

State of Minnesota  
Counties of Scott & Le Sueur  
City of New Prague



City Council Meeting  
Monday, October 3, 2011

Mayor Nickolay called the meeting to order at 7:00 p.m. with the following members present: Nickolay, Bartusek, Bruzek, Guerrette, Ryan.

Staff Present: Mike Johnson, Ken Ondich, Dennis Seurer, Mark Vosejпка, Mary Jo Hruby

The Pledge of Allegiance was recited.

Police Chief Vosejпка reported on the request from Chamber Executive Director Kristy Mach to hold the 2011 Diva Dash on October 6<sup>th</sup> for Ladies Night Out and request to close 1<sup>st</sup> Ave. SW between Main Street and the alley from 5:45-6:45. Another request is to host the 16<sup>th</sup> Annual Holiday Parade of Lights on December 2<sup>nd</sup> and authorization to apply to MN DOT for the closure of Main St. from 6:30 pm to 7:30 pm.

It was moved by Guerrette and seconded by Bartusek to approve both of the Chamber's requests to hold Diva Dash for Ladies Night Out on October 6<sup>th</sup> and close 1<sup>st</sup> Av. SW between Main Street and the alley. Also, grant authorization to apply to MN DOT for the closure of Main Street for the Holiday Parade of Lights. All voted in favor of the motion. (5-0)

Planning Director Ondich presented two Resolutions certifying charges to the property tax rolls for unpaid service charges for mowing/property maintenance and Municipal Utility bills.

All properties with identified violations are given a certified letter regarding specific violations and the corrective action needed by a specified date. In the case of many properties, the property owner did not take action to have the violations abated and the City engaged mowing and property maintenance services to mow properties and/or remove other violations. The City properly notified the property owners with unpaid service charges of its intention to certify the unpaid service charges to the County Auditor.

It was moved by Bartusek and seconded by Bruzek to approve RESOLUTION #11-10-03-01 RESOLUTION APPROVING CERTIFICATION OF MOWING AND PROPERTY MAINTENANCE CHARGES TO PROPERTY TAX ROLL. All voted in favor of the motion. (5-0)

Municipal Utilities utilized the same procedure to collect on past due municipal utility bills again this year as they have for the past two years. Charges assessed are for water, sanitary sewer, electric and trash when in the name of the property owner only. A separate letter outlining the delinquent charges was sent to property owners with delinquent utility bills.

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It was moved by Bruzek and seconded by Guerrette to approve RESOLUTION #11-10-03-02 RESOLUTION APPROVING CERTIFICATION OF MUNICIPAL UTILITY BILLING CHARGES TO PROPERTY TAX ROLL. All voted in favor of the motion. (5-0)

Public Works Director Seurer reviewed the proposals received from two companies for the purpose of televising approximately 9,700 feet of sanitary sewer main within the proposed 2012 Street Reconstruction Project. Underground Technologies of MN LLC had the low bid.

It was moved by Guerrette and seconded by Ryan to award the televising proposal to the low bid Underground Technologies of MN LLC (Waseca, MN) in the amount of \$4,850. All voted in favor of the motion. (5-0)

City Administrator Johnson reviewed the Resolution that proposes to amend the 2011 General Fund Budget for the City for both revenues and expenses and to amend the Police Department Capital Outlay that would allow improving and replacing the existing evidence room in the New Prague Police Department.

It was moved by Bruzek and seconded by Ryan to approve RESOLUTION #11-10-03-03 RESOLUTION AMENDING THE CITY OF NEW PRAGUE'S 2011 GENERAL FUND BUDGET. All voted in favor of the motion. (5-0)

It was moved by Guerrette and seconded by Bartusek to approve the following consent agenda items:

- A. Approve previous meeting minutes
- B. Approve claims for payment

All voted in favor of the motion. (5-0)

City Administrator Johnson set the dates with the Council for the 2012 Budget Workshop Sessions for Monday, October 10<sup>th</sup> and Monday, October 24<sup>th</sup> at 5:30 P.M.

Council Member Bruzek suggested reviewing the previous Planning Commission applications and make an appointment to the Planning Commission at the next Council meeting as there will be an opening on that board.

Police Chief Vosejпка reported that there will be a Beverage Server Training at the Park Ballroom Club Room on October 4<sup>th</sup> at 7:00 P.M. All the bars were sent letters notifying them of this training.

Public Works Director Seurer reported that volunteers mostly from the New Prague Orioles Baseball team are redoing the infield at the Baseball field.

*City Council Proceedings*

287

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It was moved by Bartusek and seconded by Bruzek to adjourn at  
7:45 p.m.

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Charles L. Nickolay  
Mayor, City of New Prague

ATTEST:

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Michael J. Johnson  
City Administrator