

State of Minnesota  
Counties of Scott & Le Sueur  
City of New Prague



City Council Meeting  
Monday, October 17, 2011

Mayor Nickolay called the meeting to order at 7:00 p.m. with the following members present: Nickolay, Bartusek, Bruzek, Guerrette, Ryan.

Staff Present: Mike Johnson, Ken Ondich, Dennis Seurer, Mark Vosejпка, Mary Jo Hruby

The Pledge of Allegiance was recited.

Mayor Nickolay opened the Public Hearing for the 2011 Street and Utility Improvement Project Assessment Hearing at 7:02 p.m.

City Engineer Chris Cavett, SEH presented the financial overview of the 2011 Street and Utility Improvement Project and proposed assessments.

Resident Rachael Dominiak questioned how the assessments are determined in doing a full reconstruction rather than a mill and overlay and also being on a corner lot will they be assessed again when the other street is done.

Mr. Cavett explained an Engineering study was done on a 12 year capital improvement plan for all the streets throughout the City with looking at the age and condition of utilities. Also, a detailed feasibility study of this project itself confirmed all the utilities were very old and there were storm sewer drainage issues needing complete reconstruction.

He also explained that corner lots are assessed for one-half unit. So this project is assessed one-half unit now and there will be one-half unit in the future when the other street is scheduled for reconstruction.

Resident Merlin Stresnak asked why the City doesn't adopt an assessment deferral policy.

City Administrator Johnson stated he is working with the City Attorney for an Ordinance to comply with State law for deferring assessments. This Ordinance would have certain terms and conditions including being the age 65 or older.

It was moved by Bartusek and seconded by Bruzek to close the Public Hearing at 7:32 p.m. All voted in favor of the motion. (5-0)

It was moved by Bruzek and seconded by Ryan to adopt RESOLUTION #11-10-17-01 RESOLUTION ADOPTING ASSESSMENTS FOR THE 2011 STREET AND UTILITY IMPROVEMENT PROJECT. All voted in favor of the motion. (5-0)

City Engineer Chris Cavett informed the Council that the 2010 Street and Utility Project is complete and ready for final payment. The 2 year warranty period shall begin on October 17, 2011 and end on October 17, 2013.

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It was moved by Bruzek and seconded by Ryan to adopt RESOLUTION #11-10-17-02 RESOLUTION ACCEPTING WORK OF THE 2010 STREET AND UTILITY IMPROVEMENT PROJECT. All voted in favor of the motion. (5-0)

*\*Council Member Bartusek left the meeting at 7:55 p.m.*

City Engineer Chris Cavett reviewed the Feasibility Report for the 2012 Street and Utility Improvement Project on the following streets:

Second Street NW/NE from TH 21 to Columbus Avenue North  
Second Avenue NW from Main Street to Second Street NW  
First Avenue NW from Main Street to Third Street NW

Mr. Cavett provided a Resolution Receiving Report and Calling for Public Hearing for Monday, November 7, 2011 at 7:00 p.m.

It was moved by Bruzek and seconded by Guerrette to adopt RESOLUTION #11-10-17-03 RESOLUTION RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT FOR 2012 STREET AND UTILITY IMPROVEMENT PROJECT. All voted in favor of the motion except Bartusek who was absent. (4-0)

Planning Director Ondich reviewed the proposal from SEH for State Aid services. In 2004, the City of New Prague became a designated State Aid City. This designation allows the City access to certain funding for maintenance and construction of certain roadways within the City. The City is required to contract with a qualified engineering firm to complete the necessary services to benefit from the State Aid System dollars.

It is moved by Guerrette and seconded by Bruzek to approve the proposal for Municipal State Aid Services with SEH from January 1, 2012 through December 31, 2012. All voted in favor of the motion except Bartusek who was absent. (4-0)

Planning Director Ondich presented to the Council the Park Board's Projects and Goals for 2012.

Planning Director Ondich informed the Council of the request from Eric Steinhoff to reduce the Fall Flag Football Team fees. Mr. Steinhoff noted that the league has a total of 4 teams that play up to 10 times per season with an average of 2 hours of use of the lights on the two fields in Memorial Park. New Prague Utilities indicated that there are 27 lights on each field and the cost of operating both fields for one hour would be \$13. When dividing the cost by the 4 teams in the league, the cost of the team fee would need to be \$65 per team, rather than the \$60 established on the fee schedule.

After discussion, it was moved by Guerrette and seconded by Bruzek to keep the fee as is and evaluate at the annual review of the fee schedule at the beginning of the year. All voted in favor of the motion except Bartusek who was absent. (4-0)

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City Administrator Johnson reviewed the League of Minnesota Cities Survey Instrument for City Performance Measurement Program Citizen Survey. On June 20, 2011 the City Council agreed to participate in the State of Minnesota's Model of Local performance Measurement and Improvement Program as created by the MN Council on Local Results and Innovation. The City is to receive \$1,025 for participating in the program. The citizen survey would be available beginning November 1, 2011 and run until December 16, 2011.

Council Member Ryan stated his displeasure with Minnesota Council on Local Results and Innovation with paying for this survey.

Mayor Nickolay indicated that a letter was received from Ryan Peltier resigning his appointment on the Planning Commission. Mayor Nickolay recommended appointing applicant Dan Meyer to replace Ryan Peltier for the rest of his term.

It was moved by Bruzek and seconded by Guerrette to approve the appointment of Dan Meyer to the Planning Commission. Term to expire December 31, 2012. All voted in favor of the motion, except Bartusek who was absent. (4-0)

Police Chief Vosejпка informed the Council of the request from J.T.'s Hideaway for a premises extension on Saturday, October 22, 2011 in the rear lot of the establishment to hold an Oktoberfest event.

It was moved by Guerrette and seconded by Ryan to approve the premises extension for J.T.'s Hideaway on October 22, 2011. All voted in favor except Bartusek who was absent. (4-0)

It was moved by Guerrette and seconded by Bruzek to approve the following consent agenda items:

- A. Approve previous meeting minutes
- B. Approve claims for payment
- C. Approve monthly financials

All voted in favor of the motion except Bartusek who was absent. (4-0)

It was moved by Ryan and seconded by Bruzek to go into closed session at 8:50 p.m. pursuant to Minnesota Statutes Section 13D.06 Labor Negotiations Strategy. All voted in favor of the motion except Bartusek who was absent. (4-0)

The City Council came out of closed session at 9:20 p.m.

*City Council Proceedings*

291

State of Minnesota  
Counties of Scott & Le Sueur  
City of New Prague



City Council Meeting  
Monday, October 17, 2011

It was moved by Guerrette and seconded by Ryan to adjourn at  
9:24 p.m.

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Charles L. Nickolay  
Mayor, City of New Prague

ATTEST:

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Michael J. Johnson  
City Administrator