

## Meeting Minutes

### New Prague Golf Board

Tuesday October 25, 2011

### New Prague Golf Club

The meeting was called to order at the New Prague Golf Club at 6:35pm by Vice President Guerrette, with the following members present: Jenna Tuma, Kevin Berglund and Mark Bartusek. Board members not available due to work travel were Anderson, Kallal and Stafne.

City Staff: Mike Johnson and Mayor Nickolay

Golf Staff: Wade Brod, Jeff Pint, Sly Stocker and Kurt Ruehling

- Approval of minutes from September 27, 2011 meeting
  - Bartusek made the motion to approve minutes (M – Bartusek, 2<sup>nd</sup> – Tuma) motion was carried 4-0.
- Approval of claims for payment. Berglund made motion to approve claims for payment (M – Berglund, 2<sup>nd</sup> – Bartusek), the motion was carried 4-0
- September 2011 financial reports (Income Statement and Balance Sheet). Bartusek made the motion to approve the financial reports: (M – Bartusek, 2<sup>nd</sup> – Berglund), motion carried 4-0
- Golf Membership Rates
  - Golf Membership Rates – Bartusek made the following motion – maintain previous (2011) membership rates with the following modifications:
    - \$625 rate for new members in 2012 (groups of 4+) – were not members in 2011
    - \$675 rate for any new membership in 2012 (were not members in 2011)
    - 2<sup>nd</sup> year membership rate for new members in 2012 tbd
    - Warm-up range balls (small bag) available year round for all members
    - All members to receive an additional 20 punch practice range ball card for other practicing throughout the golf season
    - (M – Bartusek, 2<sup>nd</sup> – Tuma), motion carried 4-0
- 2012 Budget Review
  - Bartusek made the motion to approve the 2012 budget with the following changes:
    - GME Contract changed to \$70,000 for the 2012 Projected Budget
    - In Food & Beverage Revenues, Beverage Alcohol changed to \$98,500 for the 2012 Projected Budget
    - (M – Bartusek, 2<sup>nd</sup> – Berglund), motion carried 4-0
- Golf Management Contract
  - Guerrette made the motion to approve the 2012 and 2013 contract for Golf Management Enterprises with the following changes:
    - GME Contract Compensation changed to \$70,000 for the 2012 Golf Season and \$75,000 for the 2013 Golf Season plus the 2<sup>nd</sup> assistant transfer from Golf Operations part-time wages of \$13,000 in both 2012 and 2013 Golf Seasons
    - (M – Guerrette, 2<sup>nd</sup> – Tuma), motion carried 4-0
    - Brod and City Administrator Johnson to confirm Incentive Language in Exhibit-B is same language that was agreed upon for the 2011 Golf Season
    - Brod to e-mail red-lined contract to City Administrator Johnson

- Miscellaneous
  - Chamber Bingo – Guerrette made the motion to recommend Chamber to use the Golf Club Facility in 2012 (M – Guerrette, 2<sup>nd</sup> – Tuma), motion carried 4-0
  - Plan Annual Meeting during Golf Board Meeting (brief meeting and 2011 financial overview)
  
- Motion to adjourn at 9:18pm (M – Guerrette, 2<sup>nd</sup> – Tuma), motion carried 4-0

Respectfully Submitted,

Wade Brod

Kurt Ruehling