

**Meeting Minutes  
New Prague Park Board  
Tuesday, October 8, 2013  
6:30 PM**

**1. Call Regular Meeting to Order**

The meeting was called to order at 6:30 PM by Chair Maggie Bass. Members present were Sharon Brown, Mike Sticha, Amy Jirik, Matthew Lasch, David Bruzek (arrived at 6:33PM) and Chris Millard. Absent was Youth Representative Aaron Dodge. Staff present was Ken Ondich – Planning Director.

**2. Approve Previous Meeting Minutes**

A motion was made by Jirik, seconded by Brown to approve the September 10, 2013 regular meeting minutes with the correction on Page 2 that Sharon Brown asked about the sun shelters, not Maggie Bass. Motion carried (6-0, Bruzek had not yet arrived).

**3. Review Financial Reports**

Planning Director Ondich presented the financial reports to the Park Board, noting that during the month of September an additional \$1,726.37 was added to the Park Equipment Fund from new residential home permits.

A motion was made by Millard, seconded by Sticha to accept the financial reports as presented. Motion carried (6-0, Bruzek had not yet arrived).

**4. Eagle Scout Project – Archery Range Storage Shed**

Planning Director Ondich stated that a local Eagle Scout, Jacob Mader, has approached the Park Board about building a small storage shed to be placed at the archery range as his Eagle Scout project. He stated that the Eagle Scout is responsible for the coordination of the project including all costs, they are asking for the City to fund a portion of the project for a \$655 steel door. He stated that at this time the Park Board does not have any additional funds to be used for the funding request as the planned projects more than use up the budget funds, although the request could be revisited at the end of the year should any projects not occur as planned.

A motion was made by Bruzek, seconded by Brown to deny funding for the door for the storage building at the archery range but approving of the project. Motion carried (7-0).

## **5. 2014 Park Board Budget – Review Projects and Goals**

Planning Director Ondich stated that at the September Park Board meeting various discussions took place regarding the 2014 Park Board Budget and Park Equipment Fund and that projects totaling \$20,000 were identified at the meeting including a \$15,700 picnic shelter for Heritage Park and adding electricity to Settlers Park for \$2,600 and Southside Park for \$700. He stated that the picnic shelter could be paid for out of the Park Equipment Fund which would free up 2014 budget funds for some of the other projects listed in the comprehensive plan and long term goals list. He stated that the Park Board had asked for a quote for smaller sun shelters in lieu of the picnic shelter which would cost about \$4,600 each and that staff would instead recommend installing the picnic shelter for more usability. He stated that aluminum picnic tables at \$1,000 each would also be needed for the picnic shelter. He stated that the 2014 projects as well as future projects should be identified at the meeting tonight.

Amy Jirik stated that she is not in favor of constructing a shelter at Heritage Park at this time.

Chris Millard stated that he uses Heritage Park and thinks that the individual sun shelters would be more useful than a full picnic shelter.

Maggie Bass stated that she knows that daycare groups use the park.

Amy Jirik stated that she believes a shelter would be used at Heritage Park but that now is not the time to spend such a large amount of money.

The Park Board discussed the fact that the City does not have any soccer fields developed at this time and referred to the Comprehensive Plan noting that Southside Park would be a place which could accommodate soccer fields.

Planning Director Ondich noted that essentially grading and drainage improvements is what is needed for an area to be used for soccer and that it is more expensive to do this than might be thought. He stated that he would have to obtain some quotes for the work.

Amy Jirik stated that the area just as you enter Southside Park on the north side should be looked at.

Planning Director Ondich stated that the other area would likely be the outfield of the baseball field although it is prone to flooding.

Mike Sticha noted that he had provided a quote for fencing improvements at the Memorial Park (DRS) Baseball Field to staff and suggested that be added.

The Park Board held general discussion about the upcoming 2018 State Amateur Baseball Tournament which would be holding some games in New Prague but that improvements to the field and facilities must be made. It was noted that staff, the Park

Board and City Council did not know what improvements needed to be made or what the City might be expected to contribute.

The Park Board came up with a consensus to have the following items on the 2014 Park Board Budget list for 2014: Electric Service at Southside Park Shelter - \$700, Electric Service at Settlers Park Shelter - \$3,600, Four Replacement Archery Targets - \$1,400, Fence Improvements to the Memorial Park (DRS) Baseball Field - \$5,000 (or no more than 25% of the approved 2014 Park Board Budget allotment), Grading for Two Youth Soccer Fields at Southside Park - \$9,300.

## 6. Miscellaneous

- a. **Rick Tietz Memorial Softball Tournament Donation** – Planning Director Ondich stated that he attached a letter that was sent to Eric Solheid and all those involved with the Rick Tietz Memorial Softball Tournament thanking them for the \$5,529.29 donation for the future athletic complex which now totals just over \$104,000.

## 7. Adjournment

A motion was made by Bass, seconded by Brown to adjourn the meeting at 7:16 PM. Motion carried 7-0.

Respectfully Submitted,



Ken Ondich  
Planning Director