motion was made by Commissioner Jordan and seconded by Commissioner Bishop to adjourn the August meeting at 4:31 p.m. Motion carried 4-0.

NEXT COMMISSION MEETING – MONDAY, SEPTEMBER 27, 2021, 3:30 P.M.

Respectfully Submitted,



Bruce Reimers
General Manager