

**Meeting Minutes
New Prague Park Board
Tuesday, October 10, 2017
6:30 PM**

1. Call Meeting to Order

The regular meeting was called to order at 6:30 PM by Chair Terry Murtaugh. Members present were Maggie Bass and Cortney Amundson. Absent were Matthew Ingebrand and Margaret Solheid. Staff present was Ken Ondich – Planning / Community Development Director.

2. Approve Previous Meeting Minutes

A motion was made by Bass, seconded by Amundson, to approve the August 8, 2017 regular meeting minutes. Motion carried (3-0).

3. Review Financial Reports

Planning Director Ondich presented the financial reports to the Park Board noting that during the month of September there was \$3,532.91 added to the Park Equipment Fund from 8 single family home permits being issued. He stated that 73 new home permits have been issued so far in 2017 with 47 of those units being single family homes and 26 being townhomes.

A motion was made by Bass, seconded by Amundson to accept the financial reports as presented. Motion carried (3-0).

4. Brett Wegner – Future Athletic Complex Discussion

Planning Director Ondich stated that Brett Wegner had anticipated attending the meeting to discuss the needs for a future athletic complex but was unable to attend the meeting due to a personal matter.

5. Award Disc Golf Concrete Tee Boxes Project

Planning Director Ondich stated that as was included in the 2017 Park Board Project list, staff has solicited and received quotes for the Disc Golf Concrete Tee Boxes. He stated that the amount budgeted was \$7,000 and that quotes were received from Steve Rynda Construction and Landscape as well as from Robert Segna Construction. He stated that the quotes were \$3,780 for Steve Rynda Construction and Landscape and \$4,165 for Robert Segna Construction as included in the packet, but that 7 alternate tee boxes were left out of the quote by accident which increase the cost. He stated that Steve Rynda Construction and landscape still maintained the low bid at an amount of \$6,720.

A motion was made by Amundson, seconded by Bass to award the project to Steve Rynda Construction in the amount of \$6,720 to be paid from the 2017 Park Board Budget. Motion carried (3-0).

6. Letter Regarding Lexington Ave. N. Sidewalk

Planning Director Ondich stated that attached to the packet is a letter dated 9/13/17 from Eric B. Brever who lives at 800 Bruzek Lane. He stated that the letter states his desire for a sidewalk along Lexington Ave. N, particularly north of County Road 37 because he is concerned about those that have to walk in the street along this segment of roadway. He stated that he attached the City's Greenway, Trail and Sidewalk Plan Map to the packet for review which shows that this is an area that has been identified to have a future sidewalk. He noted additionally that there is no sidewalk along Lexington Ave. N. on the south side of County Road 37 and that staff believes both sidewalk segments are important for the City, but notes that there was considerable discussion about 10 years ago when portions of Lexington Ave. N. was reconstructed and the need for sidewalk along Lexington Ave. N. He stated that it was ultimately voted to not be installed with those reconstruction projects by a vote of 3-2 against. He added that the Greenway, Trail and Sidewalk Plan map was adopted to plan for future connections and followed the specific discussion on Lexington Ave. N. sidewalks.

The Park Board noted that with no sidewalks that people had to walk out onto the street along Lexington Ave. N., particularly when passing parked cars. The Park Board accepted the letter as information.

7. E-mail Regarding Skate Park Equipment

Planning Director Ondich stated that attached to the packet is an e-mail dated 9/18/17 from Council Rep./Park Board Member Maggie Bass where she indicates that she spoke with some skateboarders about what equipment they would like to see at the skate park and gave her a list of ideas. He stated that the mini-half pipe is the top requested item and is in the requested budget for 2018 with additional items also being requested.

8. Miscellaneous

- a. 2017 Park Board Projects Update** – Planning Director Ondich stated that the work was completed for the Native Plantings at Park Entrance Signs project during the last week of September and suggested that the Park Board members check out the work.
- b. 2018 Park Board Budget Update** – Planning Director Ondich stated that the City Council held a budget workshop on Monday October 9th and discussed the Park Board's budget request. He stated that the trail along 7th Ave. SE had been removed from the 2018 budget request but that trail connections were discussed to be better accommodated in CIP projects in the future rather than in the Park Board budget as individual projects.
- c. New Veteran's Memorial Update** – Planning Director Ondich stated that at the October 2, 2017 City Council meeting, Amy Jirik was appointed to the Memorial Park Veteran's Memorial Committee and will essentially act as a liaison between

the City and the Committee so that they know when to come back to the City for future discussions.

9. Adjournment

A motion was made by Bass, seconded by Amundson to adjourn the meeting at 6:57PM. Motion carried (3-0).

Respectfully Submitted,

A handwritten signature in black ink that reads "Ken Ondich". The signature is written in a cursive style with a large, looped "O" for the first letter of the last name.

Ken Ondich
Planning / Community Development Director