

Meeting Minutes

New Prague Golf Board

Tuesday January 26, 2016

New Prague Golf Club

The meeting was called to order at the New Prague Golf Club at 6:30pm by Tom Mach, with the following members present: Jay Schoenebeck, Eric Kallal and Jenna Tuma. Anderson, Guerrette and Ashley were not available.

City Staff – Administrator Mike Johnson, Superintendent Jeff Pint

- Approval of minutes from December 22, 2015 meeting
 - (M – Schoenebeck, 2nd – Tuma), motion was carried 4-0
- Approval of claims for payment. Board Member Kallal made motion to approve claims for payment (M – Kallal, 2nd – Schoenebeck), motion was carried 4-0
- December 2015 financial reports (Income Statement and Balance Sheet). Schoenebeck made the motion to approve the financial reports (M – Schoenebeck, 2nd – Tuma), motion carried 4-0

- Water Softner Project
 - Reviewed quotes with Golf Board
 - Board Member Tuma made the motion to accept the Connelly bid with the 5 year warranty (M – Tuma, 2nd – Kallal), motion carried 4-0

- Credit Card Chip Reader
 - Reviewed update with Golf Board
 - Currently, City is evaluating and not planning to implement

- Capital Equipment Review
 - Reviewed the equipment list and took action to prioritize
 - Discussed priority for 2016 – Greens Mowers
 - Superintendent Pint noted mowers require ~ 2 weeks for repairs (regular annual maintenance)
 - Annual repairs ~ \$5k to \$7k (parts and labor) – repair work included in annual maintenance budget
 - Brod took action to prioritize out-looking years (3 to 5 years) and to call special meeting for review
 - Review priorities and debt outlook with future capital spend

- Miscellaneous
 - Administrator Johnson discussed City Charter as related to budget and spending – noted Golf operation had no authority to over-spend budget
 - Golf Board requested further review of financials (revenues & expenses) – Brod to follow-up

- Motion to adjourn at 8:27pm (M – Kallal, 2nd – Tuma), motion carried 4-0

Respectfully Submitted,
Wade Brod
Kurt Ruehling