



SPECIAL MEETING MINUTES

New Prague Golf Board

In-Person and On-Site

Tuesday, October 18th, 2022

The Special Meeting was called to order at 6:30pm by Golf Board President Tom Mach. The following Board Members were also present: Bob Cunniff, Den Gardner, Jen Berglund, and Rich Carlson. Board Member Adam Brister and Councilmember Shawn Ryan were unable to attend. Also present: GPE Owner/Manager Kurt Ruehling, and Chuck Nickolay, Former Mayor and Golf Board Liaison

- **Worked on Proposed 2023 New Prague Golf Club Budget:**
 - The debt service schedule was reviewed and questions came up about the transfer from the City not showing up in 2024? Ruehling was asked to clarify with Josh Tetzlaff, City Administrator
 - All line items were gone through with the guidance of Nickolay. Nickolay and Ruehling had gone through numbers prior to the special meeting
 - Robin Pikal, Finance Director, provided Ruehling and Nickolay with the employee compensation expense numbers including PERA, FICA, etc...
 - Golf Board discussed grounds equipment and the replacement schedule. They would like more clarity as to the age and necessity of replacing some pieces. Jeff Pint, Superintendent will provide insight.
 - Nickolay and Ruehling agreed to use a formula that reflects 'dollars per round' for the basis of many of the golf revenue projections. A slightly conservative number of rounds was used for these projections...30,000. In 2021 we were just shy of 32,000 and 2022 we are projecting about 32,000 as well
 - The Management Contract between the City of New Prague and GPE, LLC was discussed. A motion to approve said Contract was made by Gardner, seconded by Mach. Motion carried (5-0)
 - Ruehling will provide a new draft at the October Golf Board Meeting. The draft shall include all adjustments and be recommended to City Council

- **Adjournment:**
 - A motion to adjourn the meeting at 7:50pm was made by Cunniff, seconded by Carlson. Motion carried (5-0).

Respectfully submitted by,

Kurt Ruehling, GM/PGA Golf Professional