



City of New Prague Economic Development Authority

SPECIAL MEETING MINUTES Wednesday, October 14, 2020, 7:30 a.m.

Conducted via GoToMeeting (online) due to the COVID-19 Pandemic which is preventing attendance at the regular meeting location.

1. The meeting was called to order online at GoToMeeting at 7:30 a.m. by President Brent Quast with the following members present online: Brent Quast, Eric Krogman, Troy Pint, Pete Sletten, Chuck Nickolay and Bruce Wolf.
Absent: Nick Slavik
City Staff Present Online: City Administrator Mike Johnson and Planning Director Ken Ondich
Others Present: Jo Foust, First Stop Shop, Lee Hall, NextStage
2. Minutes/Financials:
 - A. It was moved by Sletten, seconded by Nickolay to approve the September 9, 2020 Special Meeting Minutes. All voted in favor. Motion carried. (6-0)
 - B. Claims for October 2020 – There were 4 claims for payment totaling \$9,228.70. It was moved by Pint, seconded by Quast to approve the 4 claims. All voted in favor. Motion carried. (6-0)
 - C. The Financial Report for September 2020 including the Income Statements and Balance Sheets were reviewed and accepted.
3. Discussed Status of Applications for Small Business Recovery Fund Program – NextStage. Lee Hall of NextStage was present on-line and provided an email overview of the applications and rankings for the businesses under the City's Small Business Recovery Fund Program. There were 39 applications of which 4 were deemed not to be eligible. 35 Businesses were then deemed to have met the initial eligibility criteria and were randomly ranked to be able to receive grants. After the ranking of the businesses, 27 were placed on the eligible to proceed list with 8 going to the waiting list. All of the required submittal information will be received by NextStage, the Final Agreement with the business will need to be executed and then checks should be ready to go out. City Staff will provide the EDA members with the overall business list.
4. City Administrator Johnson provided an update on the Small Cities Projects (SCDP) for September:
 - A. 2016 – Commercial Rehab in Downtown
 - B. 2017 – Commercial Rehab, Single Family Rehab & Residential Rental RehabThere was no new information to provide on the 2016-2017 SCDP Projects. However, Staff will be working with the SW MN Housing Partnership staff to begin closing down the City's program and preparing for closure of the Small Cities grant to DEED and the State of MN. There was a Public Hearing held at the October 8, 2020 City Council meeting to provide an overview of the 2016-2017 SCDP Programs for the benefit of the Public.
5. Discussion on 2021 EDA Budget – City Administrator Johnson. An overview of the proposed FY2021 EDA Budget was presented. After discussion, motion made by Quast, seconded by Sletten to approve the proposed 2021 EDA Budget. All voted in favor, motion carried. (6-0)
6. Business Updates – October 2020. Planning Director Ondich provided an update on the business updates for October. They included new single-family homes (25 + 2 TH). Edward Jones brick repair on building downtown; brief update on Hy-Vee project; proposed expansion for Memories & Milestones Daycare; Kwik Trip East should be open in early November; Marv Deutsch proposed 43 unit market rate apartment building south of Walgreens has completed all land use and zoning requirements but will likely not start for about 1 ½ years; and Braith Auto has stated that their move to town and in the Industrial Park has been fantastic and their business has doubled with the move.
7. Executive Director's Report – Nothing additional.
8. Miscellaneous – Mayor Nickolay acknowledged the email from Austin Reville on how the City should consider recruiting some of the affected businesses from Minneapolis; Jo Faust brought up the First Stop Shop 4th Annual Fast Track Challenge with "Finalists" being on-line and making their pitches on October 22nd.
9. Adjournment - There being no additional business, it was the consensus of the Board to adjourn at approximately 8:39 a.m.

Respectfully Submitted,

Michael J. Johnson
City Administrator/EDA Executive Director