



MEETING MINUTES

NEW PRAGUE UTILITIES COMMISSION

Monday, September 27, 2021

The regular meeting of the New Prague Utilities Commission (NPUC) was held on Monday, September 27, 2021, at 3:30 p.m. at 300 East Main Street. The meeting also had an online option, via GoToMeeting.

PRESENT: Commissioners Dan Bishop, Paul Busch, and Dick Jordan
PRESENT ON-LINE: Brian Skok
STAFF PRESENT: General Manager (GM) Bruce Reimers, Finance Director Patty Solheid and Electric Operations Superintendent (EOS) Ken Zweber,
ABSENT: Commissioner Bruce Wolf

1. **CALL TO ORDER** - The meeting was called to order by Commission President Dan Bishop on Monday, September 27, 2021 at 3:30 p.m.
2. **APPROVAL OF AGENDA** –Motion was made by Commissioner Jordan and seconded by Commissioner Busch to approve the agenda. Motion carried 4-0.
3. **MEETING MINUTES** - A motion was made by Commissioner Busch and seconded by Commissioner Jordan to approve the August 30, 2021 Meeting Minutes. Motion carried 4-0.
4. **UTILITY & SMMPA BILLS:** A motion was made by Commissioner Jordan and seconded by Commissioner Busch on the approval of:
 - A. Accounts Payable in the amount of \$75,115.64
 - B. The SMMPA claim for payment in the amount of \$536,796.18Motion carried 4-0.
5. **FINANCIAL REPORTS A – C (Enclosed):**
 - A. Investment Report – The Investment Report was presented for review and approval.
 - B. Financial Report – The Financial Reports were presented, reviewed, and approved.
 - C. Water & Kilowatt Hour Sales – The kilowatt and water sales were reviewed.

A motion was made by Commissioner Busch and seconded by Commissioner Jordan to accept all reports as presented. Motion carried 4-0.

6. **APPROVAL OF 2022 ELECTRIC CAPITAL EQUIPMENT EXPENDITURE – FORD F-350 TRUCK CHASSIS:** General Manager Reimers reviewed the proposed 2022 Capital Equipment Expenditure with the Commission and explained that due to extended lead times and the possibility that manufacturers may cut off Government Fleet Purchases, Staff recommended the order be placed ahead of the 2022 budget approval with the understanding that if the budget shows that the purchase should not be made, the order can be cancelled. GM Reimers also shared that two bids have been received and that the lowest bid was from Jeff Belzer Ford for \$33,574. After discussion, motion by Commissioner Busch, seconded by Commissioner Jordan on the *APPROVAL OF THE FORD F-350 TRUCK CHASSIS FROM JEFF BELZER'S FORD FOR \$33,574 PENDING THE INCLUSION WITHIN THE 2022 BUDGET*. All voted in favor. Motion carried 4-0.

7. STAFF UPDATE ON TH#19 MAIN STREET RECONSTRUCTION PROJECT:

- EOS Ken Zweber shared that nearly half of the 82 street light poles have been installed. Hoping the crews will be able to start installing the section of lights between 1st Ave and Columbus in the next couple of weeks.

8. SMMPA BOARD OF DIRECTOR MEETING – August 11, 2021

Informational only, no action needed.

9. SMMPA BOARD OF DIRECTORS MEETING - September 8, 2021

General Manager Reimers reported on the following:

- SMMPA Staff has been working on options for customers who would like to add Solar Energy at their location or purchase a portion of an existing system for solar credits.
- The 2022 SMMPA Budget Meeting was held September 23rd and it looks like the rates will stay the same for 2022. There will be Cash Distribution to the members to bring the Capital Reserves back into the bandwidth by the end of 2023.

10. GENERAL MANAGERS REPORT:

General Manager Reimers reported on the following:

- Water Department is working on replacing the raw water piping on the east side of the power plant. This project will result in having new piping from all wells located by the power plant.
- Both Electric and Water Departments have been working on their 2022 Budgets and the plan is to present the Water Budget at the October Commission Meeting.
- Electric Department has completed the installation of the distribution facilities in the Eastland Development and will have it energized by the end of September.
- Due to long lead times, Staff is working on placing orders for the 2022 construction materials so that projects will not be held up next spring.
- The Utility hasn't received any applications for the Journeyman Lineman position and Staff will continue to advertise after the construction season.

11. OTHER BUSINESS:

- None

12. ADJOURN:

A motion was made by Commissioner Jordan and seconded by Commissioner Busch to adjourn the September meeting at 4:17 p.m. Motion carried 4-0.

NEXT COMMISSION MEETING – MONDAY, OCTOBER 25, 2021, 3:30 P.M.

Respectfully Submitted,



Bruce Reimers
General Manager