

## Meeting Minutes

### New Prague Golf Board

Tuesday January 28, 2014

### New Prague Golf Club

The meeting was called to order at the New Prague Golf Club at 6:32pm by Tom Mach, with the following members present: Jay Schoenebeck, Curt Guerrette and Scott Johnson. Board member Tuma, Kallal and Ryan were not available.

City Staff – Superintendent Jeff Pint

- Approval of minutes from December 17, 2013 meeting
  - Board Member Guerrette made the motion to approve minutes (M – Guerrette, 2<sup>nd</sup> – Schoenebeck), motion was carried 4-0
- Approval of claims for payment. Board Member Guerrette made motion to approve claims for payment (M – Guerrette, 2<sup>nd</sup> – Johnson), motion was carried 4-0
- December 2013 financial reports (Income Statement and Balance Sheet). Guerrette made the motion to approve the financial reports (M – Guerrette, 2<sup>nd</sup> – Johnson), motion carried 4-0
  
- Survey
  - Contact former board member to compile previous surveys prior to creating 2014 survey
  - Member and non-member (separate)
  - Requested Brod, Ruehling and Pint formulate questions
  - Action – add to February agenda
  
- Capital Equipment
  - Pint reviewed Maintenance List – highlighted slit seeder needed for spring turf establishment
  - Reviewed Clubhouse List – requested that list be completed for February meeting
  - Board requested staff to initiate process with City Administrator Johnson
  - Board suggested bonding process to be included in budget process
  
- Golf Now Contract Update
  - Board requested Brod to request a ‘red-line’ contract from the city attorney and deliver to Golf Now
  - Update at February meeting
  
- Marketing Plan
  - Johnson made the motion to request plan review and 2014 Event Calendar at February meeting (M – Johnson, 2<sup>nd</sup> – Guerrette), motion carried 4-0
  
- Motion to adjourn at 8:25pm (M – Johnson, 2<sup>nd</sup> – Guerrette), motion carried 6-0

Respectfully Submitted,  
Wade Brod  
Kurt Ruehling