



MEETING MINUTES

NEW PRAGUE UTILITIES COMMISSION

Monday, October 29, 2018

The regular meeting of the New Prague Utilities Commission was held on Monday, October 29, 2018, 3:00 p.m. at 300 East Main St – Power Plant, New Prague, MN 56071.

PRESENT: Commissioners Dan Bishop, Paul Busch, Richard Jordan, Chuck Nickolay, and Brian Skok

OTHERS PRESENT: General Manager Bruce Reimers and Finance Director Patty Solheid

1. **CALL TO ORDER:** The meeting was called to order by President Bishop on Monday, October 29, 2018 at 3:02 p.m.
2. **APPROVAL OF AGENDA:** A motion was made by Commissioner Jordan to approve the agenda and seconded by Commissioner Skok. Motion carried.
3. **MEETING MINUTES:** A motion was made by Commissioner Skok and seconded by Commissioner Nickolay to approve the September 24, 2018 meeting minutes. Motion carried.
4. **UTILITY & SMMPA BILLS:** A motion was made by Commissioner Nickolay on the approval of:
 - A. Accounts Payable in the amount of \$101,040.99
 - B. The SMMPA claim for payment in the amount of \$432,757.58Seconded by Commissioner Busch. Motion carried.
5. **FINANCIAL REPORTS A – C (Enclosed):**
 - A. Investment Report – The Investment Report was presented for review and approval.
 - B. Financial Report – The Financial Reports for September were presented for review and approval.
 - C. Water & Kilowatt Hour Sales – The kilowatt and water sales were reviewed.

A motion was made by Commissioner Skok to approve the Financial Reports as presented, seconded by Commissioner Nickolay. Motion carried.

6. **REVIEW AND APPROVAL OF TIME OF USE RATES FOR CHARGING ELECTRIC VEHICLES:**

General Manager Reimers reviewed a new rate schedule that will allow electric vehicles owners the option to charge their electric cars during two different Time-of-Use Rate schedules (Daytime and Evening). Choosing to charge during the evening hours will be a cost savings to the customer vs. charging during the day time hours. However, electric vehicle customers can chose to charge during the day, it will just be at a higher rate. A motion was made by Commissioner Nickolay and Seconded by Commissioner Jordan to approve the Time-of-Use Rate schedule. Motion carried.

7. **2019 WATER BUDGET PREVIEW:**

GM Reimers and Finance Director Solheid went over options for the Commission to consider for the 2019 Water Budget. Staff will use the Commission's recommendations to develop the 2019 Budget for approval at the November meeting.

8. SMMPA BOARD OF DIRECTORS MEETING – September 12, 2018:
Informational only.

9. SMMPA BOARD OF DIRECTORS MEETING- October 12, 2018:

- General Manager Reimers informed the Commission that SMMPA's Board approved the 2019 budget which included a Wholesale Rate decrease for all members. The Wholesale Rate will help the NPUC offset what would have been a possible rate increase due to higher demand costs that were related to the hotter than normal summer season.
- The Labor and Capital Improvement budget was approved for the New Prague Power Plant.

10. GENERAL MANAGERS REPORT - General Manager Reimers informed the Commission of the following:

- Water main issue on County Road 37 – looks to be about a 150' section that is defective.
- Damaged equipment at the East Tower due to lightning has been replaced.
- Contracts for the substation transformer have been reviewed by the City Attorney, signed and sent out.
- Brady O'Neill started as a full time Apprentice Electric Lineworker on October 29, 2018.
- NPU has started switching some MVEC customers over to the NPU system anticipating to have all customers switched over by the end of November.
- GM Reimers will be working with Chart Industries on the possibility of acquiring the property next to the Line Department building.

11. OTHER BUSINESS

Commissioners agreed to move the December meeting to the 27th at 3:30 p.m. vs. December 17th.

12. ADJOURN

A motion was made by Commissioner Skok and seconded by Commissioner Nickolay to adjourn the October 29th meeting at 4:20 p.m.

*NOTE: President Dan Bishop had to leave at 4:00 p.m. and Vice President Dick Jordan took over as Chair for the remainder of the meeting.

NEXT COMMISSION MEETING - MONDAY, NOVEMBER 26, 2018

Respectfully Submitted,



Bruce Reimers
General Manager