



City of New Prague Economic Development Authority

MEETING MINUTES

Wednesday, January 9, 2019, 7:30 a.m.

First Floor Conference Room, City Hall

1. The meeting was called to order at 7:30 a.m. by Brent Quast with the following members present: Chuck Nickolay, Troy Pint, Brent Quast, Nick Slavik, Pete Sletten, and Bruce Wolf

Absent: 1 Vacancy

City Staff Present: City Administrator Johnson

Others Present: None

Based upon the Mayor's City Council appointments to the EDA on January 9, 2019, Bruce Wolf is now the Council rep along with the Mayor, Shawn Ryan is no longer on the Board, and there is a vacancy in Mr. Wolf's former term until 5/31/19.

2. Minutes/Financials:
 - A. It was moved by Nickolay, seconded by Sletten to approve the December 12, 2018 meeting minutes. All voted in favor. Motion carried. (6-0)
 - B. There were 3 claims for \$535.16 in January 2019. Motion by Nickolay, seconded by Slavik to approve the January bills. Motion carried. (6-0)
 - C. The Financial Report for December 2018 including the Income Statements and Balance Sheets were reviewed and accepted.
3. City Administrator Johnson gave a brief update on the 2016 and 2017 SCDP Reports. Mr. Johnson informed the Board that there has now been a change with the SWMHP Project Manager, Michele Clarke, who left to take a new job. The reports now reflect updated activity and actions for the commercial rehab, single family owner occupied rehab and the rental rehab.
4. President Quast informed the Board that BR&E visits will restart in January 2019.
5. Discussion on Future EDA Projects/Priorities:
 - A. Mike Johnson invited members of the EDA Board to attend the SEH Engineering Presentation on the 2018 Sanitary Sewer Collection System Comprehensive Plan. The report will be presented to the City Council on January 22, 2019 @ 6:00 p.m. The report will be sent out to all members electronically.
 - B. There was a discussion on having a Joint City Council/EDA/Chamber Board meeting with representations of St. Peter regarding the City's 2020 Highway 19 Reconstruction Project and local business assistance. The Board thought it should just be the EDA/Chamber Boards; possible dates of February 6, 13, or 20; and to pursue discussion as to what St. Peter provided for assistance during their construction project. There was discussion on whether there needs to be a back-up plan for the Dožínky Festival in 2020.
 - C. There was discussion on needing to contact Scott Equipment to discuss future business expansion plans. Both Bruce Wolf and Brent Quast volunteered to participate in this meeting.
 - D. City Administrator Johnson informed the Board that they are working with a couple of businesses on possible interest in some of the Industrial Lots. Current sales price is a \$1.50 a square foot. More to come in the near term.

6. Planning/Community Development Director Ondich's Business Updates for January 2019 were reviewed.
7. Executive Director's Report – Nothing to report.
8. Miscellaneous – No items.
9. Adjournment - There being no additional business, it was the consensus of the Board to adjourn at approximately 8:41 a.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Michael J. Johnson". The signature is written in a cursive style with a long, sweeping underline.

Michael J. Johnson
City Administrator/EDA Executive Director